



# HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP MEETING AGENDA

October 12, 2022

7:30 PM

**I. CALL TO ORDER**

**II. ROLL CALL**

- COMMISSIONER PRESIDENT ZIPFEL
- COMMISSIONER VICE PRESIDENT RODGERS
- COMMISSIONER ANDRIS
- COMMISSIONER LEES
- COMMISSIONER ZIMMERMAN

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF AGENDA**

**V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY**

***Attention: Board of Commissioner Meetings are Video Recorded***

*All comments made at the podium. Please state your name and address for the record.  
Comments are guided by Resolution #10-10.*

**VI. CONSENT ITEMS**

*Motion to Enter into the Record*

- A. HTMA Meeting Minutes – August 9<sup>th</sup> and 16<sup>th</sup>
- B. North Penn Water Authority Meeting Minutes – July 26, August 23
- C. VMSC Monthly Report – September
- D. Hatfield Police Report – September
- E. HTMA Monthly Budget Report – August

## **VII. SPECIAL ITEMS**

- A. Presentation by Boyle Construction – Hatfield Police Station
- B. Presentation by Carmina Taylor  
*Montgomery County Cultural Proficiency and Equity Student Ambassadors Initiative*

## **VIII. COMMITTEE REPORTS**

- A. Planning and Zoning Committee – Vice President Rodgers**
- B. Public Works Committee – Commissioner Lees**
  - 1. Leaf Pickup Program – Award at Regular Meeting
    - November 14<sup>th</sup>, 28<sup>th</sup>, and December 12<sup>th</sup>
- C. Parks and Recreation Committee – Commissioner Zimmerman**
- D. Public Safety Committee –President Zipfel**
- E. Finance Committee – Commissioner Andris**
  - 1. Public Budget Workshop – October 19<sup>th</sup>, 6pm

## **IX. TOWNSHIP STAFF REPORTS**

- A. Township Manager’s Report**

## **X. SOLICITOR’S REPORT**

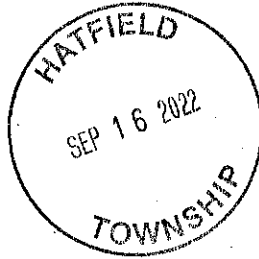
## **XI. CITIZENS’ COMMENTS**

Attention: Board of Commissioner Meetings are Video Recorded  
*All comments made at the podium. Please state your name and address for the record.  
Comments are guided by Resolution #10-10.*

## **XII. ADJOURNMENT**

# Hatfield Township

MUNICIPAL AUTHORITY



Ralph Harvey, *Chairman*  
Donald Atkiss, *Vice Chairman*  
George Landis, *Asst. Secretary*  
Barry Wert, *Secretary / Asst. Treasurer*  
Charles Sibel, *Treasurer*

GHD Inc ~ *Engineer*

Hamburg, Rubin, Mullin,  
Maxwell & Lupin ~ *Solicitor*

Hatfield Township Municipal Authority  
Public Meeting  
August 9, 2022

I. Call to order by the Chairman at 7:33 p.m.

II. Roll call by Secretary: Authority members present: Ralph Harvey, Barry Wert, George Landes, and Charles Sibel. Donald Atkiss was present remotely. Also present: Peter Dorney, Executive Director, Joseph Stammers, Plant Manager, Paul Mullin, Solicitor and Charles Winslow, GHD Eng. Jeff Wert from Metz Engineers was also present.

III. Approval of minutes for July 12, 2022 – Motion was made by George Landes to approve the minutes as presented, seconded by Charles Sibel and approved by the Authority.

IV. Citizens comments – no report

V. Union – no report

VI. Montgomery Township – Mr. Dorney is preparing a capital expenditures list for them to predict out three years.

VII. Executive Directors Report

Jeff Wert from Metz Engineers was here to make a presentation on Flood Wall, the Retaining Wall, and the Pine Street Line Replacement Project.

H. Flood wall project – Mr. Wert presented a Draft Plan to the Board showing the location of the flood wall out of the flood plain, and answered questions relating to the height of the wall, the materials of construction and the small pump pit that will be needed to remove any water that gets trapped behind the wall.

I. Retaining Wall at Headworks/adjacent owner agreement – Mr. Wert reported that the area was walked by Mr. Dorney, GHD and himself to get a preliminary idea of what needs to be done. The first step will be to clear the scrub brush and trees that have grown up at, and in the existing chain link fence. The new retaining wall will be of a "Redi-Rock" type construction, with a chain link privacy fence on top of the Redi-Rock, and barbed wire on top of the chain link fence to increase security. Mr. Dorney reported that he has met with the adjacent property owner (Cabaret) about the work to be done, and that an Access Easement Agreement will be required. A Lease Agreement will also need to be executed

to cover that property's incursion of parking spaces onto HTMA's property discovered by the survey. Mr. Mullin weighed in about the terms of the two Agreements.

