



**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING
September 22, 2021
7:30 PM**

AGENDA

I. CALL TO ORDER

II. ROLL CALL

- COMMISSIONER PRESIDENT ZIPFEL
- COMMISSIONER VICE PRESIDENT RODGERS
- COMMISSIONER ANDRIS
- COMMISSIONER LEES
- COMMISSIONER ZIMMERMAN

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. CONSENT ITEMS

- 1. Board of Commissioners Regular Meeting – August 25, 2021**
- 2. Board of Commissioners Workshop Meeting – September 8, 2021**
- 3. Treasurer’s Report – September**
- 4. Bills Payable:**
 - A. Paid Bills – \$197,381.73
 - B. Unpaid Bills – \$421,628.51

VI. CITIZENS’ COMMENTS -- AGENDA ITEMS ONLY

Attention: Board of Commissioner Meetings are Video Recorded
All comments made at the podium. Please state your name and address for the record.
Comments are guided by Resolution #10-10.

SPECIAL ITEM

- Recognition of Logan McHenry for his Eagle Scout Project in School Road Park

VII. ACTION ITEMS

1. Pension Obligations for 2022
Resolution #21-27
Motion for Approval
2. Small Cell Wireless Facilities – Zoning Amendment
Motion to Advertise Ordinance
3. Professional Services Agreement, Building Inspections – Keystone Municipal Services
Motion for Approval
4. Law Enforcement Assistance Grant Reimbursement
Resolution #21-28
Motion for Approval
5. Tax Assessment Appeal – 3015 Advance Lane
Motion for Approval

VIII. CITIZENS' COMMENTS

Attention: Board of Commissioner Meetings are Video Recorded

*All comments made at the podium. Please state your name and address for the record.
Comments are guided by Resolution #10-10.*

IX. ADJOURNMENT

**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS
WORKSHOP-REGULAR MEETING MINUTES
August 25, 2021
7:30 PM**

I. CALL TO ORDER

President Zipfel called the Hatfield Township Board of Commissioner's August 25, 2021 meeting to order at 7:30 p.m.

II. ROLL CALL

Commissioner President Zipfel called the roll. Present at the meeting were Vice President Bob Rodgers, Commissioner Jerry Andris, and Commissioner Deborah Zimmerman. Also in attendance were Solicitor Christen Pionzio, Township Planner Ken Amey, Township Engineer Bryan McAdam and Chief of Police William Tierney.

III. PLEDGE OF ALLEGIANCE

Detective Dan Tinneney and his family led the recitation of the Pledge of Allegiance.

Prior to the approval of the agenda, Commissioner President Zipfel announced that Township resident Bill Leisner passed away on August 24th. The Board held a moment of silence in his honor.

Additionally, Commissioner President Zipfel announced that the Board met at Clemens Field prior to tonight's meeting to accept a plaque from the Garden of Health in appreciation for the Township's support of their mission.

IV. APPROVAL OF AGENDA

Commissioner Vice President Rodgers made a motion to approve the agenda. Commissioner Zimmerman seconded the motion and the motion passed with a 4-0 vote.

V. CITIZENS' COMMENTS

There were no citizen's comments.

VI. CONSENT ITEMS

Commissioner Andris made a motion to approve the below listed Consent Items and Commissioner Vice President Rodgers seconded the motion. The motion passed with a 4-0 vote.

- A. Board of Commissioners Regular Meeting – *July 28, 2021*
- B. HTMA Meeting Minutes – *July 13, 2021*
- C. NPWA Meeting Minutes – *June 22, 2021*
- D. Treasurer’s Report – *August*
- E. **Bills Payable:**
 - A. Paid Bills – \$163,994.29
 - B. Unpaid Bills – \$205,242.01

VII. SPECIAL ITEMS

The Board recognized Detective Dan Tinneney who recently retired from the Hatfield Police Department after thirty years of service.

VIII. COMMITTEE REPORTS

A. Planning and Zoning Committee – Vice President Rodgers

There was no report.

B. Public Works Committee – Commissioner Lees

There was no report.

B. Parks and Recreation Committee – Commissioner Zimmerman

Commissioner Zimmerman shared some upcoming parks and recreation that will be held in the township.

D. Public Safety Committee –President Zipfel

Chief Tierney discussed policing on Route 309 and County Line Road and the ability to enforce traffic violations as it is a shared road with Bucks County.

E. Finance Committee – Commissioner Andris

Commissioner Andris announced that there will be a Budget and Goals Workshop meeting on October 20th at 6:00 PM.

IX. ACTION ITEMS

There were no action items.

X. TOWNSHIP STAFF REPORTS

There were no reports.

XI. SOLICITOR'S REPORT

There was no report.

XII. CITIZENS' COMMENTS

Dr. Herman of 2405 N. Broad St and Dr. Govani of 2363 N. Broad St asked the township to investigate William Ashby whom they are both having issues with.

XIII. ADJOURNMENT

Commissioner Vice President Rodgers made a motion for adjournment and Commissioner Andris seconded the motion. The motion passed with a 4-0 vote. The meeting was adjourned at 8:11 P.M.

HATFIELD TOWNSHIP BOARD OF COMMISSIONERS
Workshop Meeting Minutes
September 8, 2021
7:30 PM

I. CALL TO ORDER

President Zipfel called the Hatfield Township Board of Commissioner's September 8, 2021 meeting to order at 7:30 p.m.

II. ROLL CALL

President Zipfel asked Mr. Bibro to call the roll. Present at the meeting were President Tom Zipfel, Commissioner Vice President Bob Rodgers, Commissioner Jerry Andris, Commissioner Greg Lees and Commissioner Deborah Zimmerman. Also in attendance were Township Manager Aaron Bibro, Solicitor John Iannozzi, Township Engineer Bryan McAdam, Township Planner Ken Amey and Chief of Police William Tierney.

III. PLEDGE OF ALLEGIANCE

The emergency responders in attendance at tonight's meeting led the recitation of the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Commissioner Andris made a motion to approve the agenda and Commissioner Lees seconded the motion. The motion passed with a 5-0 vote.

V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY

There were no citizens' comments.

VI. CONSENT ITEMS

Commissioner Lees made a motion to approve the Consent Items listed below. Commissioner Vice President Rodgers seconded the motion and the motion passed with a 5-0 vote.

- A. HTMA Budget Report – *July, 2021*
- B. Police Report – *August, 2021*

C. NPWA Meeting Minutes – July 27, 2021

VII. SPECIAL ITEMS

- The Board recognized a moment of silence in honor of the 20 Year Anniversary of 9/11.
- The Board recognized emergency responders for their response during Hurricane Ida.

VIII. COMMITTEE REPORTS

A. Planning and Zoning Committee – Vice President Rodgers

Commissioner Vice President Rodgers asked the Township to look into stormwater management in the Township.

Mr. Amey discussed a regulation pertaining to small cell wireless facilities. There was a consensus among the Board for the staff to move ahead regarding a zoning ordinance which would be presented at next month's Board meeting.

B. Public Works Committee – Commissioner Lees

Commissioner Lees thanked the Public Works staff and first responders during the flooding from Hurricane Ida.

C. Parks and Recreation Committee – Commissioner Zimmerman

Commissioner Zimmerman shared some upcoming parks and recreation events that will be held in the Township.

D. Public Safety Committee –President Zipfel

Commissioner President Zipfel discussed the police pension fund.

E. Finance Committee – Commissioner Andris

Commissioner Andris updated the Board on 2022 Pension Obligations.

IX. TOWNSHIP STAFF REPORTS

A. Township Manager's Report

1. Mr. Bibro announced the Fall Public Meeting schedule and also advised the Board that there will be a Liberty Bell Trail Town Hall Meeting on Sept 29th 6:30 pm.

X. SOLICITOR'S REPORT

There was no report.

XI. CITIZENS' COMMENTS

There were no citizens' comments.

XII. ADJOURNMENT

Commissioner Lees motioned for adjournment and Commissioner Andris seconded the motion. The motion carried on a 5-0 vote and the meeting adjourned at 8:16 PM.

Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021

Overview of Total Funds Under Township Management

Fund Number	Fund Name	Beginning Balance	Ending Balance
1	General Fund	1,202,888.16	1,262,708.71
	Univest Money Market	1,543,433.05	1,544,405.83
2	General Fund Reserve	700,000.00	700,000.00
3	Fire Fund	411,899.82	414,776.42
4	Fire Capital Fund	669,495.25	669,495.25
5	Act 209 Impact Fund	455,995.14	429,879.49
6	Debt Service Fund	1,195,841.95	1,034,067.69
14	Capital Fund	44,676.79	44,018.79
15	Community Pool Fund	83,033.74	18,932.67
	Snack Bar	11,040.63	1,993.24
16	Pool Reserves	5,855.98	5,855.98
18	Park and Recreation Fund	148,153.85	116,221.20
19	Park and Recreation Capital Fund	209,849.12	196,013.12
35	Liquid Fuels Fund	462,758.27	462,758.27
36	Contribution Fund (Recycling, Tree	942,413.95	889,910.81
	American Recovery Act - 2021	934,172.72	934,172.72
37	Escrow	574,286.56	601,325.86
Total Funds Under Township Management		9,595,794.98	9,326,536.05

