



# HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP MEETING AGENDA

September 14, 2022

7:30 PM

**I. CALL TO ORDER**

**II. ROLL CALL**

- COMMISSIONER PRESIDENT ZIPFEL
- COMMISSIONER VICE PRESIDENT RODGERS
- COMMISSIONER ANDRIS
- COMMISSIONER LEES
- COMMISSIONER ZIMMERMAN

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF AGENDA**

**V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY**

*Attention: Board of Commissioner Meetings are Video Recorded*

*All comments made at the podium. Please state your name and address for the record.  
Comments are guided by Resolution #10-10.*

**VI. CONSENT ITEMS**

*Motion to Enter into the Record*

- A. Police Report – August
- B. VMSC Ambulance Report – August

**VII. COMMITTEE REPORTS**

- A. Planning and Zoning Committee – Vice President Rodgers**
- B. Public Works Committee – Commissioner Lees**
- C. Parks and Recreation Committee – Commissioner Zimmerman**
- D. Public Safety Committee –President Zipfel**
  - 1. Resolution for Grant Application
- E. Finance Committee – Commissioner Andris**
  - 1. 2023 Pension Obligations

**VIII. TOWNSHIP STAFF REPORTS**

- A. Township Manager’s Report**
  - 1. Introduction of Assistant Township Manager, Scott Hutt
  - 2. Stewart Basin Renovation – Approve Bid Package at Regular Meeting
  - 3. Budget Workshop – October 19<sup>th</sup>, 6pm

**IX. SOLICITOR’S REPORT**

**X. CITIZENS’ COMMENTS**

Attention: Board of Commissioner Meetings are Video Recorded  
*All comments made at the podium. Please state your name and address for the record.  
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**XI. ADJOURNMENT**



## **Hatfield Township Police Activity Report**

The timeframe for this report is 08/01/22 – 08/31/22

(2196) Incidents were handled by Officers

(121) Selective Enforcements were conducted

(17) Non -Traffic\*\* arrests were made

(89) Traffic Citations were issued

(29) Parking Tickets were issued

(97) Traffic Courtesy/ Warnings Notices were issued

(821) Night Eyes/ Business checks/Directed Patrols were conducted

(13) Criminal\* Arrests were made

(3) DUI

(2) DUI's w/Accident

(26) Thefts were reported

\*(17) Frauds were reported

**Addendum:**

**\*Criminal Arrests involved the following charges:** Aggravated Assault, Bad Checks, Corruption Of Minors, Criminal Trespass, DUI, Drug Possession, Endangering Welfare Of Children, Forgery, Harassment, Indecent Exposure, Indecent Assault Forcible Compulsion, Indecent Assault Person Less Than 13 Years Of Age, PFA Violation, Possessing Instruments Of Crime, Rape Of Child, Retail Theft, Robbery, Sexual Assault, Simple Assault, Terroristic Threats, Theft By Deception.

**\*\* Non-Criminal arrests were made for:** Criminal Trespass, Curfew Violation, Defiant Trespass Actual Communication, Disorderly Conduct, Harassment, Public Drunkenness, Retail Theft, Sale Of Tobacco, Weed Ordinance Violation.

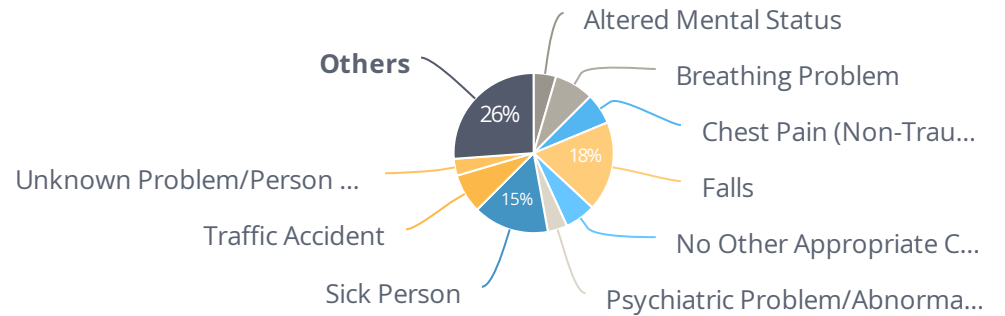
Filters **Scene Zone** MONTGOMERY - HATFIELD TOWNSHIP (46930) | **Months in ESO Record Created Date** Last Month

TOTAL ZONE CALLS: **176** | TOTAL VMSC CALLS: **976** | Average Chute Time: **76.08** | Average Response Time: **08m:39s**

Top 5 Call Types

Type of Incident	# <small>↓</small>
Falls	32
Sick Person	27
Traffic Accident	14
Breathing Problem	14
Chest Pain (Non-Traumatic)	11

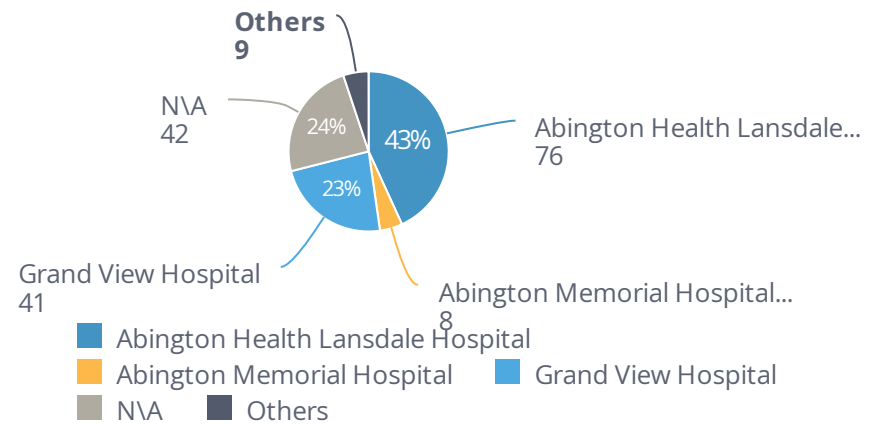
Dispatched Complaint Percentages



Call Disposition

Disposition	# <small>↓</small>
Transported No Lights/Siren	97
Transported Lights/Siren	37
Patient Refused Evaluation/Care (Without Transport)	18
Cancelled (No Patient Contact)	7
Cancelled on Scene/No Patient Found	5
Patient Treated, Released (per protocol)	4
Assist, Unit	3