F. Pine St. Project – Mr. Wert reported that all the main sewer line replacement is finished, the new sewer laterals are all completed, and the Contractor is working on restoration.

A. DEP/Stack Test – The actual testing results are good. Still waiting on DEP's review, however, of the submitted report. The protocol for the next stack test, which we hope to do in December, has been completed and submitted to DEP for their approval. DEP has acknowledged receipt of the Protocol.

B. Air Quality Title V Permit Renewal – Application has been submitted to DEP.

C. NPDES Permit renewal – Waiting for final permit.

D. Secondary Channels Replacement Project progress – waiting for the equipment delivery, which should be any time now.

E. Office addition progress – Information has been provided to GMS for the project so that they can have a grant application submitted by the August 19<sup>th</sup> deadline.

G. Plant Electric Grid Upgrade – GHD's Engineer has been trying to receive estimated costs of new equipment but is not getting much cooperation from manufacturers.

J. Praxair/Linde Project – tapping fees have been paid as per their original estimates.

VIII. Pretreatment – no report

IX. Engineers report – the following requisitions were submitted:

Project 2020-9480	Pine St Interceptor	\$11783.53
Project 2021-9420	Admin Bldg. Addition	\$20928.50
Project 2021-9770	Electric Grid Project	\$ 3030.00

X. Solicitors report

A. Malin easement agreement has been signed and will be recorded.

B. Resolution 2-2022 GMS – grant application to get up to 50% recovered for the office expansion building costs. Barry Wert made the motion to approve the resolution 2-2022, seconded by Charles Sibel and approved by the Authority.

XI. Treasurers report – After a review of the bills, Charles Sibel made the motion to pay the bills and requisitions as submitted, seconded by Barry Wert and approved by the Authority.

XII. Old Business

A. DHS Security Evaluation – nothing new to report.

B. Baum property development – Will be paying the additional tapping fees at the rate per their agreement.

C. Walter's property development – proceeding.

D. Grit Washer Purchase – nothing new to report.

E. Clemens – nothing new to report.

F. Solar Power Grid – nothing new to report.

G. Screw pump replacement evaluation – GHD has been informed to prepare an evaluation of replacing the upper screw pumps with submersible pumps as the screw pumps become necessary to replace.

H. Generator Emergency repair – ongoing repairs and upgrades. Parts have been difficult to obtain quickly.

I. Malin easements – are done.

J. Koffel Rd. repairs – work is completed.

### XIII. New Business

A. Construction Reserve Accounts Discussion – We can invest in a new public funds elite money market account. New signatures cards have to be signed and copies of driver's licenses submitted to Uninvest. George Landes made the motion to transfer the funds to the account, seconded by Charles Sibel and approved by the Authority.

XIV. Other Business – Picnic is August 25<sup>th</sup> at School Rd. Park.

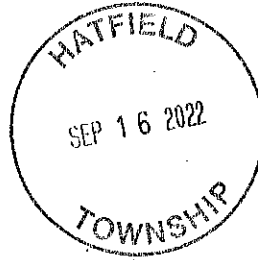
Octoberfest is the first Saturday in October.

XIV. Adjournment – George Landes made the motion to adjourn the meeting at 8:12 p.m. seconded by Donald Atkiss and approved by the Authority.

Submitted by,



Secretary



HATFIELD TOWNSHIP MUNICIPAL AUTHORITY  
SPECIAL PUBLIC MEETING  
August 16, 2022, 12:00 PM

I. Call to order by the Chairman

The special meeting of the Authority was called to order at 12:10 PM, and Mr. Harvey asked for roll call by the Secretary

II. Roll call by Secretary

Secretary Wert noted that besides himself, Ralph Harvey, Don Atkiss, George Landes and Peter Dorney, Executive Director were in attendance.

III. Approval of Doli Application for Payment #1

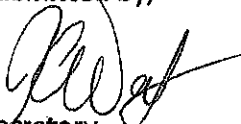
Mr. Harvey read the AFP #1 for Doli Construction in the amount of \$220,739.31. Motion was made by George Landes to approve the payment, second by Don Atkiss and approved by the members. Mr. Atkiss asked how much is remaining on the contract. That amount according to the AFP is \$386,870.69, plus what will be a small change order to lower two manholes to grade instead of sticking out of the ground one foot.

IV. Other Business

V. Adjournment

At 12:15 Mr. Landes made the motion to adjourn, second by Barry Wert and approved by the members.

Submitted by,

  
Secretary

**NORTH PENN WATER AUTHORITY**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
**JULY 26, 2022**

William K. Dingman, Chair, called the meeting to order at 7:30 p.m. The following Board members were also in attendance at the meeting: Kenneth V. Farrall, Amy Cummings-Leight, Jeffrey H. Simcox, David W. Dedman (participated by speakerphone), George E. Witmayer, Richard C. Mast, Robert J. Rodgers, Arthur C. Bustard and Helen B. Haun. Also present were Anthony J. Bellitto, Jr., P.E., Executive Director, Jonathan C. Hartzell, Director of Operations and Field Services, Daniel P. Pearce, Director of Information Technology, Daniel C. Preston, P.E., Director of Asset Management and Strategic Initiatives, Ami Tarburton, Director of Finance and Human Resources, and Paul G. Mullin, Esquire, Hamburg, Rubin, Mullin, Maxwell & Lupin, Solicitor.

