

# HATFIELD TOWNSHIP BOARD OF COMMISSIONERS



## HATFIELD TOWNSHIP BOARD OF COMMISSIONERS REORGANIZATION MEETING AGENDA JANUARY 5, 2026

### **I. OATH OF OFFICE FOR TOWNSHIP COMMISSIONERS (alphabetical)** *The Honorable Andrea Duffy*

- A. Karla D'Alessio - Ward 2  
Term: 01/01/26 – 12/31/29
- B. Thomas C. Zipfel – Ward 4  
Term: 01/01/26 – 12/31/29

The Honorable Andrea Duffy swore in Karla D'Alessio and Thomas Zipfel as Township Commissioners.

### **II. OATH OF OFFICE FOR TOWNSHIP TAX COLLECTOR** *The Honorable Andrea Duffy*

- A. Daniel J. Reavy  
Term: 01/01/26 – 12/31/29

The Honorable Andrea Duffy also swore in Tax Collector Daniel Reavy.

State Representative Steve Malagari sent a representative from his team to thank the recently sworn in commissioners Tom Zipfel and Karla D'Alessio and tax collector Dan Reavy for their sacrifices and commitment to this community. The work you do is extremely important to the community and is appreciated by Representative Malagari. He presented Certificates of Achievement to the recently sworn in officers.

### **PRESIDENT PROTEM**

### **III. CALL TO ORDER AND ROLL CALL (alphabetical)**

Roll call was taken by Aaron Bibro, Township Manager. Present at the meeting were Commissioner Jerry Andris, Commissioner Karla D'Alessio, Commissioner Jennifer LoStracco, Commissioner Shahidul Partha and Commissioner Tom Zipfel. In addition to Township Manager Aaron Bibro, also in attendance were Assistant Township Manager Scott Hutt and Chief William Tierney

### **IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioners Zipfel and D'Alessio.

As President Pro Tem, Aaron Bibro led the Township Reorganization.

## V. TOWNSHIP REORGANIZATION

### A. Election of President of the Board of Commissioners

Commissioner Tom Zipfel made a motion to nominate Commissioner LoStracco as President of the Board, which was seconded by Commissioner Partha and unanimously approved.

President LoStracco thanked everyone for their support and looks forward to working with the Board.

### B. Election of Vice President of the Board of Commissioners

Commissioner D'Alessio made a motion to nominate Commissioner Partha as Vice President of the Board, which was seconded by Commissioner Zipfel and approved 4-1 with Commissioner Andris voting nay.

### C. Committee Appointments

1. Planning and Zoning: Commissioner D'Alessio
2. Finance Committee: Commissioner LoStracco
3. Public Safety Committee: Commissioner Partha
4. Public Works Committee: Commissioner Zipfel
5. Parks and Recreation Committee: Commissioner LoStracco
6. Pool Advisory Committee: Commissioner D'Alessio

Commissioner D'Alessio made a motion to approve the Committee Appointments, which was seconded by Vice President Partha and unanimously approved.

## VI. PROFESSIONAL APPOINTMENTS

- A. Township Manager/Secretary/Deputy Treasurer – *Aaron Bibro*  
**Resolution # 26-01**  
*Motion to Appoint and Extend Employment Agreement*

Commissioner Zipfel motioned to approve Resolution #26-01, seconded by Vice President Partha. The motion carried with a 5-0 vote.

- B. Township Treasurer – *Dave Bernhauser, Hatfield Township Finance Director*
- C. Township Zoning Officer – *Donald Delamater*
- D. Township Planner – *Ken Amey, AICP*
- E. Township Traffic Engineer – *Bowman Engineers*

F. Township Building Code Official – *Keystone Municipal Services*

G. Skippack Creek Watershed Alliance Committee – *Scott Hutt and Andrew Irick*

Commissioner Andris motioned to approve Professional Appointments B-G, seconded by Vice President Partha. The motion carried with a 5-0 vote.

## VII. VOLUNTEER APPOINTMENTS

### **HTMA (5 years)**

Donald Atkiss: 1-1-26 to 12-31-30

Md Shahriar Kabir: 1-1-26 to 12-31-26 (completion of term due to resignation)

Commissioner Zipfel motioned to approve the appointments to the HTMA, seconded by Commissioner Andris. The motion carried with a 5-0 vote.

### **Planning Commission (4 years)**

Dorothy Miller: 1-1-26 to 12-31-29

Commissioner Andris motioned to approve the appointment to the Planning Commission, seconded by Commissioner D'Alessio. The motion carried with a 5-0 vote.

### **Shade Tree Commission (5 years)**

Alicia Sehn: 1-1-26 to 12-31-30

Commissioner Zipfel motioned to approve the appointment to the Shade Tree Commission, seconded by Vice President Partha. The motion carried with a 5-0 vote.

### **Vacancy Board Chairman (1 year)**

Jojo Dalwadi 1-1-26 to 12-31-26

Vice President Partha motioned to approve the appointment of Jojo Dalwadi as Chairman of the Vacancy Board, seconded by Commissioner D'Alessio. The motion carried with a 5-0 vote.

## VIII. ACTION ITEMS

1. Authorize staff to draft and advertise a Request for Proposals from Solicitor and Engineering firms.  
*Motion for Approval*

Commissioner Zipfel said in the interest of unity, he is interested in having an RFP process and since there is a change of the Board, it makes sense to have the process. It will be a fair and thoughtful process. Commissioner Zipfel added that Christen Pionzio, John Iannozzi and Bryan McAdam have done a fantastic job for us through the years.

Commissioner D'Alessio motioned to authorize the staff to draft and advertise an RFP for Solicitor and Engineer, seconded by Vice President Partha. The motion carried with a 5-0 vote.

## **IX. CITIZEN'S COMMENTS**

Pat Hanrahan of Brighton Drive thanked Commissioner Zipfel for his leadership and for giving his time to Hatfield Township for all these years. He feels we took a step back without the leadership of Commissioner Zipfel. Mr. Hanrahan said Commissioner Zipfel is compassionate, objective and accommodating. He is a planner, is dedicated, ethical, honest, credible and accountable. He is very humble, efficient, reliable, diverse, grateful, modest, authentic, consistent, transparent and most of all diplomatic and apolitical. Commissioner Zipfel works for the citizens of Hatfield Township and speaks so eloquently. Mr. Hanrahan thanked him as a resident and former employee of the Township.

Resident Tina Sowicz thanked Commissioner Zipfel for his leadership, guidance, humor, and the wonderful heartfelt conversations that we've had through the years. She added, your leadership is amazing and you have made this Township so much better.

Resident Bob Schiff said to Commissioner Zipfel that he was impressed by him when he was president because he always looked for common ground and he brought something unique to the Board by always looking for consensus.

Commissioner Zipfel said he will be around for at least the next for years and change is good. He said we will get our stride and keep moving ahead the way Hatfield always has. He said he was overwhelmed by the kind words from the residents tonight.

Sandra Levine thanked Commissioner Zipfel for the many years he spent leading this community and challenged the new Board to consider that this is community and partisan politics are not going to advance our community. She also said it is not party you are working for, but the citizens who live and work here. She requested the Board carry on the legacy of leadership that Commissioner Zipfel displayed.

Jennifer Sota said Commissioner Zipfel is the most well-rounded person she has ever met and is such a great leader and you genuinely care about our community.

## **X. ADJOURNMENT**

Commissioner D'Alessio motioned for adjournment, seconded by Vice President Partha. The motion carried with a 5-0 vote and the meeting was adjourned at 7:36 pm.