General Fund - Fund 01

Type	Date	Memo	Debit	Credit	Balance
Opening Balance					1,202,888.16
Bill Payment (Check)	08/02/2021			300.00	1,202,588.16
Bill Payment (Check)	08/02/2021			449.54	1,202,138.62
Bill Payment (Check)	08/02/2021			54,872.00	1,147,266.62
Journal Entry	08/04/2021			5,808.70	1,141,457.92
Journal Entry	08/04/2021			5.00	1,141,452.92
Bill Payment (Check)	08/05/2021			585.00	1,140,867.92
Journal Entry	08/05/2021		1,926.89		1,142,794.81
Journal Entry	08/05/2021			239,645.20	903,149.61
Deposit	08/08/2021		9,497.91		912,647.52
Deposit	08/08/2021		4,484.03		917,131.55
Deposit	08/08/2021		6,990.24		924,121.79
Deposit	08/08/2021		205.00		924,326.79
Deposit	08/08/2021		45,212.20		969,538.99
Deposit	08/08/2021		1,865.21		971,404.20
Deposit	08/08/2021		6,275.22		977,679.42
Journal Entry	08/10/2021		3,041.16		980,720.58
Journal Entry	08/10/2021		1,853.81		982,574.39
Journal Entry	08/10/2021		658.00		983,232.39
Deposit	08/11/2021		51,146.43		1,034,378.82
Deposit	08/12/2021		9,396.89		1,043,775.71
Bill Payment (Check)	08/17/2021			8,692.00	1,035,083.71
Journal Entry	08/17/2021			256,526.59	778,557.12

Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021

Journal Entry	08/17/2021	1,933.21		780,490.33
Journal Entry	08/17/2021	186.28		780,676.61
Journal Entry	08/17/2021	0.00		780,676.61
Journal Entry	08/17/2021	0.00		780,676.61
Payment	08/17/2021	56.00		780,732.61
Payment	08/17/2021	56.00		780,788.61
Payment	08/17/2021	1,400.00		782,188.61
Payment	08/17/2021	196.00		782,384.61
Payment	08/17/2021	336.00		782,720.61
Payment	08/17/2021	77,083.33		859,803.94
Payment	08/17/2021	1,008.00		860,811.94
Deposit	08/17/2021	90,462.85		951,274.79
Journal Entry	08/18/2021		1,020.84	950,253.95
Journal Entry	08/18/2021	24,514.97		974,768.92
Deposit	08/18/2021	35,346.35		1,010,115.27
Deposit	08/18/2021	84,985.02		1,095,100.29
Deposit	08/18/2021	781.29		1,095,881.58
Deposit	08/18/2021	4,751.09		1,100,632.67
Deposit	08/18/2021	4,267.39		1,104,900.06
Deposit	08/18/2021	13,580.56		1,118,480.62
Deposit	08/18/2021	16,929.62		1,135,410.24
Deposit	08/18/2021	10,956.09		1,146,366.33
Deposit	08/18/2021	28,710.24		1,175,076.57
Deposit	08/18/2021	10,617.75		1,185,694.32
Deposit	08/18/2021	9,122.87		1,194,817.19
Deposit	08/18/2021	22,819.25		1,217,636.44
Journal Entry	08/18/2021		2,876.80	1,214,759.64
Journal Entry	08/18/2021		3,220.03	1,211,539.61
Bill Payment (Check)	08/20/2021		841.22	1,210,698.39
Bill Payment (Check)	08/20/2021		1,090.90	1,209,607.49
Bill Payment (Check)	08/20/2021		128.68	1,209,478.81
Bill Payment (Check)	08/20/2021		133.11	1,209,345.70
Bill Payment (Check)	08/20/2021		970.01	1,208,375.69
Bill Payment (Check)	08/20/2021		1,725.00	1,206,650.69
Bill Payment (Check)	08/20/2021		68.96	1,206,581.73
Bill Payment (Check)	08/20/2021		102.50	1,206,479.23
Bill Payment (Check)	08/20/2021		1,039.15	1,205,440.08
Bill Payment (Check)	08/20/2021		408.58	1,205,031.50
Bill Payment (Check)	08/20/2021		527.95	1,204,503.55
Bill Payment (Check)	08/20/2021		275.00	1,204,228.55
Bill Payment (Check)	08/20/2021		1,815.22	1,202,413.33
Bill Payment (Check)	08/20/2021		77.11	1,202,336.22

Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021

Bill Payment (Check)	08/20/2021	8,531.47	1,193,804.75
Bill Payment (Check)	08/20/2021	261.11	1,193,543.64
Bill Payment (Check)	08/20/2021	1,462.00	1,192,081.64
Bill Payment (Check)	08/20/2021	93,136.48	1,098,945.16
Bill Payment (Check)	08/20/2021	1,500.00	1,097,445.16
Bill Payment (Check)	08/20/2021	34.50	1,097,410.66
Bill Payment (Check)	08/20/2021	639.94	1,096,770.72
Bill Payment (Check)	08/20/2021	898.00	1,095,872.72
Bill Payment (Check)	08/20/2021	9.25	1,095,863.47
Bill Payment (Check)	08/20/2021	4,916.14	1,090,947.33
Bill Payment (Check)	08/20/2021	167.27	1,090,780.06
Bill Payment (Check)	08/20/2021	802.01	1,089,978.05
Bill Payment (Check)	08/20/2021	9,816.08	1,080,161.97
Bill Payment (Check)	08/20/2021	1,071.40	1,079,090.57
Bill Payment (Check)	08/20/2021	235.90	1,078,854.67
Bill Payment (Check)	08/20/2021	6,205.00	1,072,649.67
Bill Payment (Check)	08/20/2021	1,550.00	1,071,099.67
Bill Payment (Check)	08/20/2021	210.00	1,070,889.67
Bill Payment (Check)	08/20/2021	831.73	1,070,057.94
Bill Payment (Check)	08/20/2021	124.50	1,069,933.44
Bill Payment (Check)	08/20/2021	707.86	1,069,225.58
Bill Payment (Check)	08/20/2021	11,098.56	1,058,127.02
Bill Payment (Check)	08/20/2021	75.00	1,058,052.02
Bill Payment (Check)	08/20/2021	250.00	1,057,802.02
Bill Payment (Check)	08/20/2021	2,542.30	1,055,259.72
Bill Payment (Check)	08/20/2021	1,523.56	1,053,736.16
Bill Payment (Check)	08/20/2021	120.40	1,053,615.76
Bill Payment (Check)	08/20/2021	51.85	1,053,563.91
Bill Payment (Check)	08/20/2021	245.40	1,053,318.51
Bill Payment (Check)	08/20/2021	199.67	1,053,118.84
Bill Payment (Check)	08/20/2021	7,694.50	1,045,424.34
Bill Payment (Check)	08/20/2021	1,036.35	1,044,387.99

Hatfield Twp - General Fund
Treasury Report
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Bill Payment (Check)	08/20/2021		122.07	1,044,265.92
Bill Payment (Check)	08/20/2021		342.57	1,043,923.35
Bill Payment (Check)	08/20/2021		360.00	1,043,563.35
Bill Payment (Check)	08/20/2021		10,043.11	1,033,520.24
Bill Payment (Check)	08/20/2021		829.99	1,032,690.25
Bill Payment (Check)	08/20/2021		50.00	1,032,640.25
Bill Payment (Check)	08/20/2021		861.50	1,031,778.75
Bill Payment (Check)	08/20/2021		7.94	1,031,770.81
Bill Payment (Check)	08/20/2021		84.80	1,031,686.01
Bill Payment (Check)	08/20/2021		186.81	1,031,499.20
Bill Payment (Check)	08/20/2021		221.80	1,031,277.40
Bill Payment (Check)	08/20/2021		986.96	1,030,290.44
Bill Payment (Check)	08/20/2021		64.00	1,030,226.44
Bill Payment (Check)	08/20/2021		69.99	1,030,156.45
Bill Payment (Check)	08/20/2021		199.00	1,029,957.45
Bill Payment (Check)	08/20/2021		2,341.70	1,027,615.75
Bill Payment (Check)	08/20/2021		4,256.00	1,023,359.75
Bill Payment (Check)	08/20/2021		1,157.65	1,022,202.10
Bill Payment (Check)	08/20/2021		2,042.81	1,020,159.29
Bill Payment (Check)	08/20/2021		36.96	1,020,122.33
Bill Payment (Check)	08/20/2021		620.08	1,019,502.25
Bill Payment (Check)	08/20/2021		77.03	1,019,425.22
Bill Payment (Check)	08/20/2021		1,328.00	1,018,097.22
Bill Payment (Check)	08/20/2021		223.70	1,017,873.52
Deposit	08/23/2021	51,841.67		1,069,715.19
Bill Payment (Check)	08/24/2021		290.00	1,069,425.19
Bill Payment (Check)	08/24/2021		870.00	1,068,555.19
Bill Payment (Check)	08/24/2021		110.00	1,068,445.19
Bill Payment (Check)	08/24/2021		668.50	1,067,776.69
Deposit	08/30/2021	8,065.19		1,075,841.88
Bill Payment (Check)	08/30/2021		115.00	1,075,726.88
Journal Entry	08/31/2021		125.00	1,075,601.88
Journal Entry	08/31/2021		84.80	1,075,517.08
Deposit	08/31/2021	616.07		1,076,133.15

**Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021**

Deposit	08/31/2021	24,835.73		1,100,968.88
Deposit	08/31/2021	13,395.91		1,114,364.79
Deposit	08/31/2021	973.19		1,115,337.98
Deposit	08/31/2021	36,528.70		1,151,866.68
Deposit	08/31/2021	21,954.66		1,173,821.34
Deposit	08/31/2021	27,847.33		1,201,668.67
Deposit	08/31/2021	84,940.09		1,286,608.76
Deposit	08/31/2021	39,326.10		1,325,934.86
Deposit	08/31/2021	40,210.91		1,366,145.77
Deposit	08/31/2021	24,590.29		1,390,736.06
Deposit	08/31/2021	42,528.45		1,433,264.51
Deposit	08/31/2021	64,594.57		1,497,859.08
Deposit	08/31/2021	585.94		1,498,445.02
Journal Entry	08/31/2021		11,064.43	1,487,380.59
Journal Entry	08/31/2021	25.00		1,487,405.59
Journal Entry	08/31/2021	35.00		1,487,440.59
Journal Entry	08/31/2021	70.76		1,487,511.35
Journal Entry	08/31/2021	1,137.22		1,488,648.57
Deposit	08/31/2021	1,890.08		1,490,538.65
Journal Entry	08/31/2021	1,926.89		1,492,465.54
Journal Entry	08/31/2021		229,756.83	1,262,708.71
Ending Balance		\$ 1,070,572.90	\$ 1,010,752.35	1,262,708.71