The following items, by agenda number, were discussed:

1. **MINUTES** - Upon the motion of Mr. Farrall, seconded by Mrs. Haun, the Board approved the Minutes of the June 28, 2022, Board of Directors meeting as presented.
2. **BIDS:**
  - 2.1. No Bid Activity this month.
3. **PUBLIC COMMENTS** - There were no members of the public in attendance at the meeting.
4. **FINANCIALS:**
  - 4.1. The **Statement of Income and Expense** for the period ending June 30, 2022, was highlighted by Ms. Tarburton and discussed. Ms. Tarburton noted that revenues were 51% of budget and operating expenses were 47% of budget. Debt Service Coverage is at 1.22, which is above the 1.10 required by the Trust Indenture. Total Debt Service Coverage is at 1.45. The **Statement of Net Position, Expense Variance Report, Capital Budget Report and Metered Sales Report** for the period ending June 30, 2022 were highlighted by Ms. Tarburton and discussed. It was noted that Net Position had increased by 1.6% year to year, an increase of \$2.5 million dollars. Also, it was noted that the Capital Budget expenditures are at 36% and have been lagging somewhat but are expected to increase in the second half of the year. The total metered sales are at or exceeding budget and in line with projections reflecting slightly increased usage from commercial and industrial customers. Following discussion, upon the motion of Mr. Rodgers, seconded by Mr. Farrall, the Board voted unanimously to accept the financial reports and file for future audit.
  - 4.2. The Check Register for the period June 21, 2022 to July 19, 2022 was reviewed and discussed. Upon the motion of Mr. Farrall, seconded by Mr. Witmayer, the Board ratified the payments listed with a vote of 9-0 with one abstention. In accordance with the Public Official and Employee Ethics Act, Mr. Dingman announced his abstention due to a payment to Gilmore and Associates, Inc. and his written memorandum regarding such abstention is attached hereto and made a part hereof as Exhibit "A".

5. **ENGINEERING AND OPERATIONS REPORT** - The Engineering and Operations Report for the month of June 2022 was presented, highlighted by Mr. Preston and Mr. Hartzell, respectively, and discussed.
6. **OPERATING STATISTICS** - The Operating Statistics Report for the month of June 2022 was presented, highlighted by Mr. Hartzell, and discussed.
7. **APR, HR, CUSTOMER SERVICE, METER, and IT DEPARTMENT REPORTS** - The APR and HR Reports for the month of June 2022 were presented, highlighted by Mr. Bellitto, and discussed.

The Customer Service and Meter Department Reports for the month of June 2022 were presented, highlighted by Mr. Hartzell, and discussed.

The IT Department Report for the month of June 2022 was presented, highlighted by Mr. Pearce, and discussed.

8. **FOREST PARK WATER** – Mr. Bellitto, on behalf of Mr. Rodgers, Chair of the Forest Park Water Operating Committee, reported that the committee had not met. Mr. Bellitto reported that there was an issue with the BCWSA meter and Mr. Hartzell provided some background. It was noted that the problem has been resolved.

9. **MAIN EXTENSIONS:**

- 9.1. M.E. 1298, 1388, 1397 – Meadow Glen, Phase 3A, 3B, and 3C – Upon the motion of Mr. Dedman, seconded by Mr. Mast, the Board authorized unanimously the execution of Resolution No. 22-07-26 A for Deed of Dedication of water utility lines and authorized execution of the Deed of Dedication.
- 9.2. M.E. 1339 – Berkley Place – Upon the motion of Mr. Mast, seconded by Mr. Farrall, the Board authorized unanimously the execution of Resolution No. 22-07-26 B for Deed of Dedication of water utility lines and authorized execution of the Deed of Dedication.
- 9.3. M.E. 1379 – Upon the motion of Mr. Mast, seconded by Mr. Rodgers, the Board unanimously granted Tentative Approval for 43 EDUs to Kay Harleysville, LLC for Jacob’s Crossing located at Oak Drive and Harleysville Pike, Lower Salford Township.
- 9.4. M.E. 1398 – Mainland Pointe – Upon the motion of Mrs. Haun, seconded by Mr. Bustard, the Board authorized 9-0 with 1 abstention, the execution of Resolution No. 22-07-26 C for Deed of Dedication of water utility lines and authorized execution of the Deed of Dedication. In accordance with the Public Official and Employee Ethics Act, Mr. Mast announced his abstention due to his involvement in the project as a consulting engineer and his written memorandum regarding such abstention is attached hereto and made a part hereof as Exhibit “B”.



