



**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS  
WORKSHOP MEETING AGENDA  
OCTOBER 13, 2021  
7:30 PM**

**I. CALL TO ORDER**

**II. ROLL CALL**

- COMMISSIONER PRESIDENT ZIPFEL
- COMMISSIONER VICE PRESIDENT RODGERS
- COMMISSIONER ANDRIS
- COMMISSIONER LEES
- COMMISSIONER ZIMMERMAN

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF AGENDA**

**V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY**

*Attention: Board of Commissioner Meetings are Video Recorded  
All comments made at the podium. Please state your name and address for the record.  
Comments are guided by Resolution #10-10.*

**VI. CONSENT ITEMS**

*Motion to Enter into the Record*

- A. HTMA Budget Report – August, 2021
- B. Police Report – September, 2021
- C. HTMA Meeting Minutes – August 10, 2021

**SPECIAL ITEMS**

- Grand Opening – Hatfield Museum

**VII. COMMITTEE REPORTS**

**A. Planning and Zoning Committee – Vice President Rodgers**

1. Small Cell Wireless Facilities Regulation – Approval at Regular Meeting

**B. Public Works Committee – Commissioner Lees**

1. Leaf Pickup Schedule – Weeks of November 1, November 15, and Dec 6

**C. Parks and Recreation Committee – Commissioner Zimmerman**

**D. Public Safety Committee –President Zipfel**

**E. Finance Committee – Commissioner Andris**

1. Budget/Goals Workshop – October 20<sup>th</sup> 6pm

**VIII. TOWNSHIP STAFF REPORTS**

**A. Township Manager’s Report**

1. Frick’s Trail Bridge Update

**IX. SOLICITOR’S REPORT**

**X. CITIZENS’ COMMENTS**

Attention: Board of Commissioner Meetings are Video Recorded  
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Comments are guided by Resolution #10-10.*

**XI. ADJOURNMENT**

TWP

Hatfield Township Municipal Authority  
Monthly Budget Report

Fiscal Year April 1, 2021 through March 31, 2022

Fiscal Month #5 of 12

	August	Fiscal Year To Date	Budgeted
<b>INCOME: Operations</b>			
Sewer Use Fees - Residential	\$39,893.80	\$1,380,441.73	\$2,850,000
Sewer Use Fees - Commercial	\$16,153.65	\$244,104.71	\$480,000
Sewer Use Fees - Industrial	\$14,418.69	\$382,314.36	\$925,000
Penalties and Interest	\$4,218.86	\$52,974.32	\$55,000
Connection Fees	\$400.00	\$26,600.00	\$3,000
Certifications - Title Companies	\$675.00	\$900.00	\$4,500
Lateral Repair Permit Fees	\$500.00	\$500.00	\$0
Demolition Permit Fees	\$0.00	\$0.00	\$0
Montgomery Township Sewer Fees	\$0.00	\$575,161.62	\$985,000
Hatfield Borough Sewer Fees	\$0.00	\$215,549.48	\$500,000
Franconia Township Sewer Fees	\$0.00	\$87,037.50	\$181,400
Trucked Waste - Sludge	\$50,868.00	\$275,559.25	\$560,000
Trucked Waste - Septic, Holding	\$64,968.00	\$375,828.71	\$785,000
Interest on Construction Reserve	\$750.45	\$1,822.41	\$3,100
TV/Jet-Vac Services	\$605.75	\$605.75	\$1,500
Lab Fees	\$0.00	\$792.00	\$0
Pretreatment Fines	\$0.00	\$0.00	\$0
Miscellaneous	\$1,750.00	\$1,850.00	\$3,000
<b>Total - Operations Income</b>	<b>\$195,202.20</b>	<b>\$3,623,016.84</b>	<b>\$7,336,500</b>

Hatfield Township Municipal Authority  
Monthly Budget Report

Fiscal Year April 1, 2016 through March 31, 2017

Fiscal Month #5 of 12

	August	Fiscal Year To Date	Budgeted
<b>EXPENSES: Operations</b>			
Salaries	\$220,363.60	\$1,244,446.30	\$2,992,750.00
Benefits, incl. education and training	\$79,375.13	\$571,087.95	\$1,339,500.00
Utilities	\$46,711.17	\$241,223.87	\$708,000
Ash and Sludge Disposal	\$12,750.93	\$59,671.80	\$105,000.00
Grit and Screenings Disposal	\$2,514.32	\$8,906.99	\$34,000.00
<b>Plant Chemicals</b>	\$29,414.16	\$106,184.52	\$280,000.00
Lab Supplies and Analysis	\$3,528.46	\$34,217.78	\$130,000
Plant Maintenance	\$20,626.36	\$243,255.07	\$655,000
Sewer Maintenance	\$27,338.41	\$48,269.71	\$189,500
Vehicle Maintenance	\$4,056.85	\$22,660.12	\$39,000
Insurance - liability, work. comp.	\$0.00	\$149,108.50	\$230,000
Office	\$7,091.26	\$42,068.93	\$102,800
Lansdale sewer charges	\$233.79	\$2,072.83	\$8,000
Towamencin sewer charges	\$0.00	\$36,375.00	\$72,000
Engineer - misc. operations	\$14,908.50	\$59,848.60	\$90,000
Solicitor	\$4,339.25	\$34,184.81	\$105,000
Accountant / Auditor	\$5,000.00	\$5,000.00	\$17,500
Board Fees	\$150.00	\$900.00	\$3,000
Miscellaneous	\$3,316.00	\$10,565.00	\$10,000
<b>Total - Operations Expenses</b>	<b>\$481,718.19</b>	<b>\$2,920,047.78</b>	<b>\$7,111,050</b>