General Fund Uninvest Money Market

Type	Date	Memo	Debit	Credit	Balance
Opening Balance					1,543,433.05
Deposit	08/31/2021	Interest Earned	972.78		1,544,405.83
Ending Balance			\$ 972.78		1,544,405.83

General Fund Reserves - Fund 02

Type	Date	Memo	Debit	Credit	Balance
Opening Balance					700,000.00
					700,000.00
Ending Balance					700,000.00

Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021

Fire Fund - Fund 03					
Type	Date	Num	Debit	Credit	Balance
Opening Balance					411,899.82
Deposit	08/18/2021		2,876.60		414,776.42
Ending Balance			2,876.60	0.00	414,776.42

Fire Reserve Fund - Fund 04					
Type	Date	Num	Debit	Credit	Balance
Opening Balance					669,495.25
					669,495.25
Ending Balance					669,495.25

Act 209 Fund - Fund 05					
Type	Date		Debit	Credit	Balance
Opening Balance					455,995.14
Deposit	08/12/2021		1,572.07		457,567.21
Bill Pmt -Check	08/24/2021			27,687.72	429,879.49
Ending Balance			1,572.07	27,687.72	429,879.49

Debt Service Fund - Fund 06					
Type	Date		Debit	Credit	Balance
Opening Balance					1,195,841.95
Deposit	08/18/2021		3,220.03		1,199,061.98
Bill Pmt -Check	08/18/2021			1,116.88	1,197,945.10
Bill Pmt -Check	08/18/2021			183.25	1,197,761.85
Bill Pmt -Check	08/18/2021			610.67	1,197,151.18
Bill Pmt -Check	08/18/2021			828.01	1,196,323.17
Bill Pmt -Check	08/18/2021			1,229.90	1,195,093.27
Bill Pmt -Check	08/18/2021			159,309.64	1,035,783.63
Bill Pmt -Check	08/18/2021			715.94	1,035,067.69
Bill Pmt -Check	08/18/2021			1,000.00	1,034,067.69
Ending Balance			3,220.03	164,994.29	1,034,067.69

Captial Reserve Fund - Fund 14					
Type	Date		Debit	Credit	Balance
Opening Balance					44,676.79
Bill Payment (Check)	08/10/2021			658.00	44,018.79
Ending Balance				\$ 658.00	44,018.79

Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021

Community Pool Fund - Fund 15

Type	Date	Debit	Credit	Balance
Opening Balance				83,033.74
Bill Payment (Check)	08/02/2021		227.00	82,806.74
Deposit	08/03/2021	459.00		83,265.74
Deposit	08/03/2021	488.00		83,753.74
Deposit	08/03/2021	90.00		83,843.74
Deposit	08/03/2021	148.00		83,991.74
Journal Entry	08/05/2021	5,467.01		89,458.75
Journal Entry	08/05/2021		722.28	88,736.47
Journal Entry	08/05/2021		4,552.42	84,184.05
Journal Entry	08/05/2021		11,304.22	72,879.83
Journal Entry	08/05/2021		18,166.08	54,713.75
Journal Entry	08/05/2021	10,000.00		64,713.75
Journal Entry	08/05/2021		21,670.85	43,042.90
Deposit	08/08/2021	270.00		43,312.90
Deposit	08/08/2021	825.00		44,137.90
Deposit	08/08/2021	822.00		44,959.90
Deposit	08/08/2021	800.00		45,759.90
Deposit	08/08/2021	640.00		46,399.90
Deposit	08/08/2021	445.00		46,844.90
Deposit	08/09/2021	35.00		46,879.90
Deposit	08/09/2021	337.00		47,216.90
Deposit	08/09/2021	329.00		47,545.90
Deposit	08/09/2021	303.00		47,848.90
Deposit	08/09/2021	232.00		48,080.90
Deposit	08/09/2021	119.00		48,199.90
Bill Payment (Check)	08/10/2021		1,853.81	46,346.09
Deposit	08/15/2021	362.00		46,708.09
Deposit	08/15/2021	19.38		46,727.47
Journal Entry	08/15/2021		64.60	46,662.87
Journal Entry	08/15/2021		668.11	45,994.76
Deposit	08/15/2021	602.00		46,596.76
Deposit	08/16/2021	316.00		46,912.76
Deposit	08/16/2021	409.00		47,321.76
Deposit	08/16/2021	451.00		47,772.76
Deposit	08/16/2021	186.00		47,958.76
Deposit	08/16/2021	469.00		48,427.76
Deposit	08/16/2021	5.00		48,432.76
Deposit	08/16/2021	302.00		48,734.76
Deposit	08/16/2021	537.00		49,271.76
Deposit	08/16/2021	50.00		49,321.76
Deposit	08/17/2021	30.00		49,351.76
Deposit	08/17/2021	124.00		49,475.76
Deposit	08/17/2021	216.00		49,691.76
Journal Entry	08/17/2021		4,579.80	45,111.96
Deposit	08/18/2021	2,440.00		47,551.96
Transfer	08/18/2021	4,700.00		52,251.96
Journal Entry	08/18/2021	9,565.91		61,817.87

Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021

Deposit	08/18/2021	2,390.00		64,207.87
Deposit	08/18/2021	1,465.00		65,672.87
Deposit	08/18/2021	1,400.00		67,072.87
Deposit	08/18/2021	1,365.00		68,437.87
Deposit	08/18/2021	1,155.00		69,592.87
Deposit	08/18/2021	1,050.00		70,642.87
Deposit	08/18/2021	1,000.00		71,642.87
Deposit	08/18/2021	952.00		72,594.87
Deposit	08/18/2021	255.00		72,849.87
Journal Entry	08/18/2021		710.58	72,139.29
Journal Entry	08/18/2021		11,232.98	60,906.31
Deposit	08/18/2021	50,000.00		110,906.31
Journal Entry	08/18/2021		26,054.23	84,852.08
Journal Entry	08/18/2021		13,364.04	71,488.04
Bill Payment (Check)	08/20/2021		3,807.47	67,680.57
Bill Payment (Check)	08/20/2021		3,575.38	64,105.19
Bill Payment (Check)	08/20/2021		3,377.52	60,727.67
Bill Payment (Check)	08/20/2021		2,090.00	58,637.67
Bill Payment (Check)	08/20/2021		1,709.58	56,928.09
Bill Payment (Check)	08/20/2021		926.35	56,001.74
Bill Payment (Check)	08/20/2021		575.58	55,426.16
Bill Payment (Check)	08/20/2021		474.52	54,951.64
Bill Payment (Check)	08/20/2021		427.30	54,524.34
Bill Payment (Check)	08/20/2021		385.89	54,138.45
Bill Payment (Check)	08/20/2021		288.60	53,849.85
Bill Payment (Check)	08/20/2021		278.00	53,571.85
Bill Payment (Check)	08/20/2021		183.09	53,388.76
Bill Payment (Check)	08/20/2021		180.00	53,208.76
Bill Payment (Check)	08/20/2021		179.70	53,029.06
Bill Payment (Check)	08/20/2021		142.43	52,886.63
Bill Payment (Check)	08/20/2021		129.51	52,757.12
Bill Payment (Check)	08/20/2021		113.00	52,644.12
Bill Payment (Check)	08/20/2021		36.85	52,607.27
Bill Payment (Check)	08/20/2021		36.85	52,570.42
Bill Payment (Check)	08/20/2021		36.85	52,533.57
Bill Payment (Check)	08/20/2021		36.85	52,496.72
Bill Payment (Check)	08/20/2021		36.85	52,459.87

**Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021**

Bill Payment (Check)	08/20/2021	36.85	52,423.02
Bill Payment (Check)	08/20/2021	36.85	52,386.17
Bill Payment (Check)	08/20/2021	36.85	52,349.32
Bill Payment (Check)	08/20/2021	36.85	52,312.47
Bill Payment (Check)	08/20/2021	36.85	52,275.62
Bill Payment (Check)	08/20/2021	36.85	52,238.77
Bill Payment (Check)	08/20/2021	36.00	52,202.77
Bill Payment (Check)	08/20/2021	23.85	52,178.92
Bill Payment (Check)	08/20/2021	23.85	52,155.07
Bill Payment (Check)	08/20/2021	23.85	52,131.22
Bill Payment (Check)	08/20/2021	23.85	52,107.37
Bill Payment (Check)	08/20/2021	23.85	52,083.52
Bill Payment (Check)	08/20/2021	23.85	52,059.67
Bill Payment (Check)	08/20/2021	23.85	52,035.82
Bill Payment (Check)	08/20/2021	23.85	52,011.97
Bill Payment (Check)	08/20/2021	23.85	51,988.12
Bill Payment (Check)	08/20/2021	23.85	51,964.27
Bill Payment (Check)	08/20/2021	23.85	51,940.42
Bill Payment (Check)	08/20/2021	23.85	51,916.57
Bill Payment (Check)	08/20/2021	23.85	51,892.72
Bill Payment (Check)	08/20/2021	23.85	51,868.87
Bill Payment (Check)	08/20/2021	23.85	51,845.02
Bill Payment (Check)	08/20/2021	23.85	51,821.17
Bill Payment (Check)	08/20/2021	23.85	51,797.32
Bill Payment (Check)	08/20/2021	23.85	51,773.47
Bill Payment (Check)	08/20/2021	23.85	51,749.62
Bill Payment (Check)	08/20/2021	23.85	51,725.77
Bill Payment (Check)	08/20/2021	23.85	51,701.92
Bill Payment (Check)	08/20/2021	23.85	51,678.07
Bill Payment (Check)	08/20/2021	23.85	51,654.22
Bill Payment (Check)	08/20/2021	23.85	51,630.37
Bill Payment (Check)	08/20/2021	23.85	51,606.52

Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021

Bill Payment (Check)	08/20/2021		23.85	51,582.67
Bill Payment (Check)	08/20/2021		23.85	51,558.82
Bill Payment (Check)	08/20/2021		23.85	51,534.97
Bill Payment (Check)	08/20/2021		23.85	51,511.12
Bill Payment (Check)	08/20/2021		13.00	51,498.12
Bill Payment (Check)	08/20/2021		13.00	51,485.12
Deposit	08/25/2021	215.00		51,700.12
Deposit	08/25/2021	44.00		51,744.12
Deposit	08/25/2021	84.00		51,828.12
Deposit	08/25/2021	140.00		51,968.12
Deposit	08/25/2021	68.00		52,036.12
Deposit	08/25/2021	69.00		52,105.12
Deposit	08/25/2021	639.00		52,744.12
Deposit	08/26/2021	471.00		53,215.12
Deposit	08/26/2021	50.00		53,265.12
Deposit	08/27/2021	299.00		53,564.12
Bill Payment (Check)	08/30/2021		4,197.26	49,366.86
Deposit	08/31/2021	170.00		49,536.86
Deposit	08/31/2021	210.00		49,746.86
Deposit	08/31/2021	230.00		49,976.86
Deposit	08/31/2021	247.77		50,224.63
Deposit	08/31/2021	320.00		50,544.63
Journal Entry	08/31/2021	331.83		50,876.46
Deposit	08/31/2021	350.00		51,226.46
Deposit	08/31/2021	605.00		51,831.46
Deposit	08/31/2021	635.00		52,466.46
Deposit	08/31/2021	650.00		53,116.46
Deposit	08/31/2021	1,245.00		54,361.46
Deposit	08/31/2021	1,690.00		56,051.46
Journal Entry	08/31/2021	3,325.24		59,376.70
Deposit	08/31/2021	90.00		59,466.70
Deposit	08/31/2021	50.00		59,516.70
Deposit	08/31/2021	25.00		59,541.70
Journal Entry	08/31/2021		6.02	59,535.68
Journal Entry	08/31/2021	8,071.59		67,607.27
Journal Entry	08/31/2021		3,325.24	64,282.03
Journal Entry	08/31/2021		4,897.29	59,384.74
Journal Entry	08/31/2021		7,094.23	52,290.51
Journal Entry	08/31/2021		8,071.59	44,218.92
Journal Entry	08/31/2021		11,005.35	33,213.57
Journal Entry	08/31/2021		13,683.42	19,530.15
Journal Entry	08/31/2021		597.48	18,932.67
Ending Balance		\$ 123,950.73	\$ 188,051.80	18,932.67

Snack Bar Fund - Fund 15

Type	Date	Debit	Credit	Balance
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**Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021**

Opening Balance				11,040.63
Journal Entry	08/05/2021	SB bank Transfer	10,000.00	1,040.63
Deposit	08/08/2021	Aug 6	326.06	1,366.69
Deposit	08/08/2021	Aug 1 weekend	303.63	1,670.32
Deposit	08/08/2021	Aug 2	165.87	1,836.19
Deposit	08/08/2021	Aug 5	160.26	1,996.45
Deposit	08/08/2021	Aug 3	91.47	2,087.92
Deposit	08/08/2021	Aug 4	43.18	2,131.10
Deposit	08/18/2021	8/9	276.20	2,407.30
Deposit	08/18/2021	8/11	218.24	2,625.54
Deposit	08/18/2021	08/16	131.93	2,757.47
Deposit	08/18/2021	8/10	104.98	2,862.45
Deposit	08/18/2021	08/17	49.16	2,911.61
Deposit	08/18/2021	08/11	0.00	2,911.61
Transfer	08/18/2021	Transfer to GF	4,700.00	-1,788.39
Deposit	08/18/2021	08/12	322.05	-1,466.34
Deposit	08/18/2021	08/14 8/15	614.51	-851.83
Deposit	08/18/2021	8/7 8/8	568.49	-283.34
Deposit	08/18/2021	08/13	397.15	113.81
Deposit	08/31/2021	08/18	34.36	148.17
Deposit	08/31/2021	08/30	46.59	194.76
Deposit	08/31/2021	08/23	47.56	242.32
Deposit	08/31/2021	08/20	47.96	290.28
Deposit	08/31/2021	08/19	99.39	389.67
Deposit	08/31/2021	08/25	451.80	841.47
Deposit	08/31/2021	08/21 8/22	134.18	975.65
Deposit	08/31/2021	08/24	431.63	1,407.28
Deposit	08/31/2021	08/27	251.17	1,658.45
Deposit	08/31/2021	08/26	234.68	1,893.13
Deposit	08/31/2021	08/28 08/29	100.11	1,993.24
Ending Balance			\$ 5,652.61	\$ 14,700.00

Pool Reserve Fund - Fund 16				
<u>Type</u>	<u>Date</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Opening Balance				5,855.98
				5,855.98
Ending Balance				5,855.98

Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021

Park & Recreation Fund - Fund 18

Type	Date	Debit	Credit	Balance
Opening Balance				148,153.85
Bill Payment (Check)	08/02/2021		475.00	147,678.85
Journal Entry	08/05/2021		5,467.01	142,211.84
Journal Entry	08/05/2021		5,124.99	137,086.85
Bill Payment (Check)	08/10/2021		3,041.16	134,045.69
Journal Entry	08/17/2021		186.28	133,859.41
Journal Entry	08/17/2021		4,938.72	128,920.69
Payment	08/17/2021	200.00		129,120.69
Deposit	08/17/2021	13,885.00		143,005.69
Journal Entry	08/18/2021		9,565.91	133,439.78
Deposit	08/18/2021	1,020.84		134,460.62
Bill Payment (Check)	08/20/2021		82.34	134,378.28
Bill Payment (Check)	08/20/2021		140.00	134,238.28
Bill Payment (Check)	08/20/2021		199.50	134,038.78
Bill Payment (Check)	08/20/2021		65.00	133,973.78
Bill Payment (Check)	08/20/2021		30.00	133,943.78
Bill Payment (Check)	08/20/2021		98.00	133,845.78
Bill Payment (Check)	08/20/2021		1,121.39	132,724.39
Bill Payment (Check)	08/20/2021		5,000.00	127,724.39
Bill Payment (Check)	08/20/2021		14.59	127,709.80
Bill Payment (Check)	08/20/2021		4,000.00	123,709.80
Bill Payment (Check)	08/20/2021		331.73	123,378.07
Bill Payment (Check)	08/20/2021		29.07	123,349.00
Bill Payment (Check)	08/20/2021		2,232.00	121,117.00
Bill Payment (Check)	08/20/2021		336.00	120,781.00
Deposit	08/23/2021	650.00		121,431.00
Journal Entry	08/31/2021		8,071.59	113,359.41
Journal Entry	08/31/2021		5,125.00	108,234.41
Journal Entry	08/31/2021	8,071.59		116,306.00
Journal Entry	08/31/2021		84.80	116,221.20
Ending Balance		\$ 23,827.43	\$ 55,760.08	116,221.20

**Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021**

Park & Recreation Reserve Fund - Fund 19				
<u>Type</u>	<u>Date</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Opening Balance				209,849.12
Bill Pmt -Check	08/11/2021		1,000.00	208,849.12
Bill Pmt -Check	08/20/2021		391.00	208,458.12
Bill Pmt -Check	08/20/2021		105.00	208,353.12
Bill Pmt -Check	08/20/2021		12,340.00	196,013.12
Ending Balance		0.00	13,836.00	196,013.12

State Aid Fund - Fund 35				
<u>Type</u>	<u>Date</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Opening Balance				462,758.27
				462,758.27
Ending Balance				462,758.27

Contribuion Fund - Fund 36 (Recycling,Tree,Tanks)					
<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Opening Balance					942,413.95
Journal Entry	08/18/2021			50,000.00	892,413.95
Bill Payment (Check)	08/20/2021			68.45	892,345.50
Bill Payment (Check)	08/20/2021			201.00	892,144.50
Bill Payment (Check)	08/20/2021			415.65	891,728.85
Bill Payment (Check)	08/20/2021			183.24	891,545.61
Bill Payment (Check)	08/30/2021			1,550.00	889,995.61
Journal Entry	08/31/2021			84.80	889,910.81
Ending Balance				\$ 52,503.14	889,910.81

Contribuion Fund - Fund 36 American Relief Act 2021					
<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Opening Balance					934,172.72
Ending Balance					934,172.72

Escrow Fund					
<u>Type</u>	<u>Date</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	
Opening Balance				574,286.56	
Bill Pmt -Check	08/02/2021		10,055.00	564,231.56	
Deposit	08/09/2021	75,792.92		640,024.48	
Bill Pmt -Check	08/20/2021		23,645.66	616,378.82	
Bill Pmt -Check	08/20/2021		19,237.25	597,141.57	
Bill Pmt -Check	08/20/2021		850.00	596,291.57	
Bill Pmt -Check	08/20/2021		3,082.20	593,209.37	
Bill Pmt -Check	08/20/2021		16,000.00	577,209.37	
Deposit	08/30/2021	24,116.49		601,325.86	
Ending Balance		99,909.41	72,870.11	601,325.86	

Overall Totals					
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Hatfield Twp - General Fund
Treasury Report
As of August 31, 2021

	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Opening Balance			9,595,794.98
Ending Balance	1,332,554.56	1,601,813.49	9,326,536.05