- 9.5. M.E. 1506 – Upon the motion of Mr. Witmayer, seconded by Mr. Farrall, the Board unanimously granted Tentative Approval for 85 EDUs to Pulte Group, Inc., for the Reserves at Franconia, located at Cowpath Road and Beck Road, Franconia Township.
- 9.6. M.E. 1510 – Upon the motion of Mr. Farrall, seconded by Mrs. Haun, the Board unanimously granted Tentative Approval for 72 EDUs to HG Properties 40, LP for Oakwood Terrace located at Hidden Meadows Drive, West Rockhill Township.

10. **ITEMS FOR DISCUSSION:**

- 10.1. There were no items for discussions.

11. **COMMITTEE REPORTS:**

- 11.1. Engineering Committee - Mr. Farrall, Chair of the Engineering Committee, reported that the Committee met earlier that evening. Mr. Farrall provided a brief summary of the discussion:
  - 11.1.1 Mr. Preston provided an update on discussions with the property owner to acquire rights to build a tank on the Techni-Tool property in Worcester Township.
  - 11.1.2 Mr. Preston presented a proposed 600 foot main extension in West Rockhill Township from Lawn Avenue to Almont Road to provide water service to Summit Condo Associates, due to water quality contamination issues. The proposed extension is on the same route as the proposed West Rockhill Transmission Main route. It was decided to accelerate this portion of the transmission main project so that this new customer could be given water service provided all service connection fees were paid for 6 EDUs. Upon the motion of Mr. Witmayer and seconded by Mr. Farrall, the Board authorized unanimously capital funds in the amount of \$135,000 to complete this project in 2022.
  - 11.1.3 Mr. Preston provided a presentation on the need for an Asset Management Plan that would be utilized to develop a new 2024 Capital Investment Plan in the future. Regulations are in the process of being passed that will require all water utilities to provide an Asset Management Plan as part of its reporting requirements. Mr. Preston indicated that a Request for Proposal and scope of work would be drafted for review and emailed to the Committee once completed. Money for a Consultant would be allocated into the 2023 budget process to begin work on the completion of a Comprehensive Plan including an Asset Management Plan with CIP recommendations. The Committee concurred with the proposed course of action.
- 11.2. Executive Committee - Mr. Simcox, Chair of the Executive Committee, reported that the committee had not met.
- 11.3. Finance Committee –Mrs. Haun, Chair of the Finance Committee, reported that the committee had not met.

12. **CORRESPONDENCE** - Various items of correspondence and newspaper articles contained in the Authority meeting booklet were reviewed. Mr. Bellitto noted condolences to Mrs. Haun and her expression of gratitude for sympathy regarding the passing of her husband, Gus. There were also numerous articles regarding the pending sale of the BCWSA sewer system to Aqua Pennsylvania, the Towamencin sewer sale and the ongoing issues related to PFAS contamination.
  
13. **COMING EVENTS:**
  - 13.1. The Forest Park Operating Committee Meeting is scheduled for Tuesday, August 16, 2022 at North Penn Water Authority, 300 Forty Foot Road, Lansdale, Pennsylvania.
  - 13.2. The NPWA/NWWA Joint Board meeting will be held on Thursday, September 1, 2022 at North Penn Water Authority, 300 Forty Foot Road, Lansdale, Pennsylvania.
  - 13.3. The PMAA 80th Annual Conference and Trade Show will be held from September 11-14, 2022, at the Erie Bayfront Convention Center, Erie, Pennsylvania.
  - 13.4. The Forest Park Customer Appreciation Day Golf Outing date is scheduled for Monday, September 26, 2022 at The Bucks Club, York Road, Jamison, Pennsylvania.
  - 13.5. Public voting will take place at the North Penn Water Authority Operations Center on General Election Day, Tuesday, November 8, 2022.
  
14. **OLD BUSINESS** – There was no Old Business to come before the Board.
  
15. **NEW BUSINESS** – There was no New Business to come before the Board.
  
16. **EXECUTIVE SESSION** – The board recessed to Executive Session at 8:03 p.m. to discuss a personnel matter and reconvened at 8:18 p.m.

There being no further business, upon the motion of Mr. Witmayer, seconded by Mr. Farrall, the board unanimously voted to adjourn at 8:18 p.m.

Respectfully submitted,


  
William K. Dingman  
Chair

Exhibit "A"

**Voting Conflict Memorandum**

I, William K. Dingman, member of the North Penn Water Authority, abstained from a vote pertaining to the consulting engineering contract for the 309 connector project for the Authority because the contract is being awarded to my employer, Gilmore and Associates, Inc. The situation constitutes a conflict of interest under section 1102 of the Public Official and Employee Ethics Act (the "Act"), therefore I abstained from the vote.