**Hatfield Township Municipal Authority  
Monthly Budget Report**

Fiscal Year April 1, 2021 through March 31, 2022

Fiscal Month #5 of 12

INCOME:	August	Fiscal Year To Date	Budgeted
<b>Capital</b>			
Tapping Fees	\$4,130.17	\$43,913.18	\$45,000.00
Front Foot Assessment	\$0.00	\$0.00	\$0.00
Montgomery Twp. Capital	\$0.00	\$0.00	\$70,000.00
Montgomery Twp. Debt Service	\$0.00	\$0.00	\$0.00
Hatfield Borough Interceptor	\$0.00	\$0.00	
<b>Total - Capital Income</b>	<b>\$4,130.17</b>	<b>\$43,913.18</b>	<b>\$115,000.00</b>

EXPENSES:	August	Fiscal Year To Date	Total Paid To Date
<b>Capital</b>			
2021 Sewer Work	\$0.00	\$0.00	\$0.00
2021 I/I Mitigation Plan	\$0.00	\$0.00	\$0.00
Plant Paving	\$0.00	\$0.00	\$0.00
Annual Stack Test	\$0.00	\$0.00	\$0.00
Office Addition	\$0.00	\$0.00	\$0.00
Front Loader	\$0.00	\$72,369.83	\$72,369.83
Centrifuge Rehab	\$0.00	\$0.00	\$0.00
Suitoma Gear Box	\$0.00	\$0.00	\$0.00
Secondary #1 Rehab	\$4,123.50	\$14,575.00	\$14,575.00
Trucked Waste Diffusers	\$0.00	\$0.00	\$0.00
Admin Building HVAC replacement	\$0.00	\$0.00	\$0.00
Pine Street Line Remediation	\$6,875.50	\$26,538.73	\$30,163.70
Afterburner Repair	\$0.00	\$0.00	\$0.00
New Polymer Feed System	\$0.00	\$0.00	\$0.00
Schwing Pump Spare Parts	\$0.00	\$0.00	\$0.00
Old Incinerator Bldg Roof	\$0.00	\$63,363.49	\$142,048.04
Maintenance Truck	\$0.00	\$40,339.74	\$40,339.74
Centrifuge Gearbox Drive Repair	\$0.00	\$38,826.00	\$38,826.00
CEMS Upgrade	\$0.00	\$7,685.16	\$85,529.16
UV Upgrade	\$0.00	\$58,031.70	\$58,031.70
Neshaminy Interceptor	\$0.00	\$2,301.50	\$1,089,657.90
Schreiber Bar Screen	\$0.00	\$8,040.00	\$8,040.00
Radiation Portal Rehab	\$0.00	\$18,371.69	\$18,371.69
<b>Total - Capital Expenses</b>	<b>\$10,999.00</b>	<b>\$350,442.84</b>	<b>\$1,597,952.76</b>



## **Hatfield Township Police Activity Report**

The timeframe for this report is 9/01/21 – 9/30/21

(2287) Incidents were handled by Officers

(152) Selective Enforcements were conducted

(8) Non -Traffic\*\* arrests were made

(387) Traffic Citations were issued

(29) Parking Tickets were issued

(190) Traffic Courtesy/ Warnings Notices were issued

(1033) Night Eyes/ Business checks/Directed Patrols were conducted

(21) Criminal\* Arrests were made

(1) DUI

(2) DUI's w/Accident

(23) Thefts were reported

\*(27) Frauds were reported

**Addendum:**

**\*Criminal Arrests involved the following charges:** Aggravated Assault, Defiant Trespass, DUI, Drug Possession, False Report, False Statement, Firearm Ownership Providing False Info, Harassment, Public Drunkenness, Receiving Stolen Property, Retail Theft, Robbery, Simple Assault, Terroristic Threats, Theft By Deception, Warrant Arrest.

**\*\* Non-Criminal arrests were made for:** Control Of Alarm Devices, Disorderly Conduct, Public Drunkenness, Retail Theft, Township – Misc. Ordinance Violation.

# Hatfield Township

MUNICIPAL AUTHORITY

Ralph Harvey, *Chairman*  
Donald Atkiss, *Vice Chairman*  
George Landis, *Asst. Secretary*  
Barry Wert, *Secretary / Asst. Treasurer*  
Charles Sibel, *Treasurer*

GHD Inc ~ *Engineer*

Hamburg, Rubin, Mullin,  
Maxwell & Lupin ~ *Solicitor*

HATFIELD TOWNSHIP MUNICIPAL AUTHORITY  
PUBLIC MEETING  
AUGUST 10, 2021

I. The meeting of the Hatfield Township Municipal Authority was held on August 10, 2021 at 3200 Advance Lane, Colmar, PA.