Hospital Transports



**RESOLUTION NO.**

**HATFIELD TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

A RESOLUTION ACKNOWLEDGING THE RECEIPT OF 2023 MINIMUM MUNICIPAL OBLIGATION WORKSHEETS FROM THE TOWNSHIP MANAGER AS PREPARED BY CONRAD SIEGEL ACTUARIES FOR INCLUSION OF SAID OBLIGATIONS FOR THE NON-UNIFORMED EMPLOYEES PENSION PLAN AND POLICE PENSION PLAN IN THE 2023 CALENDAR YEAR BUDGET

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**WHEREAS**, Act 205 and 189 of the Commonwealth of Pennsylvania stipulate requirements for the inclusion of minimum obligations for employees' pension funds in the budgeting process; and

**WHEREAS**, the Township of Hatfield has retained Redmond Consulting, Ltd. to prepare actuarial evaluations of the Non-Uniformed Employees' Pension Plan and the Police Pension Plan including the preparation of 2023 minimum municipal obligations for the respective plans; and

**WHEREAS**, the minimum municipal obligation for each plan has been calculated by Conrad Siegel Actuaries based on the most current Valuation Report and estimated 2022 W-2 payroll data pursuant to the requirements of Act 189; and

**WHEREAS**, the Finance Director has certified such calculations have been transmitted to the Board of Commissioners on September 28, 2022.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of Hatfield Township does hereby acknowledge receipt of the minimum obligation calculations for the Hatfield Township Non-Uniformed Employees' Pension Fund and the Police Pension Fund and agrees to include such obligations for the respective plans in the 2023 calendar year General Fund Budget for the Township of Hatfield.

**DULY ENACTED** and adopted by the Board of Commissioners held this 28th day of September, 2022.

BOARD OF COMMISSIONERS  
HATFIELD TOWNSHIP

Attest:

\_\_\_\_\_  
Thomas C Zipfel, President

\_\_\_\_\_  
Aaron Bibro, Secretary

**Hatfield Township 2023 Minimum Municipal Obligation**

	<b>Police Plan</b>	<b>Employee's Plan DB</b>
1. Normal Cost Percentage	14.90%	11.7%
2. Administrative Expense Percentage	1.6%	1.9%
3. Total Percentage	16.5%	13.6%
4. Estimated 2021 Total Gross W-2 Percentage	\$3,277,144	\$805,501
5. Annual Cost	\$540,729	\$109,548
6. Amortization Contribution Requirement	\$0	\$0
7. Financial Requirements	\$540,729	\$109,548
8. Member Contributions Anticipated	\$163,857	\$12,083
9. 10% of Negative Unfunded Liability	\$29,694	\$12,374
10. Minimum Municipal Obligation	\$347,178	\$85,092

**Employee's Plan DC**

1. Employer Contribution	6.0%
2. Estimated 2021 Total Gross W-2 Percentage	\$927,078
3. Financial Requirements	\$55,625

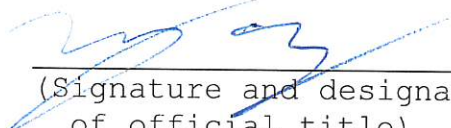
RESOLUTION

BE IT RESOLVED, by authority of the Board of  
(Name of governing body)  
Commissioners of the Hatfield Township,  
(Name of Municipality)  
Montgomery County, and it is hereby resolved by authority  
of the same, that the Township Manager of said Municipality,  
(designate official title)  
Authority be authorized and directed to sign the attached grant on its  
behalf.

ATTEST

Hatfield Township  
(Name of Municipality)

By: \_\_\_\_\_  
(Signature and designation  
of official title)

  
\_\_\_\_\_  
(Signature and designation  
of official title)

Ofc. William Summerfield  
Print or type above name and  
title

Aaron Bibro, Township Manager  
Print or type above name and  
title

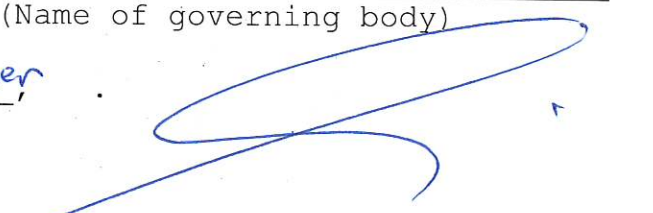
(SEAL)

I, Aaron Bibro, Township Manager  
(Name) (Official title)  
of the Hatfield Township, do hereby certify that  
(Name of governing body or municipality)

the foregoing is a true and correct copy of the Resolution adopted at  
a regular meeting of the Board of Commissioners,  
(Name of governing body)

held the 28th day of September.

DATE: , 2016  
22

  
\_\_\_\_\_  
(Signature and designation  
of official title)

Aaron Bibro, Township Manager  
Print or type above name/title