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William K. Dingman

**NORTH PENN WATER AUTHORITY  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
AUGUST 23, 2022**

William K. Dingman, Chair, called the meeting to order at 7:30 p.m. The following Board members were also in attendance at the meeting: Kenneth V. Farrall, Amy Cummings-Leight, David W. Dedman (by speaker phone), George E. Witmayer, Richard C. Mast, Robert J. Rodgers, Arthur C. Bustard and Helen B. Haun. Jeffrey H. Simcox was absent. Also present were Anthony J. Bellitto, Jr., P.E., Executive Director, Jonathan C. Hartzell, Director of Operations and Field Services, Daniel P. Pearce, Director of Information Technology, Daniel C. Preston, P.E., Director of Asset Management and Strategic Initiatives, Ami Tarburton, Director of Finance and Human Resources, and Paul G. Mullin, Esquire, Hamburg, Rubin, Mullin, Maxwell & Lupin, Solicitor.

The following items, by agenda number, were discussed:

1. **MINUTES** - Upon the motion of Mr. Farrall, seconded by Mr. Witmayer, the Board approved the Minutes of the July 26, 2022, Board of Directors meeting as presented. Mr. Mast approved, provided the minutes were amended to reflect his abstention on 9.4. M.E. 1398.
2. **BIDS:**
  - 2.1. No Bid Activity this month.
3. **PUBLIC COMMENTS** - There were no members of the public in attendance at the meeting.
4. **FINANCIALS:**
  - 4.1. The **Statement of Income and Expense** for the period ending July 31, 2022, was highlighted by Ms. Tarburton and discussed. Ms. Tarburton noted, with 58% of the year lapsed, that revenues were 60% of budget and operating expenses were 57% of budget. Debt Service Coverage is at 1.23, which is above the 1.10 required by the Trust Indenture. Total Debt Service Coverage is at 1.48. The **Statement of Net Position, Expense Variance Report, Capital Budget Report and Metered Sales Report** for the period ending July 31, 2022 were highlighted by Ms. Tarburton and discussed. It was noted that Net Position had increased by 2% year to year, an increase of approximately \$3 million dollars. Also, it was noted that the Capital Budget expenditures are at 45% and are expected to increase in the second half of the year, in line with the budgeted amount. The total metered sales are at or exceeding budget and in line with sales projections at or above the 3 year average mark. Following discussion, upon the motion of Mr. Farrall, seconded by Mr. Rodgers, the Board voted unanimously to accept the financial reports and file for future audit.

- 4.2. The Check Register for the period July 20, 2022 to August 17, 2022 was reviewed and discussed. Upon the motion of Mr. Farrall, seconded by Mr. Mast, the Board ratified the payments listed with a vote of 9-0 with one abstention. In accordance with the Public Official and Employee Ethics Act, Mr. Dingman announced his abstention due to a payment to Gilmore and Associates, Inc. and his written memorandum regarding such abstention is attached hereto and made a part hereof as Exhibit "A".
5. **ENGINEERING AND OPERATIONS REPORT** - The Engineering and Operations Report for the month of July 2022 was presented, highlighted by Mr. Preston and Mr. Hartzell, respectively, and discussed.
6. **OPERATING STATISTICS** - The Operating Statistics Report for the month of July 2022 was presented, highlighted by Mr. Hartzell, and discussed. Mr. Hartzell noted the record water demands for the month of July. Historical records were established for the maximum day demand, peak week and maximum month send out to the water system.
7. **APR, HR, CUSTOMER SERVICE, METER, and IT DEPARTMENT REPORTS** - The APR and HR Reports for the month of July 2022 were presented, highlighted by Mr. Bellitto, and discussed. It was noted by Mr. Bellitto that the Authority participated in the 150<sup>th</sup> Anniversary Parade in Lansdale by entering a float. Twenty five percent of the employees participated in this successful and well-received event.
- The Customer Service and Meter Department Reports for the month of July 2022 were presented, highlighted by Mr. Hartzell, and discussed.
- The IT Department Report for the month of July 2022 was presented, highlighted by Mr. Pearce, and discussed.
8. **FOREST PARK WATER** – Mr. Rodgers, Chair of the Forest Park Water Operating Committee, reported that the committee had met on August 16, 2022 and reviewed and discussed the proposed Forest Park fiscal year 2022-2023 Budget. Minutes of that meeting were presented. Mr. Bellitto indicated that the draft of the Forest Park Budget was included in the Board packet and requested the Board to review prior to the Joint Board Meeting on Thursday, September 1, 2022 for the purpose of reviewing and approving the budget.
9. **MAIN EXTENSIONS:**
- 9.1. M.E. 1426 – Gwynedd Ridge – Upon the motion of Mr. Farrall, seconded by Mr. Witmayer, the Board authorized unanimously the execution of Resolution No. 22-08-23 for the Deed of Dedication of public water utility lines and authorized execution of the Deed of Dedication.
10. **ITEMS FOR DISCUSSION:**

10.1. Mr. Preston highlighted the memo included with the Board packet related to a small 230 foot, 8-inch main extension, to be completed this year, in support of the Lansdale Freight House project. This multi-year project will include restoring and refurbishing the old Freight House to utilize as a Borough Welcome and Events Center. It will also house a display highlighting the industrial heritage of the Borough. The NPWA work is part of a larger tie-in project that includes a SEPTA bore and tie-in on Chestnut Street. The second phase of the NPWA work will be budgeted for 2023. The Borough will be paving the parking lot this year and NPWA will need to install this main prior to the paving. The Freight House project is expected to be completed sometime in 2024. Following discussion, upon the motion of Mr. Witmayer and seconded by Mr. Farrall, the Board approved unanimously the authorization of Authority Funds in the amount of \$44,000 to install approximately 230 LF of 8-inch water line related to the Lansdale Freight House Project. The work will be completed under Contract 792 as an unspecified project.

