

HATFIELD TOWNSHIP

OUTDOOR FURNACE PERMIT PROCEDURES

An Outdoor Furnace permit is required for all new construction including all renovations and alterations.

PART I – Location of Property – Address, Parcel Number and Lot & Block must be provided on all applications.

PARTS II thru VII – **Complete** this section.

PART VIII – Sign and date application. If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers where property owner/resident and or contractor may be reached. Contractors making application must be registered with Hatfield Township annually.

PLANS AND SPECIFICATIONS

- **Three (3) copies of all plans and specifications must be submitted with all applications.**
- **All non-residential plans must be designed and sealed by a design professional.**
- **Plans must also include all calculations of the International Energy Code by using COMcheck EZ software.**
- **Pennsylvania Contractor License Number required for all home improvement work.**

ADDITIONAL INFORMATION

GREEN POINTS QUALIFICATION (RESOLUTION 13-16) – In order to encourage cost-effective and sustainable building methods, residential building permit applicants may earn Green Points and qualify for permit fee reductions or waivers (applicable to 1 or 2 family dwellings). Please contact the Safety and Code Enforcement Department for more information.

FEES – Permit fees must be submitted with the permit application. If paying by check, please make check payable to “Hatfield Township”.

REVIEW – The application will be reviewed by the Code Enforcement and Zoning Departments for compliance with all Hatfield Township codes, ordinances and the State UCC.

PERMIT GRANTED – **Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

PLUMBING, ELECTRICAL AND HVAC – All plumbing, electrical, heating and air conditioning contractors and/or their personnel performing commercial or new home construction must be registered and provide a Certificate of Insurance verifying Worker's Compensation coverage, and Federal or State Employer Identification Number (EIN). In addition, each contractor must obtain the appropriate permits for the work to be done.

INSPECTIONS – Call the Township Safety and Code Enforcement Office (215-855-0900) at least 24 hours in advance to schedule each inspection. All electrical inspections will be performed by **UNITED INSPECTION AGENCY, INC.** (215-542-9977). Responsibility for notification for inspections at the

various stages of construction lies with the applicant and/or contractor. If the appropriate inspections are not requested, uninspected work will not be granted final approval.

HATFIELD TOWNSHIP

OUTDOOR FURNACE PERMIT APPLICATION

PART I – PROPERTY LOCATION

Address: _____ Suite #: _____

City: _____ State: _____ ZIP: _____

PART II – NON-RESIDENTIAL

Business Name/Tenant: _____

PART III - IDENTIFICATION – To be completed by all applicants

APPLICANT Name: _____ Phone: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

OWNER Name: _____ Phone: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

MECHANICAL CONTRACTOR Company: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

State License Number: _____ Expiration Date: _____

DESIGN PROFESSIONAL Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

PART IV – TYPE OF WORK

NEW CONSTRUCTION * REPAIR * REPLACE * RENEWAL (Circle one)

Type of Unit being installed _____ Type of Fuel source: _____

PART V – DIMENSIONS

Total square footage of dwelling area, based on exterior dimensions _____ sq. ft.

Number of stories _____

PART VI - COST

Cost of Improvements \$ _____

PART VII – FEE (see attached fee schedule)

PERMIT FEE: \$ _____

PART VIII - SIGNATURE

Deposit of Check Representing the Fee for this Application does not Constitute Approval of or Granting of Same by Hatfield Township. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Hatfield Township.

SIGNATURE OF APPLICANT (Please Print & Sign)

DATE

SCHEDULE OF FEES

RESIDENTIAL (One & Two Family Dwellings)

- **Furnace - New Construction – Replacement – Renovations**
\$85.00 per unit
- **Renewal Permit**
\$25.00 per unit

INSPECTIONS REQUIRED

BUILDING DEPT. INSPECTIONS

- Underground
- Rough (before close-in)
- Final

ELECTRICAL INSPECTIONS

- Rough (before close-in)
- Final

NOTES:

- **ALL ELECTRICAL WORK** must be inspected by **UNITED INSPECTION AGENCY, INC. (215-542-9977)**. All new electrical work needs electrical permit. Inspection and plan review fees are included in the permit fees.
- **OUTDOOR FURNACES** must be inspected annually for zoning and manufacturer's requirements. A certificate will be issued on these compliances.
- This inspection is **not approving** the cleanliness or performance of this unit.