

HATFIELD TOWNSHIP

ELECTRICAL - TELECOMMUNICATION/DATA PERMIT PROCEDURES

An electrical permit is required for all new construction including all renovations and alterations of electrical and telecommunications/data work.

PART I – Location of Property – Complete address including city, state and zip code must be provided on all applications.

PARTS II Thru IX – Complete these sections.

PART X – Sign and date application. If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers where property owner/resident and or contractor may be reached. Contractors making application must be registered with Hatfield Township annually.

PLANS AND SPECIFICATIONS

- Three (3) copies of all plans and specifications must be submitted with all applications for electrical and telecommunication/data permit.
- Plans should show all wiring & panel schedule details.
- All Non-Residential plans must be designed and sealed by a design professional.
- State Contractor License Number required for all home improvement work.
- **Note: Any Fire Protection wiring (alarms and or monitoring systems) requires a Fire Protection Permit separate from the electrical permit.**

PERMIT APPLICATION SUBMISSIONS

Residential Permit Application - All Residential Permit Applications must be hand delivered to Hatfield Township municipal building with supporting plans, specifications and fees.

Non-Residential Permit Applications – All Non-Residential Permit Applications must be submitted directly to United Inspection Agency with supporting plans, specifications and completed township application (no fees) using one of the following options:

- Email PDF plan to plans@unitedinspectionagency.com – 24 to 48 hour (M-F) turnaround time
- Drop off at the Township building – 3 to 5 day turnaround time
- Drop off at United Inspection Agency offices – Hard Copy Commercial Plans are reviewed in-house every Thursday
- Mail to United Inspection Agency – turnaround time dependent upon mail carrier

UNITED INSPECTION AGENCY, INC.
716 N. Bethlehem Pike, Suite 300
Lower Gwynedd, PA 19002
Phone: 215-542-9977, ext. 110
Fax: 215-540-9721
plans@unitedinspectionagency.com

ADDITIONAL INFORMATION

FEES – Permit fees must be submitted with all Residential permit applications. All Non-Residential application fees must be paid when permit is issued and obtained. All fees include electrical inspection/plan review fees as per fee schedule. If paying by check, please make check payable to “Hatfield Township”.

REVIEW – The application will be reviewed for compliance with all State and Township codes and ordinances. All non-residential or multi-family dwellings use 600 amp service will be reviewed by United Inspection Agency at an additional fee.

PERMIT GRANTED – **Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

PLUMBING, ELECTRICAL AND HVAC – All plumbing, electrical, heating and air conditioning contractors and/or their personnel must be registered and provide a Certificate of Insurance verifying Worker’s Compensation coverage, and Federal or State Employer Identification Number (EIN). In addition, each contractor must obtain the appropriate permits for the work to be done.

INSPECTIONS – All electrical inspections will be performed by **UNITED INSPECTION AGENCY, INC.** Call United Inspection Agency (215-542-9977) at least 24 hours in advance to schedule each inspection. Responsibility for notification for inspections at the various stages of construction lies with the applicant and/or contractor. If the appropriate inspections are not requested, uninspected work will not be granted final approval.

HATFIELD TOWNSHIP

ELECTRICAL - TELECOMMUNICATION/DATA PERMIT APPLICATION

PART I – PROPERTY LOCATION

Address: _____ Suite #: _____

City: _____ State: _____ ZIP: _____

PART II – NON-RESIDENTIAL PROPERTY

Business Name/Tenant: _____

PART III - IDENTIFICATION – To be completed by all applicants

APPLICANT Name: _____ Phone: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

OWNER Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

ELECTRICIAN Company: _____ Phone: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

State License Number: _____ Expiration Date: _____

DESIGN Name: _____ Phone: _____

PROFFESIONAL

Address: _____

City: _____ State: _____ Zip Code: _____

PART IV – TYPE OF USE GROUP

USE GROUP: _____

PART V – TYPE OF WORK

ELECTRICAL TELECOMMUNICATION/DATA (Circle One)

PART VI – TYPE OF CONSTRUCTION

NEW ALTERATION REPAIR ADDITION (Circle One)

SERVICE SIZE IN AMPERES: _____ PHASE: _____

BRIEF DESCRIPTION OF WORK:

VII – DIMENSIONS

Total square footage of construction area, based on exterior dimensions _____sq. ft.