11. **COMMITTEE REPORTS:**

11.1. Engineering Committee - Minutes of the July 26, 2022 Committee Meeting were presented. Upon motion by Mr. Witmayer, seconded by Mr. Farrall, the Board unanimously approved the minutes. The next Committee meeting is scheduled for September 27, 2022 to review and discuss the proposed 2023 Capital Budget.

11.2. Executive Committee – Mr. Bellitto, on behalf of Mr. Simcox, Chair of the Executive Committee, reported that the committee had not met this month.

11.3. Finance Committee - Mrs. Haun, Chair of the Finance Committee, reported that the committee had not met this month. The next meeting will be held in mid-November 2022 (date to be determined) to review and discuss the proposed 2023 Capital and Operating Budgets.

12. **CORRESPONDENCE** - Various items of correspondence and newspaper articles contained in the Authority meeting booklet were reviewed. Mr. Bellitto noted the numerous articles related to the proposed BCWSA sewer sale and privatization in general.

13. **COMING EVENTS:**

13.1. The NPWA/NWWA Joint Board meeting will be held on Thursday, September 1, 2022 at North Penn Water Authority, 300 Forty Foot Road, Lansdale, Pennsylvania.

13.2. The PMAA 80th Annual Conference and Trade Show will be held from September 11-14, 2022, at the Erie Bayfront Convention Center, Erie, Pennsylvania.

- 13.3. The Forest Park Customer Appreciation Day Golf Outing date is scheduled for Monday, September 26, 2022 at The Bucks Club, York Road, Jamison, Pennsylvania.
- 13.4. Public voting will take place at the North Penn Water Authority Operations Center on General Election Day, Tuesday, November 8, 2022.
14. **OLD BUSINESS** – There was no Old Business to come before the Board.
15. **NEW BUSINESS** – There was no New Business to come before the Board.
16. **EXECUTIVE SESSION** – The Board recessed to Executive Session at 8:18 p.m. to discuss a personnel matter and reconvened at 8:45 p.m.

There being no further business, upon the motion of Mr. Farrall, seconded by Mr. Rodgers, the board unanimously voted to adjourn at 8:45 p.m.

Respectfully submitted,



William K. Dingman  
Chair

Exhibit "A"

**Voting Conflict Memorandum**

I, William K. Dingman, member of the North Penn Water Authority, abstained from a vote pertaining to the consulting engineering contract for the 309 connector project for the Authority because the contract is being awarded to my employer, Gilmore and Associates, Inc. The situation constitutes a conflict of interest under section 1102 of the Public Official and Employee Ethics Act (the "Act"), therefore I abstained from the vote.



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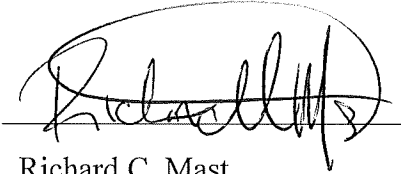
William K. Dingman



Exhibit "B"

**Voting Conflict Memorandum**

I, Richard C. Mast, member of the North Penn Water Authority, abstained from a vote pertaining to the M.E. 1398 – Mainland Pointe contract due to my involvement in the project as a consulting engineer. The situation constitutes a conflict of interest under section 1102 of the Public Official and Employee Ethics Act (the "Act"), therefore I abstained from the vote.

A handwritten signature in black ink, appearing to read "Richard C. Mast", is written over a horizontal line. The signature is stylized and cursive.

Richard C. Mast

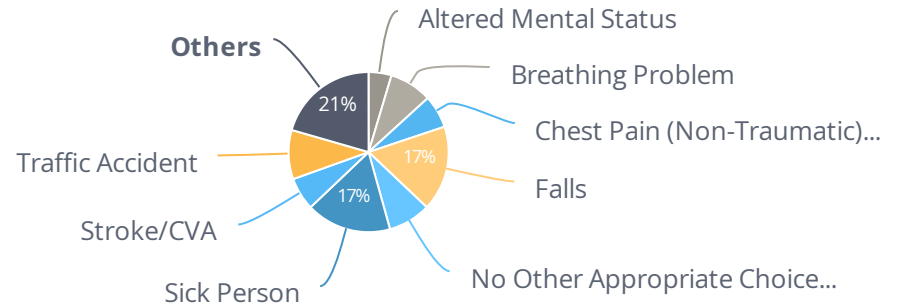
Filters **Scene Zone** MONTGOMERY - HATFIELD TOWNSHIP (46930) | **Months in ESO Record Created Date** Last Month