Respectfully Submitted

David Bernhauser

Hatfield Township

Finance Report

9/22/2021

	Bills Already Paid	Bills to be Paid	Total Paid and Unpaid
General Fund		\$ 191,451.59	\$ 191,451.59
Fire Fund		\$ 157,500.00	\$ 157,500.00
Parks and Rec		\$ 9,937.86	\$ 9,937.86
Parks Rec Capital		\$ 3,202.41	\$ 3,202.41
Capital Reserve		\$ 120.00	\$ 120.00
Pool Fund		\$ 8,153.36	\$ 8,153.36
Pool Reserve			\$ -
Debt Service	\$ 5,783.44		\$ 5,783.44
State Aid			\$ -
Impact	\$ 191,598.29	\$ 8,781.17	\$ 200,379.46
Contribution		\$ 220.80	\$ 220.80
DUI Fund			\$ -
Escrow		\$ 42,261.32	\$ 42,261.32
Totals	\$ 197,381.73	\$ 421,628.51	\$ 619,010.24

Hatfield Township - General Fund Unpaid Bills

Due: January - December 2021

	Date	Transaction Type	Num	Amount
21st Century Media - Philly Cluster				
	09/10/2021	Bill	2215264	316.96
Total for 21st Century Media - Philly Cluster				\$ 316.96
ACTEON NETWORKS, LLC				
	09/09/2021	Bill	163156	1,090.90
Total for ACTEON NETWORKS, LLC				\$ 1,090.90
ADVENT SECURITY CORP./				
	09/09/2021	Bill	1157477	153.00
Total for ADVENT SECURITY CORP./				\$ 153.00
AFLAC				
	09/09/2021	Bill	837329	128.68
Total for AFLAC				\$ 128.68
All Points Reporting				
	09/09/2021	Bill	8.17.2021	200.00
Total for All Points Reporting				\$ 200.00
Always Integrity				
	09/09/2021	Bill	August 2021	1,440.00
Total for Always Integrity				\$ 1,440.00
American heritage Life Ins Co				
	09/09/2021	Bill		68.96
Total for American heritage Life Ins Co				\$ 68.96
ARMOUR & SONS ELECTRIC, INC.				
	09/10/2021	Bill	910023983	284.97
Total for ARMOUR & SONS ELECTRIC, INC.				\$ 284.97
C & H Precision Weapons				
	09/09/2021	Bill	6062-QB	9,813.59
Total for C & H Precision Weapons				\$ 9,813.59
CAPASSO				
	09/09/2021	Bill	8.331.21 PW	420.00
Total for CAPASSO				\$ 420.00
CKS ENGINEERS INC				
	09/13/2021	Bill	21-4214	478.00
	09/13/2021	Bill	21-4216	0.00
	09/13/2021	Bill	21-4215	786.40
Total for CKS ENGINEERS INC				\$ 1,264.40
Comcast/				
	09/09/2021	Bill		299.90
	09/09/2021	Bill		55.68
Total for Comcast/				\$ 355.58
Crimewatch Technologies				

	Beginning Balance			
	09/09/2021	Bill	QU9048	3,914.76
	09/09/2021	Bill	803	275.00
Total for Crimewatch Technologies				\$ 4,189.76
DANIEL L. BEARDSLEY, LTD.				
	09/09/2021	Bill	31658	90.20
	09/09/2021	Bill	40447	133.85
Total for DANIEL L. BEARDSLEY, LTD.				\$ 224.05
Dave Brownell				
	09/09/2021	Bill		194.00
Total for Dave Brownell				\$ 194.00
DELAWARE VALLEY HEALTH INS TRUST				
	Beginning Balance			
	09/10/2021	Bill	2020 run out	299.42
	09/10/2021	Bill	202106 RE	1,093.30
	09/10/2021	Bill	202109	93,937.57
	09/10/2021	Bill	202107 RE	191.35
Total for DELAWARE VALLEY HEALTH INS TRUST				\$ 95,521.64
EAGLE POWER & EQUIPMENT CORP.				
	09/09/2021	Bill	26462	34.50
Total for EAGLE POWER & EQUIPMENT CORP.				\$ 34.50
ESTABLISHED TRAFFIC CONTROL				
	09/09/2021	Bill	12823	330.00
Total for ESTABLISHED TRAFFIC CONTROL				\$ 330.00
Fraser Advanced Info System				
	09/09/2021	Bill	450824404	363.44
Total for Fraser Advanced Info System				\$ 363.44
FSSolutions				
	09/09/2021	Bill	FL00464995	57.10
Total for FSSolutions				\$ 57.10
GEORGE'S TOOL RENTAL, INC.				
	09/09/2021	Bill	260166-1	102.00
Total for GEORGE'S TOOL RENTAL, INC.				\$ 102.00
GREEN & SEIDNER FAMILY PRACTICE				
	09/14/2021	Bill		640.00
Total for GREEN & SEIDNER FAMILY PRACTICE				\$ 640.00
H.A. BERKHEIMER, INC.				
	Beginning Balance			
	09/10/2021	Bill	0146570008 8/21	2,663.49
	09/10/2021	Bill	0046570008 8/21	6,519.36
Total for H.A. BERKHEIMER, INC.				\$ 9,182.85
HAMBURG RUBIN MULLIN & MAXWELL				
	09/09/2021	Bill	9346	198.00

Total for HAMBURG RUBIN MULLIN & MAXWELL				\$ 198.00
Hawk Analytics				
	09/09/2021	Bill	24564	2,495.00
Total for Hawk Analytics				\$ 2,495.00
I.C.R. SPECIALTIES				
	09/13/2021	Bill	2016	385.00
Total for I.C.R. SPECIALTIES				\$ 385.00
JANE ROBERTSON				
	09/09/2021	Bill		500.00
Total for JANE ROBERTSON				\$ 500.00
John Koffel				
	09/07/2021	Bill		109.99
	09/09/2021	Bill		23.12
Total for John Koffel				\$ 133.11
KIM GOMEZ CLEANING SERVICES				
	09/09/2021	Bill	248.00	1,250.00
	09/09/2021	Bill	126	300.00
	09/09/2021	Bill	248	1,250.00
Total for KIM GOMEZ CLEANING SERVICES				\$ 2,800.00
LOWE'S				
	09/13/2021	Bill		853.17
Total for LOWE'S				\$ 853.17
Marriott Emergency Equipment				
	09/08/2021	Bill	6751	828.00
	09/09/2021	Bill	6740	112.50
Total for Marriott Emergency Equipment				\$ 940.50
MCDONALD UNIFORMS				
	09/08/2021	Bill	198211	123.71
	09/08/2021	Bill	199485	17.79
	09/09/2021	Bill	199151	112.12
Total for MCDONALD UNIFORMS				\$ 253.62
McMahon Associates				
	09/09/2021	Bill	179186	1,030.00
	09/09/2021	Bill	179197	3,009.97
	09/09/2021	Bill	179205	2,740.00
	09/09/2021	Bill	179483	1,893.94
	09/09/2021	Bill	179198	2,425.00
Total for McMahon Associates				\$ 11,098.91
MOYER INDOOR/OUTDOOR				
	09/09/2021	Bill	1806797	1,020.74
	09/10/2021	Bill	1808719	779.77
Total for MOYER INDOOR/OUTDOOR				\$ 1,800.51
Nationwide Chemical Products				
	09/07/2021	Bill	650-07	662.28

Total for Nationwide Chemical Products				\$ 662.28
North Penn Gulf				
	09/09/2021	Bill	270779	665.89
Total for North Penn Gulf				\$ 665.89
NORTH PENN WATER AUTHORITY				
	09/09/2021	Bill		98.04
	09/09/2021	Bill		131.58
	09/09/2021	Bill		76.43
	09/09/2021	Bill		14.62
Total for NORTH PENN WATER AUTHORITY				\$ 320.67
OFFICE BASICS, INC.				
	09/08/2021	Bill	1818045	20.05
	09/08/2021	Bill	1816936	49.55
	09/09/2021	Bill	1836700	39.89
	09/09/2021	Bill	1837944	89.24
	09/09/2021	Bill	1834217	81.70
Total for OFFICE BASICS, INC.				\$ 280.43
PA Turnpike Toll By Plate				
	09/09/2021	Bill	111715354	3.90
Total for PA Turnpike Toll By Plate				\$ 3.90
PAPCO				
	09/07/2021	Bill	29045385	1,168.19
	09/09/2021	Bill	3319535	1,094.51
	09/09/2021	Bill	3318537	1,591.48
	09/13/2021	Bill		1,871.15
Total for PAPCO				\$ 5,725.33
PECO - PAYMENT PROCESSING				
	09/09/2021	Bill		465.83
Total for PECO - PAYMENT PROCESSING				\$ 465.83
PENN STATE				
	09/07/2021	Bill		499.00
	09/08/2021	Bill Payment (Check)	30664	-499.00
Total for PENN STATE				\$ 0.00
PENNSYLVANIA ONE CALL SYSTEM, INC.				
	09/10/2021	Bill	918413	114.50
Total for PENNSYLVANIA ONE CALL SYSTEM, INC.				\$ 114.50
PITNEY BOWES GLOBAL FIN.SERV.LLC				
	09/08/2021	Bill	3314214866	139.50
Total for PITNEY BOWES GLOBAL FIN.SERV.LLC				\$ 139.50
PP & L				
	09/08/2021	Bill	AUGUST 2021	16,712.84
Total for PP & L				\$ 16,712.84
PURCHASE POWER				

