

# **HATFIELD TOWNSHIP**

## **DEMOLITION PERMIT APPLICATION PROCEDURES**

*A demolition permit is required for complete demolition of residential or non-residential structures.*

**PART I** – Location of Property – Complete address including city, state and zip code must be provided on all applications.

**PARTS II thru VI** – Complete every section.

**PART VII** – Building & Lot Size – dimensions of the property (length/width) and/or total square feet or acreage must be provided on all applications.

**PART IX** - Plot Plan – Provide scaled plan of entire property. Identify streets adjacent to property. Place all buildings, with size dimensions (length and width) indicated, within property lines and indicate whether existing or proposed. Indicate front yard, side yard, and rear yard setbacks by showing the distance from buildings to property lines on all sides. **The property owner is responsible for the accuracy of this plot plan. On-lot sewage disposal systems and/or any easements/deed restrictions must be indicated.**

**PART X** – Sign and Date Application. If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers for property owner/resident and contractor. Contractors making application must be registered with the township prior to starting construction.

### **\*PLANS AND SPECIFICATIONS**

- A plot plan showing location of structure or structures to be demolished.
- Letters from Utility Companies stating disconnection (electric, gas, water & sewer).
- Rodent inspection letter (the removal of all rodents).

**\*All items listed must be included with initial permit application submittal.**

**PADEP must be notified prior to any demolition of a commercial building. Please contact PADEP at 484-250-5920.**

## **ADDITIONAL INFORMATION**

**FEES** – Permit fees must be submitted with the permit application. If paying by check, please make check payable to “Hatfield Township”.

**REVIEW** – The application will be reviewed by the Code Enforcement Department for compliance with the building codes of Hatfield Township. All permits must be submitted together for review. (i.e.: PLUMBING, ELECTRICAL, HVAC and FIRE PROTECTION)

**PERMIT GRANTED** – **Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

**PLUMBING, ELECTRICAL, HVAC and FIRE PROTECTION** – All plumbing, electrical, heating & air conditioning and fire protection contractors and/or their personnel must be registered and provide a Certificate of Insurance verifying Worker’s Compensation coverage, and Federal or State Employer Identification Number (EIN). In addition, each contractor must obtain the appropriate permits for the work to be done. All electrical work must be inspected by United Inspection Agency.

**INSPECTIONS** – Call the Township office (215-855-0900) at least 24 hours in advance to schedule each inspection. Responsibility for notification for inspections at the various stages of construction lies with the applicant and/or contractor. If the appropriate inspections are not requested, they will not be done and uninspected work will not be granted final approval. **If an inspection fails twice for the same code violation, a reinspection fee will be required prior to a third inspection.**

**NOTES:** All Subdivision and Land Development approvals must be complete before submitting building permit. All PA labor & Industry approvals must be stamped on the same set of plans being submitting with the building permit. Township requires stamped plans if any structural materials (i.e.: steel, trusses, bond beams or manufactured beams) are being used in the construction of structure.

# HATFIELD TOWNSHIP

## Demolition Permit Application

### I - LOCATION OF PROPERTY

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_

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### II - IDENTIFICATION – To be completed by all applicants

APPLICANT Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

OWNER Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

CONTRACTOR Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

State License Number \_\_\_\_\_ Expiration Date: \_\_\_\_\_

DESIGN Name: \_\_\_\_\_ Phone: \_\_\_\_\_

PROFESSIONAL

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**III - TYPE OF DEMOLITION**

Residential       Commercial

Description of Work: \_\_\_\_\_  
\_\_\_\_\_

**IV – PRINCIPAL TYPE OF FRAME**

Masonry (bearing walls)     Wood Frame     Structural Steel     Reinforced Concrete  
 Other \_\_\_\_\_

**V – TYPE OF SEWAGE DISPOSAL**

Public       Private (septic tank)       Pump System       Holding Tank

**VI – TYPE OF WATER SUPPLY**

Public       Private (well)

**VII – DIMENSIONS**

Total building lot size, square footage \_\_\_\_\_

**VIII – COST**

Cost of Demolition \$ \_\_\_\_\_

**IX - SITE OR PLOT PLAN** - Please provide or attach plot plan details here.

**X - SIGNATURE**

*Deposit of check representing the fee for this application does not constitute approval of or granting of same by Hatfield Township. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Hatfield Township.*

**SIGNATURE OF APPLICANT** (Please print & sign)

**DATE**

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**SCHEDULE OF FEES**

**Building Permit Fees.**

- **Demolition**

\$160.00