TOTAL ZONE CALLS: **150** | TOTAL VMSC CALLS: **925** | Average Chute Time: **63.75** | Average Response Time: **08m:48s**

Top 5 Call Types

Type of Incident	# <span>↓</span>
Falls	26
Sick Person	26
Traffic Accident	15
No Other Appropriate Choice	13
Breathing Problem	13

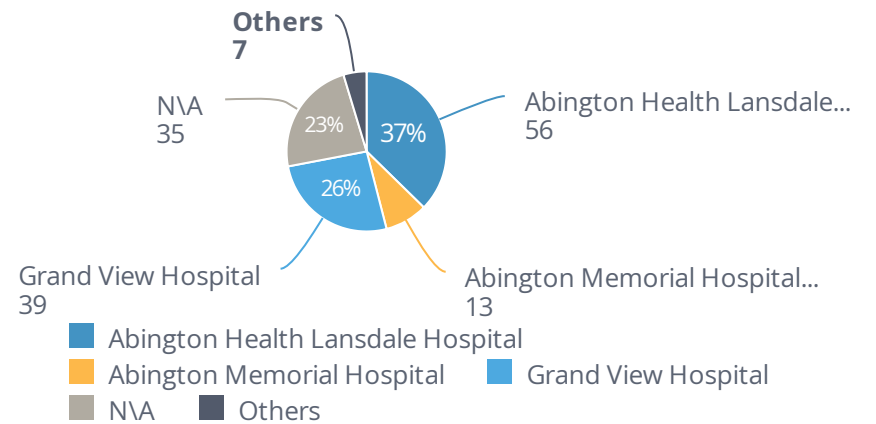
Dispatched Complaint Percentages



Call Disposition

Disposition	# <span>↓</span>
Transported No Lights/Siren	80
Transported Lights/Siren	35
Patient Refused Evaluation/Care (Without Transport)	15
Patient Treated, Released (per protocol)	9
Cancelled (No Patient Contact)	5
Assist, Unit	3
Patient Treated, Released (AMA)	2

Hospital Transports





## **Hatfield Township Police Activity Report**

The timeframe for this report is 09/01/22 – 09/30/22

(2369) Incidents were handled by Officers

(155) Selective Enforcements were conducted

(9) Non -Traffic\*\* arrests were made

(149) Traffic Citations were issued

(35) Parking Tickets were issued

(92) Traffic Courtesy/ Warnings Notices were issued

(883) Night Eyes/ Business checks/Directed Patrols were conducted

(19) Criminal\* Arrests were made

(2) DUI

(2) DUI's w/Accident

(21) Thefts were reported

\*(12) Frauds were reported

Addendum:

**\*Criminal Arrests involved the following charges:** Defiant Trespass, DUI, Drug Possession, Harassment, PFA Violation, Possessing Instruments Of Crime, Receiving Stolen Property, Retail Theft, Simple Assault, Terroristic Threats, Theft By Deception, Warrant Service.

**\*\* Non-Criminal arrests were made for:** Curfew Violation, Dog At Large, Disorderly Conduct, Harassment, Public Drunkenness, Retail Theft, Weed Ordinance Violation.

TWP

Hatfield Township Municipal Authority  
Monthly Budget Report

Fiscal Year April 1, 2022 through March 31, 2023

Fiscal Month #5 of 12

	August	Fiscal Year To Date	Budgeted
<b>INCOME: Operations</b>			
Sewer Use Fees - Residential	\$43,530.47	\$1,449,270.71	\$2,900,000
Sewer Use Fees - Commercial	\$7,412.14	\$253,579.81	\$515,000
Sewer Use Fees - Industrial	\$20,596.27	\$483,840.67	\$925,000
Penalties and Interest	\$7,290.96	\$39,655.47	\$70,000
Connection Fees	\$400.00	\$3,512.00	\$6,000
Certifications - Title Companies	\$1,150.00	\$1,900.00	\$8,250
Lateral Repair Permit Fees	\$1,000.00	\$1,000.00	\$0
Demolition Permit Fees	\$0.00	\$0.00	\$0
Montgomery Township Sewer Fees	\$0.00	\$565,586.57	\$1,025,000
Hatfield Borough Sewer Fees	\$0.00	\$216,409.50	\$475,000
Franconia Township Sewer Fees	\$0.00	\$89,710.50	\$181,400
Trucked Waste - Sludge	\$47,938.25	\$251,005.00	\$595,000
Trucked Waste - Septic, Holding	\$73,454.79	\$402,815.62	\$835,000
Interest on Construction Reserve	\$10,365.89	\$11,695.50	\$5,000
TV/Jet-Vac Services	\$0.00	\$0.00	\$1,500
Lab Fees	\$0.00	\$984.00	\$0
Pretreatment Fines	\$0.00	\$0.00	\$0
Miscellaneous	\$0.00	\$1,290.00	\$4,000
<b>Total - Operations Income</b>	<b>\$213,138.77</b>	<b>\$3,774,555.35</b>	<b>\$7,546,150</b>