	09/09/2021	Bill		459.98
	09/09/2021	Bill		71.63
Total for PURCHASE POWER				\$ 531.61
PV Transport, Inc.				
	09/09/2021	Bill	249412	921.85
Total for PV Transport, Inc.				\$ 921.85
Richard N. Best Assoc.				
	09/10/2021	Bill	2108074	884.00
Total for Richard N. Best Assoc.				\$ 884.00
Ryan Saunders				
	09/09/2021	Bill		504.98
Total for Ryan Saunders				\$ 504.98
Sargent's Court Reporting Service, Inc.				
	09/09/2021	Bill	1570835	918.00
Total for Sargent's Court Reporting Service, Inc.				\$ 918.00
SCOTT WEITZEL/				
	09/09/2021	Bill		149.95
Total for SCOTT WEITZEL/				\$ 149.95
Standard Insurance				
	09/09/2021	Bill		2,452.15
Total for Standard Insurance				\$ 2,452.15
TIMOTHY A. FRANK				
	09/09/2021	Bill		14.00
Total for TIMOTHY A. FRANK				\$ 14.00
Tom Rogers				
	09/13/2021	Bill		129.95
Total for Tom Rogers				\$ 129.95
Traiser, LLC				
	Beginning Balance			
	09/09/2021	Bill	101408	2,241.70
Total for Traiser, LLC				\$ 2,241.70
Treasurer, County of Montgomery				
	09/09/2021	Bill	55-21-01	6,048.00
Total for Treasurer, County of Montgomery				\$ 6,048.00
UNITED INSPECTION AGENCY, INC.				
	09/09/2021	Bill	126924	3,495.00
Total for UNITED INSPECTION AGENCY, INC.				\$ 3,495.00
VERIZON////				
	09/09/2021	Bill		41.10
Total for VERIZON////				\$ 41.10
verizon/////				
	09/13/2021	Bill		86.93
Total for verizon/////				\$ 86.93
WELDON AUTO PARTS				

	09/09/2021	Bill	5227440721	50.52
	09/09/2021	Bill	5227440060	22.56
	09/09/2021	Bill	5227440044	33.92
Total for WELDON AUTO PARTS				\$ 107.00
William J. Tierney/Petty Cash				
	09/08/2021	Bill Payment (Check)	30665	-194.48
	09/08/2021	Bill	September 2021	194.48
Total for William J. Tierney/Petty Cash				\$ 0.00
TOTAL				\$ 191,451.59

Hatfield Township Fire Fund

Unpaid Bills

As of September 14, 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Open Balance</u>
Colmar Fire Company				
Bill	09/14/2021	2021 2nd Payment	09/24/2021	78,750.00
Total Colmar Fire Company				78,750.00
Hatfield Fire Company				
Bill	09/14/2021	2021 2nd payment	09/24/2021	78,750.00
Total Hatfield Fire Company				78,750.00
TOTAL				157,500.00

Hatfield Township Park & Rec Fund Unpaid Bills

Due: September 2021

	Date	Transaction Type	Num	Amount
Display and Sign Center				
	09/09/2021	Bill	541226	225.00
Total for Display and Sign Center				\$ 225.00
GEORGE ALLEN PORTABLE TOILETS, INC.				
215-997-3299				
	09/15/2021	Bill	182409	88.00
	09/15/2021	Bill	182408	72.00
	09/15/2021	Bill	182410	88.00
	09/15/2021	Bill	182407	88.00
Total for GEORGE ALLEN PORTABLE TOILETS, INC.				\$ 336.00
K & G Tree Service				
	09/13/2021	Bill		3,400.00
Total for K & G Tree Service				\$ 3,400.00
LOWE'S				
1-866-232-7443				
	09/13/2021	Bill		30.34
Total for LOWE'S				\$ 30.34
MAD SCIENCE OF WEST NEW JERSEY				
	09/09/2021	Bill	140346	3,500.00
Total for MAD SCIENCE OF WEST NEW JERSEY				\$ 3,500.00
Mulch Barn Supply				
	09/09/2021	Bill	159831	58.00
Total for Mulch Barn Supply				\$ 58.00
NORTH PENN WATER AUTHORITY				
215-855-3617				
	09/09/2021	Bill		33.58
	09/09/2021	Bill		15.27
	09/09/2021	Bill		175.06
Total for NORTH PENN WATER AUTHORITY				\$ 223.91
Peco				
	09/08/2021	Bill		29.02
Total for Peco				\$ 29.02
PPL				
	09/08/2021	Bill		102.96
	09/08/2021	Bill		1,444.23
	09/08/2021	Bill		143.70
Total for PPL				\$ 1,690.89
Sathyadevi Venkataramani				
	09/13/2021	Bill		245.00
Total for Sathyadevi Venkataramani				\$ 245.00
VERIZON COMMUNICATIONS				

	09/08/2021	Bill		109.99
Total for VERIZON COMMUNICATIONS				\$ 109.99
Verizon Wireless				
	09/15/2021	Bill	9887844817	89.71
Total for Verizon Wireless				\$ 89.71
TOTAL				\$ 9,937.86

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PARK AND REC CAPTIAL FUND
Unpaid Bills Detail
As of September 14, 2021

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Open Balance</u>
CKS ENGINEERS					
	Bill	09/14/2021	21-4217	09/24/2021	190.50
Total CKS ENGINEERS					<u>190.50</u>
DISPLAY AND SIGN CENTER					
	Bill	09/10/2021	51234	09/20/2021	100.00
Total DISPLAY AND SIGN CENTER					<u>100.00</u>
Ecynbro Trucking					
	Bill	09/10/2021	117026	09/20/2021	400.00
	Bill	09/10/2021	116763	09/20/2021	250.00
Total Ecynbro Trucking					<u>650.00</u>
Landis Block and Concrete					
	Bill	09/10/2021	687247	09/20/2021	334.25
	Bill	09/10/2021	931313	09/20/2021	764.00
	Bill	09/10/2021	931520	09/20/2021	719.00
Total Landis Block and Concrete					<u>1,817.25</u>
Lowe's					
	Bill	09/14/2021	202109	09/24/2021	95.84
Total Lowe's					<u>95.84</u>
Rental World					
	Bill	09/10/2021	210864	09/20/2021	348.82
Total Rental World					<u>348.82</u>
TOTAL					<u><u><u>3,202.41</u></u></u>

HATFIELD TOWNSHIP CAPITAL RESERVE FUND
Unpaid Bills
As of September 30, 2021

	Date	Transacti on Type	Num	Due Date	Past Due	Amount
Watch Guard						
	09/15/2021	Bill	32072	09/25/2021	-10	120.00
Total for Watch Guard						\$ 120.00
TOTAL						\$ 120.00

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Hatfield Community Pool Fund Unpaid Bills

Due: January - December 2021

	Date	Transaction Type	Num	Amount
Analytical Laboratories, Inc.				
	09/13/2021	Bill	9.9.2021	200.00
Total for Analytical Laboratories, Inc.				\$ 200.00
Buckman's				
	09/09/2021	Bill	761461	156.40
	09/09/2021	Bill	760398	506.00
	09/15/2021	Bill	762050	178.60
Total for Buckman's				\$ 841.00
I. C. R. Specialties				
	09/14/2021	Bill	2006	770.00
Total for I. C. R. Specialties				\$ 770.00
LESLIE'S POOLMART, INC. 1-602-366-3789				
	09/09/2021	Bill	0015501068588	23.74
	09/09/2021	Bill	0015501068590	98.99
	09/09/2021	Bill	015501068589	39.58
Total for LESLIE'S POOLMART, INC.				\$ 162.31
LOWE'S 1-866-232-7443				
	09/13/2021	Bill		80.66
Total for LOWE'S MAIN POOL AND CHEMICAL COMPAN, INC.				\$ 80.66
	09/09/2021	Bill	2191338	266.00
	09/15/2021	Bill	2191918	570.00
Total for MAIN POOL AND CHEMICAL COMPAN, INC.				\$ 836.00
PPL ELECTRIC UTILITIES				
	09/13/2021	Bill		4,057.72
Total for PPL ELECTRIC UTILITIES				\$ 4,057.72
Quality Sales				
	09/13/2021	Bill	142427	618.85
Total for Quality Sales				\$ 618.85
VERIZON COMMUNICATIONS 1-800-220-7021				

	09/09/2021	Bill		7.18
Total for VERIZON COMMUNICATIONS Wilson of Wallingford, Inc.				\$ 7.18
	09/09/2021	Bill	10996788	551.52
Total for Wilson of Wallingford, Inc. ZEE MEDICAL SERVICE CO. #52 1-800-355-8267				\$ 551.52
	09/09/2021	Bill	523526085	28.12
Total for ZEE MEDICAL SERVICE CO. #52				\$ 28.12
TOTAL				\$ 8,153.36

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Hatfield Township Debt Service Fund

Debt Payment

September 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
471.201 · Debt Principal				
Bill	09/15/2021	202109	LOAN (1985 - 1,053,000)2003A	0.00
Bill	09/15/2021	202109	LOAN (1998 - 1,125,000)2003B	0.00
Bill	09/15/2021	202109	Loan (2019 Capital Improvement)	0.00
Bill	09/15/2021	202109	LOAN (ADMIN 2011A - 745,000)	0.00
Bill	09/15/2021	202109	LOAN (POOL - 2,262,000)2006abc	0.00
Bill	09/15/2021	202109	Loan 2020 (Police Land)	0.00
Total 471.201 · Debt Principal				<u>0.00</u>
472.000 · Debt Interest				
Bill	09/15/2021	202109	LOAN (Pool 2011B - 745,000)	1,116.88
Bill	09/15/2021	202109	LOAN (1985 - 1,053,000)2003A	183.25
Bill	09/15/2021	202109	LOAN (1998 - 1,125,000)2003B	610.67
Bill	09/15/2021	202109	Loan (2019 Capital Improvement)	828.01
Bill	09/15/2021	202109	LOAN (ADMIN 2011A - 745,000)	1,229.90
Bill	09/15/2021	202109	LOAN (POOL - 2,262,000)2006abc	1,099.70
Bill	09/15/2021	202109	Loan 2020 (Police Land)	715.03
Total 472.000 · Debt Interest				<u>5,783.44</u>
TOTAL				<u><u>5,783.44</u></u>