II. The Hatfield Township Municipal Authority was called to order at 7:30 p.m. The following Authority Members were present: Charles Sibel, Barry Wert and Ralph Harvey. Authority members absent: Donald Atkiss and George Landis. Also present: Peter Dorney, Executive Director, Joseph Stammers, Plant Manager, Paul Mullin, Solicitor and Stan Chilson, GHD Eng.

III. Approval of minutes for July 13, 2021 – Motion was made by Barry Wert to approve the minutes as submitted, seconded by Charles Sibel and approved by the Authority.

IV. Citizens comments – no report

V. Union – no report

VI. Montgomery Township – no report

VII. Executive Directors report

A. Baum – Construction agreements are signed. Tapping fees, escrows and security has been received.

B. DEP/Stack Test – The preliminary reviews of the 2017 test is done, sent to supervisors at DEP, awaiting their decision.

C. Pine St. – We received our technical review approval from Montgomery County for this project. Now it will be reviewed for final approval.

The grinder pump has been installed for the resident on Pine St.

D. Security – Nothing from DHS yet on rescheduling their visit.

E. Lateral Ordinance – The Township is planning on language in the newsletter and on their website pertaining to the new ordinance. We have fielded a few questions from Real Estate agents based on the short paragraph we placed in the most recent quarterly bill.

F. Imprint Brewery – Mr. Lightner, Mrs. Stinson and Mr. Stammers are still working on details regarding Imprint. A letter will be going out to Imprint for the additional costs.



G. Rt. 309 North sewer line at Bergey Rd. – Costs have been submitted to Verizon’s insurance agent via our insurance agent. We have asked our agents to tell their agent to send one check directly to Bergey Electric for their costs and another check directly to HTMA for its costs. So far no response from Verizon.

H. Secondary Channels bid – The results of the costs were supplied to the Board members. Base bid is \$299,000.00 for both tanks, but we could expect some extra line item costs and change order costs no matter who would have been the low bidder. The low bidder’s bid was for fiberglass replacement weirs, which GHD approves of with additional supports. However they may offer galvanized steel. Mr. Dorney expected no less than \$300K per tank, but the bid was \$299K for both tanks. Charles Sibel made the motion to approve the bid from Eastern Environmental for \$299,100.00, seconded by Barry Wert and approved by the Authority.

I. Electrical upgrade – Mr. Dorney explained the need to upgrade our electric in the plant. A study and evaluation is needed. Barry Wert made the motion to have the study done, seconded by Charles Sibel and approved by the Authority.

J. Electric Supply Proposals – Our electric supply contract is coming to completion- Jan. 2022. Jim Caffey, our agent for purchasing contracts, would like to be ready to send out bid requests. Motion was made by Charles Sibel to have Mr. Caffey represent us as our agent, seconded by Barry Wert and approved by the Authority.

K. Penn Beer private line – Our men televised the private line servicing Penn Beer, formerly SPS then Hallowell. Numerous defects were found. Some should be addressed immediately, some might not be mandatory. Mr. Mullin is working on getting the language from the Ordinance to us so we can tell them they need to fix the defects.

L. Potassium Permanganate bid – Barry Wert made the motion to award the bid to Marubeni (\$1.66 lb.) for our potassium permanganate for 8/1/21 to 7/31/22, seconded by Charles Sibel and approved by the Authority.

VIII. Pretreatment report – Mr. Stammers reported that a new tenant, possibly with approximately 200 employees, is moving next to the dairy on Koffel Rd. They will have food processing.

IX. Engineers report – The following requisitions were submitted:

Project #2020-9480 Pine Street Interceptor	\$6,875.50
Project #2021-9840 Clarifier Launder Trough Assembly	\$4,123.50
Project #2021-9420 Admin Building Addition	\$5,616.75

X. Solicitor report – items covered in executive session.

XI. Treasurers report – After a review of the bills, Charles Sibel made the motion to pay the bills and requisitions as submitted, seconded by Barry Wert and approved by the Authority.

XII. Old Business

A. Solid Waste Permit renewal – still ongoing.

B. Walters Tract – moving slowly – due in part from shortages in supplies.

C. Office addition – Motion was made by Charles Sibel to have Metz Eng. & Mr. Mullin take care of the zoning variance application for the addition, seconded by Barry Wert and approved by the Authority.

XIII. New Business – Picnic – August 25<sup>th</sup>.

XIX. Other Business – Mr. Wert would like to attend two seminars, PSATS and PMAA. Ralph Harvey made the motion for approval, seconded by Charles Sibel and approved by the Authority.

XV. Adjournment – Motion was made by Barry Wert to adjourn the meeting at 8:19 p.m., seconded by Charles Sibel and approved by the Authority.

Submitted by,

A handwritten signature in black ink, appearing to read 'B. Wert', written in a cursive style.

Secretary