Hatfield Township Municipal Authority  
Monthly Budget Report

Fiscal Year April 1, 2016 through March 31, 2017

Fiscal Month #5 of 12

	August	Fiscal Year To Date	Budgeted
EXPENSES: Operations			
Salaries	\$304,346.09	\$1,271,738.50	\$3,150,885.00
Benefits, incl. education and training	\$88,776.57	\$701,002.46	\$1,423,000.00
Utilities	\$18,845.05	\$140,389.04	\$806,000
Ash and Sludge Disposal	\$6,110.71	\$37,538.68	\$150,000.00
Grit and Screenings Disposal	\$1,075.46	\$4,705.25	\$34,000.00
<b>Plant Chemicals</b>	\$23,724.13	\$190,768.41	\$331,250.00
Lab Supplies and Analysis	\$109,562.95	\$137,750.06	\$130,000
Plant Maintenance	\$53,570.56	\$344,453.62	\$677,000
Sewer Maintenance	\$33,152.17	\$79,178.69	\$209,500
Vehicle Maintenance	\$2,609.31	\$18,473.39	\$39,000
Insurance - liability, work. comp.	\$0.00	\$129,060.50	\$245,000
Office	\$4,512.46	\$49,686.17	\$114,800
Lansdale sewer charges	\$772.68	\$3,474.36	\$8,000
Towamencin sewer charges	\$0.00	\$43,650.00	\$72,750
Engineer - misc. operations	\$11,801.58	\$56,955.39	\$105,000
Solicitor	\$9,151.01	\$50,067.55	\$105,000
Accountant / Auditor	\$5,000.00	\$5,000.00	\$17,500
Board Fees	\$0.00	\$750.00	\$3,000
Miscellaneous	\$4,221.54	\$46,123.80	\$10,000
<b>Total - Operations Expenses</b>	<b>\$677,232.27</b>	<b>\$3,310,765.87</b>	<b>\$7,631,685</b>

**Hatfield Township Municipal Authority  
Monthly Budget Report**

Fiscal Year April 1, 2022 through March 31, 2023

Fiscal Month #5 of 12

INCOME: Capital	August	Fiscal Year To Date	Budgeted
Tapping Fees*	\$107,337.00	\$458,870.50	\$240,000.00
Front Foot Assessment	\$0.00	\$0.00	\$0.00
Montgomery Twp. Capital	\$0.00	\$34,226.28	\$591,738.00
Montgomery Twp. Debt Service	\$0.00	\$0.00	\$0.00
<b>Total - Capital Income</b>	<b>\$107,337.00</b>	<b>\$493,096.78</b>	<b>\$831,738.00</b>

\* Tapping fees, although collected, are not indicated until units are permitted.

EXPENSES: Capital	August	Fiscal Year To Date	Total Paid To Date
2022 Sewer Work	\$0.00	\$0.00	\$0.00
2022 I/I Mitigation Plan	\$0.00	\$0.00	\$0.00
Plant Paving	\$0.00	\$0.00	\$0.00
Annual Stack Test	\$0.00	\$0.00	\$0.00
Office Addition	\$20,928.50	\$58,556.50	\$95,196.30
Centrifuge Rehab	\$0.00	\$0.00	\$0.00
Secondary #1 Rehab	\$0.00	\$169,893.50	\$207,993.73
Trucked Waste Diffusers	\$0.00	\$0.00	\$0.00
Admin Building HVAC replacement	\$0.00	\$0.00	\$0.00
Pine Street Line Remediation	\$232,522.84	\$249,506.76	\$342,994.36
Afterburner Repair	\$0.00	\$0.00	\$0.00
New Polymer Feed System	\$0.00	\$87,829.11	\$0.00
New Bar Screen	\$0.00	\$0.00	\$0.00
Flood Wall	\$0.00	\$18,980.00	\$18,980.00
Flood Gates	\$0.00	\$31,696.93	\$31,696.93
Grit Classifier	\$0.00	\$0.00	\$0.00
Lab Equipment	\$0.00	\$0.00	\$0.00
New Televising Truck	\$0.00	\$0.00	\$0.00
New Spare Centrifuge Gearbox	\$0.00	\$0.00	\$0.00
New Spare Sumitoma ScrewPump Drive	\$69,357.00	\$69,357.00	\$69,357.00
Secondary Clarifier Drain	\$0.00	\$0.00	\$0.00
Concrete Rehab at Ash Garage	\$0.00	\$0.00	\$0.00
Electric Grid Rehab	\$3,030.00	\$31,949.73	\$36,595.23
Helisieve	\$0.00	\$86,475.00	\$86,475.00
<b>Total - Capital Expenses</b>	<b>\$325,838.34</b>	<b>\$804,244.53</b>	<b>\$889,288.55</b>