Hatfield Township - Impact Fees
Paid Early
September 1 - 17, 2021

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Paid Amount</u>
Bill Pmt -Check	247	09/02/2021	Blooming Glen Contractors Inc	
Bill	App 12	09/02/2021		-191,598.29
TOTAL				<u>-191,598.29</u>
			Total Paid Early	191,598.29

Hatfield Township - Impact Fees
Unpaid Bills Detail
As of September 14, 2021

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Split</u>	<u>Open Balance</u>
Pennoni					
	Bill	09/10/2021	1076523	Orvilla Road	8,781.17
Total Pennoni					<u>8,781.17</u>
TOTAL					<u><u>8,781.17</u></u>

Hatfield Township Contribution Fund Unpaid Bills

Due: January - December 2021

	Date	Transactio n Type	Num	Due Date	Amount
Barnside Farm Compost Facility	09/10/2021	Bill	12708	09/20/2021	140.80
Total for Barnside Farm Compost Facility					\$ 140.80
TRM	09/10/2021	Bill	6440	09/20/2021	80.00
Total for TRM					\$ 80.00
TOTAL					\$ 220.80

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Hatfield Township, Escrow Fund

Unpaid Bills Detail

As of September 15, 2021

Type	Date	Num	Due Date	Open Balance
CKS Engineers				
Bill	09/13/2021	21-4213	09/23/2021	127.00
Bill	09/13/2021	21-4212	09/23/2021	1,068.81
Bill	09/13/2021	21-4211	09/23/2021	524.99
Bill	09/13/2021	21-4210	09/23/2021	353.00
Bill	09/13/2021	21-4209	09/23/2021	351.86
Bill	09/13/2021	21-4208	09/23/2021	11,255.78
Bill	09/13/2021	21-4207	09/23/2021	1,381.03
Bill	09/13/2021	21-4206	09/23/2021	119.90
Bill	09/13/2021	21-4205	09/23/2021	499.38
Bill	09/13/2021	21-4204	09/23/2021	2,951.46
Bill	09/13/2021	21-4203	09/23/2021	417.70
Bill	09/13/2021	21-4202	09/23/2021	246.50
Bill	09/13/2021	21-4201	09/23/2021	444.50
Bill	09/13/2021	21-4200	09/23/2021	284.19
Bill	09/13/2021	21-4199	09/23/2021	297.50
Bill	09/13/2021	21-4198	09/23/2021	825.50
Bill	09/13/2021	21-4197	09/23/2021	5,777.50
Bill	09/13/2021	21-4196	09/23/2021	508.00
Bill	09/13/2021	21-4195	09/23/2021	63.50
Bill	09/13/2021	21-4194	09/23/2021	651.00
Bill	09/13/2021	21-4193	09/23/2021	190.50
Bill	09/13/2021	21-4192	09/23/2021	356.00
Total CKS Engineers				28,695.60
Hamburg, Rubin, Mullin, Maxwell & Lupin				
Bill	08/16/2021	9344	08/26/2021	198.00
Bill	09/15/2021	10166	09/25/2021	297.00
Bill	09/15/2021	10165	09/25/2021	1,072.50
Bill	09/15/2021	10163	09/25/2021	1,567.50
Bill	09/15/2021	10162	09/25/2021	313.50
Bill	09/15/2021	10161	09/25/2021	247.50
Bill	09/15/2021	10160	09/25/2021	99.00
Bill	09/15/2021	10159	09/25/2021	726.00
Bill	09/15/2021	10158	09/25/2021	132.00
Bill	09/15/2021	10155	09/25/2021	70.00
Bill	09/15/2021	10154	09/25/2021	247.50
Bill	09/15/2021	10153	09/25/2021	2,706.00
Bill	09/15/2021	10151	09/25/2021	132.00
Bill	09/15/2021	10150	09/25/2021	66.00
Bill	09/15/2021	10149	09/25/2021	132.00
Bill	09/15/2021	10147	09/25/2021	148.50
Bill	09/15/2021	10145	09/25/2021	198.00
Total Hamburg, Rubin, Mullin, Maxwell & Lupin				8,353.00
Kenneth Amey, AICP				
Bill	09/15/2021	210902 21-08	09/25/2021	127.50

Hatfield Township, Escrow Fund

Unpaid Bills Detail

As of September 15, 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Open Balance</u>
Bill	09/15/2021	210902 21-01	09/25/2021	127.50
Bill	09/15/2021	210902 21-10	09/25/2021	212.50
Total Kenneth Amey, AICP				467.50
McCloskey & Faber, P.C.				
Bill	09/03/2021	108561 19-17	09/13/2021	50.00
Bill	09/03/2021	108561 21-08	09/13/2021	100.00
Bill	09/03/2021	108561 Fortuna	09/13/2021	738.96
Bill	09/03/2021	108561 17-08	09/13/2021	529.72
Bill	09/03/2021	108561 18-08	09/13/2021	1,222.88
Total McCloskey & Faber, P.C.				2,641.56
McMahon Engineers				
Bill	09/03/2021	179203	09/13/2021	811.16
Bill	09/03/2021	179195	09/13/2021	695.00
Bill	09/03/2021	179194	09/13/2021	430.00
Bill	09/03/2021	179193	09/13/2021	52.50
Bill	09/03/2021	179191	09/13/2021	115.00
Total McMahon Engineers				2,103.66
TOTAL				42,261.32

Hatfield Township - General Fund
Budget vs. Actuals
 January - December 2021

	TOTAL			
	YTD 2020	Sept 21	Jan - Dec 21	Budget
Income				
300 - A. Taxes				
301 a. Real Property				
301100 R E TAXES-CURRENT YEAR	3,300,363.08	0.00	3,276,064.22	3,300,000.00
301200 R E TAXES PRIOR YEAR	0.00	0.00	17,007.27	6,000.00
301300 R E TAXES DELINQUENT/LIENED	19,851.95	0.00	47,385.50	69,600.00
301600 R E TAXES INTERIM	15,175.11	0.00	290.54	30,000.00
Total 301 a. Real Property	\$ 3,335,390.14	\$ 0.00	\$ 3,340,747.53	\$ 3,405,600.00
302 b. Local Tax Enabling Act Taxes				
310100 REAL ESTATE TRANSFER TAX	213,393.18	214,259.75	539,769.01	425,000.00
310210 EIT CURRENT YEAR	1,476,430.66	356,258.00	1,512,236.99	2,330,000.00
310220 EIT PRIOR YEAR	895,953.92	0.00	935,395.49	910,000.00
310510 LOCAL SERVICES TAX, CURRENT	344,569.59	92,550.57	350,052.74	570,000.00
310520 LOCAL SERVICES TAX, PRIOR YR	174,885.30	0.00	177,626.34	175,000.00
310610 ADMISSIONS TAX	8,643.13	0.00	2,808.40	9,000.00
310960 FIRE HYDRANT TAX	27,440.05	0.00	30,484.36	36,500.00
Total 302 b. Local Tax Enabling Act Taxes	\$ 3,141,315.83	\$ 663,068.32	\$ 3,548,373.33	\$ 4,455,500.00
319 c. Real Estate Taxes Delinquent				
319010 R E TAXES DELINQUENT	0.00	0.00	0.00	5,000.00
Total 319 c. Real Estate Taxes Delinquent	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00
Total 300 - A. Taxes	\$ 6,476,705.97	\$ 663,068.32	\$ 6,889,120.86	\$ 7,866,100.00
320 B. Licenses and Permits				
321 a. Bus. Lic./Perm.				
321800 CABLE TV FRANCHISE FEE, COMCAST	120,026.31	0.00	118,644.63	185,000.00
321810 CABLE TV FRANCHISE FEE VERIZON	127,799.34	0.00	118,478.38	220,000.00
321905 CONTRACTOR REGISTRATION	6,900.00	1,050.00	8,400.00	8,000.00
321910 PLUMBING LICENSE	1,200.00	150.00	1,725.00	2,500.00
321915 HVAC LICENSE	900.00	0.00	2,100.00	1,200.00
321920 ELECTRICAL LICENSE	4,125.00	75.00	3,750.00	4,200.00
Total 321 a. Bus. Lic./Perm.	\$ 260,950.65	\$ 1,275.00	\$ 253,098.01	\$ 420,900.00
322 b. Non-Bus. Lic./Perm.				
322800 STREET AND CURB PERMITS	0.00	0.00	0.00	900.00
322820 STREET ENCROACHMENT (OPENING)	3,593.00	1,100.00	8,000.00	7,500.00
Total 322 b. Non-Bus. Lic./Perm.	\$ 3,593.00	\$ 1,100.00	\$ 8,000.00	\$ 8,400.00
Total 320 B. Licenses and Permits	\$ 264,543.65	\$ 2,375.00	\$ 261,098.01	\$ 429,300.00
331 C. Fines				
331100 DISTRICT JUSTICE FINES/VIOLATIO	48,729.54	1,808.85	46,390.72	75,000.00
331110 STATE POLICE FINE PAYMENT	3,891.57	0.00	3,150.66	7,500.00
331120 PARKING FINES BOROUGH	435.00	0.00	240.00	720.00