Number of stories _____

Total building square footage _____ (if not the same as above)

PART VIII - COST

Cost of Electrical Improvements \$_____

PERMIT FEE: \$_____

PART IX - SIGNATURE

Deposit of Check Representing the Fee for this Application does not Constitute Approval of or Granting of Same by Hatfield Township. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Hatfield Township.

SIGNATURE OF APPLICANT

DATE

INSPECTIONS REQUIRED

- Service
- Rough wire (before close-in)
- Above Ceiling
- Final inspection required on all work

In ground pools: 2 bonding (1 pool & 1 deck) and final inspections.

SCHEDULE OF FEES

Electrical Permit Fees:

Please check that which applies to this project:

RESIDENTIAL (One & Two Family Dwellings)

- **New Construction (entire dwelling unit – Rough, Service & Final)**
 - \$275.00 – Single Family – Up to 200 amps
 - \$300.00 – Single Family – 201 amps to 400 amps
 - \$350.00 - Single Family – over 400 amps
- **Multi-Family Dwelling**
 - \$225.00 per unit
- **Residential Addition (Kitchen, Bath, Basement Renovations, etc.)
(Price includes one (1) Sub-Panel)**
 - \$250.00 – Rough and Final
 - \$75.00 – Additional Sub-Panels

Service, Equipment and Metering

<input type="checkbox"/> Single Meter 100 Amps	\$100.00
<input type="checkbox"/> Single Meter 200 Amps	\$135.00
<input type="checkbox"/> Single Meter 400 Amps	\$145.00
<input type="checkbox"/> Single Meter over 401 thru 600 Amps	\$250.00
<input type="checkbox"/> Single Meter over 601 thru 1200 Amps	\$325.00
<input type="checkbox"/> Services exceeding one meter (per meter in addition to above)	\$20.00

Temporary Service

- 30 thru 200 Amps \$125.00
- Over 200 thru 400 Amps \$145.00
- Over 400 Amps \$200.00

Feeders and Subpanels

- Over 30 thru 200 Amps \$125.00
- Over 200 thru 400 Amps \$145.00

Swimming Pools

- In-ground pool (includes 4 inspections) \$275.00
- Above ground pool (includes 3 inspections) \$225.00
- Hot tubs \$150.00

Generators

- Up to 22kW \$250.00
- 22kW to 40kW \$300.00
- Over 40kW Submit for Pricing

All Generators with Fuel/Propane Tanks add:

- Installation – First 1,000 gallons \$180.00
- Each Additional 1,000 gallons \$25.00
- Gas Line Test \$60.00

HVAC Equipment

- \$100.00

Residential Solar Projects

- Up to 10kW \$300.00
- Over 10kW \$30.00 each add'l kW

Non-Residential Solar

Price Quoted after Plan Review

Residential Car Charging Stations/Solar Batteries

\$200.00 each

NON-RESIDENTIAL (All Use Groups Except One & Two Family Dwellings)

All Non-Residential Applications (this includes low volt wiring, such as fire alarms, security, tele/data, etc.)

2% of cost of construction (minimum fee of \$350.00)

Re-Inspection Fee

A fee may be applied if a third inspection is necessary.	\$50.00 (Residential)
(exception - pool inspections as noted)	\$100.00 (Non-Residential)

NOTE: ALL ELECTRICAL AND TELECOMMUNICATION WORK must be inspected by **UNITED INSPECTION AGENCY, INC. (215-542-9977)**. Inspection and Plan Review fees are included in permit fees. If an inspection fails twice for the same code violation, a re-inspection fee will be required prior to a third inspection.