	YTD 2020	Sept 21	Jan - Dec 21	Budget
331121 PARKING FINES TOWNSHIP	210.00	0.00	376.00	1,500.00
331122 MONTGOMERY COUNTY COURT FINES	0.00	0.00	0.00	2,000.00
Total 331 C. Fines	\$ 53,266.11	\$ 1,808.85	\$ 50,157.38	\$ 86,720.00
341 D. Interests				
340000 OFFICE RENT	-3,127.49	0.00	-8,357.94	5,000.00
341000 INTEREST EARNINGS	15,491.94	1,588.85	5,844.29	54,000.00
Total 341 D. Interests	\$ 12,364.45	\$ 1,588.85	-\$ 2,513.65	\$ 59,000.00
355 c. State Shared Revenue				
355010 PUBLIC UTILITY REALTY TAX	0.00	0.00	0.00	9,000.00
355040 ALCOHOLIC BEVERAGES LICENSES	3,300.00	0.00	0.00	3,300.00
355050 GEN MUNICIPAL PENSION STATE AID	0.00	0.00	0.00	410,000.00
355070 FOREIGN FIRE INS PREMIUM TAX	0.00	0.00	0.00	149,700.00
Total 355 c. State Shared Revenue	\$ 3,300.00	\$ 0.00	\$ 0.00	\$ 572,000.00
358 d. Local Shared Revenue				
358010 COUNTY SNOW & ICE CONTRACT	2,900.00	0.00	2,900.00	2,900.00
358020 BOROUGH POLICE SERVICE REIMB	580,000.00	0.00	616,666.64	870,000.00
Total 358 d. Local Shared Revenue	\$ 582,900.00	\$ 0.00	\$ 619,566.64	\$ 872,900.00
Total 350 E. Intergovernmental Revenue	\$ 586,200.00	\$ 0.00	\$ 619,566.64	\$ 1,444,900.00
360 F. Charges for Services				
361 a. General Government				
361310 SUBDIV/LAND DEV PLAN FEES	25,903.20	0.00	26,193.10	25,000.00
361340 HEARING FEES	0.00	0.00	0.00	150.00
361350 SALE OF MAPS & PUBLICATIONS	0.00	0.00	35.00	480.00
Total 361 a. General Government	\$ 25,903.20	\$ 0.00	\$ 26,228.10	\$ 25,630.00
362 b. Public Safety				
362110 SALE OF ACCIDENT REPORT COPIES	6,090.00	75.00	7,074.80	12,000.00
362111 SALE OF FIRE REPORT COPIES	15.00	0.00	75.00	500.00
362112 CROSSING GUARD REIMBURSEMENT	4,978.12	0.00	4,930.88	6,000.00
362115 SALE OF POLICE PHOTOS/VIDEOS	120.00	0.00	1,027.50	1,000.00
362116 FINGERPRINTING	75.00	0.00	0.00	700.00
362117 POLICE OVERTIME REIMBURSEMENT	29,967.42	1,890.08	19,274.43	62,000.00
362130 SECURITY ALARM MONITORING FEE	22,325.00	50.00	22,295.00	24,000.00
362200 SPECIAL FIRE PROTECTION FEES	28,597.50	1,040.00	25,954.50	60,000.00
362410 BUILDING PERMITS	180,835.89	16,072.66	259,162.76	200,000.00
362420 ELECTRICAL PERMITS	50,604.30	12,729.06	117,336.73	75,000.00
362430 PLUMBING PERMITS	19,010.00	2,000.00	31,458.90	40,000.00
362440 SIGN PERMITS	0.00	0.00	0.00	7,200.00
362445 SHED & FENCE PERMITS	13,851.00	2,472.25	13,822.80	15,000.00
362450 USE & OCCUPANCY PERMITS	76,528.60	6,524.60	50,161.80	30,000.00
362455 HVAC PERMITS	55,494.30	6,629.25	42,428.80	50,000.00
362460 APARTMENT INSPECTION FEES	112.00	112.00	6,944.00	53,000.00
Total 362 b. Public Safety	\$ 488,604.13	\$ 49,594.90	\$ 601,947.90	\$ 636,400.00

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364 c. Sanitation				
364600 HOST MUNICIPALITY BENEFIT FEE	3,665.55	8,065.19	15,046.92	60,000.00
Total 364 c. Sanitation	\$ 3,665.55	\$ 8,065.19	\$ 15,046.92	\$ 60,000.00
Total 360 F. Charges for Services	\$ 518,172.88	\$ 57,660.09	\$ 643,222.92	\$ 722,030.00
380 G. Miscellaneous Revenues				
380000 MISCELLANEOUS REVENUES	5,011.14	0.00	3,385.66	104,500.00
380200 INSURANCE RECOVERIES	32,670.14	3,853.78	171,879.13	115,000.00
380300 DEPT REIMBURSEMENT- POLICE	2,921.60	0.00	1,969.37	6,000.00
380310 DEPT REIMBURSEMENT- HIGHWAY	7,029.97	0.00	2,019.33	6,000.00
380320 DEPT REIMBURSEMENT- ADMIN	0.00	0.00	0.00	3,000.00
380500 SURPLUS EQUIPMENT SALES	0.00	0.00	0.00	6,000.00
Total 380 G. Miscellaneous Revenues	\$ 47,632.85	\$ 3,853.78	\$ 179,253.49	\$ 240,500.00
387 H. Contributions/Donations				
387000 CONTRIBUTIONS/DONATIONS GENERAL	0.00	0.00	0.00	300.00
387100 CONTRIBUTIONS/DONATIONS- POLICE	0.00	0.00	-2,533.00	3,000.00
387600 Sale of Township Property	0.00	0.00	0.00	100.00
Total 387 H. Contributions/Donations	\$ 0.00	\$ 0.00	-\$ 2,533.00	\$ 3,400.00
392 I. Interfund Transfers				
392090 TRANSFER FROM GENERAL ESCROW	0.00	0.00	0.00	35,000.00
Total 392 I. Interfund Transfers	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35,000.00
Total Income	\$ 7,958,885.91	\$ 730,354.89	\$ 8,637,372.65	\$ 10,886,950.00
Gross Profit	\$ 7,958,885.91	\$ 730,354.89	\$ 8,637,372.65	\$ 10,886,950.00
Expenses				
40 A. General Government				
400 a. Legislative Body				
400110 COMMISSIONERS SALARIES	0.00	0.00	0.00	0.00
400220 OPERATING SUPPLIES	686.39	0.00	204.67	1,200.00
400420 DUES, MEETINGS, TRAINING	0.00	0.00	0.00	1,300.00
Total 400 a. Legislative Body	\$ 686.39	\$ 0.00	\$ 204.67	\$ 2,500.00
401 b. Executive Body				
400100 Administration Salaries	507,178.24	55,164.24	521,524.81	667,165.00
401184 COLLEGE INTERNS	7,306.64	0.00	0.00	10,000.00
401192 EDUCATION BENEFIT	0.00	0.00	0.00	10,000.00
401210 OFFICE SUPPLIES	2,455.76	280.43	2,600.68	8,000.00
401220 HR MANAGEMENT	2,789.42	57.10	4,925.58	3,500.00
401260 MINOR OFFICE EQUIPMENT	0.00	0.00	1,259.72	1,000.00
401310 PROFESSIONAL SERVICES	118.65	0.00	6,639.50	500.00
401320 COMMUNICATIONS	12,173.46	973.38	19,868.06	22,000.00
401325 POSTAGE	3,702.01	459.98	-2,369.63	7,200.00
401330 TRANSPORTATION/TRAVEL EXPENSE	692.31	465.44	4,388.53	2,200.00
401336 AUTOMOBILE RENTAL	3,692.32	0.00	0.00	7,800.00
401338 EQUIPMENT/VEHICLE MAINTENANCE	967.43	0.00	374.34	5,500.00
401341 ADVERTISING	8,242.33	316.96	3,490.45	9,500.00

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401342 PRINTING	3,211.86	0.00	3,037.96	3,000.00
401384 OFFICE EQUIP RENTAL/MAINTENANCE	10,217.39	363.44	14,980.47	15,000.00
401420 DUES/SUBSCRIPTIONS.MEMBERSHIPS	4,096.00	0.00	5,857.85	8,000.00
401460 MEETINGS,CONFERENCES,TRAINING	5,165.36	115.00	7,534.23	8,500.00
401470 EMPLOYEE GENERAL EXPENSE	47.49	0.00	150.00	3,000.00
401475 FAMILY PICNIC	514.18	0.00	1,878.68	1,500.00
401480 AWARDS AND RECOGNITIONS	0.00	0.00	0.00	750.00
401490 PETTY CASH	3,346.40	668.50	3,122.50	5,000.00
401500 CONTRIBUTIONS/DONATIONS	8,000.00	0.00	0.00	8,000.00
Total 401 b. Executive Body	\$ 583,917.25	\$ 58,864.47	\$ 599,263.73	\$ 807,115.00
402 c. Auditing Services				
402310 ACCOUNTING/AUDITING SERVICES	25,950.00	1,500.00	23,500.00	24,000.00
Total 402 c. Auditing Services	\$ 25,950.00	\$ 1,500.00	\$ 23,500.00	\$ 24,000.00
403 d. Tax Collection				
403110 TAX COLLECTOR/TREASURER COMP	7,781.07	819.06	7,781.07	12,500.00
403210 OFFICE SUPPLIES	3,775.02	0.00	4,882.74	4,000.00
403310 PROFESSIONAL SERVICES (EIT)	36,571.36	9,182.85	35,202.16	50,000.00
403420 DUES,MEETINGS,TRAINING,EXPENSES	0.00	0.00	330.00	500.00
Total 403 d. Tax Collection	\$ 48,127.45	\$ 10,001.91	\$ 48,195.97	\$ 67,000.00
404 e. Solicitor/Legal Services				
404300 GENERAL LEGAL SERVICES	106,167.00	198.00	90,766.92	75,000.00
404314 SPECIAL LEGAL SERVICES	0.00	0.00	5,000.00	15,000.00
Total 404 e. Solicitor/Legal Services	\$ 106,167.00	\$ 198.00	\$ 95,766.92	\$ 90,000.00
407 f. Computer/Data Processing				
407215 COMPUTER SUPPLIES	13,953.53	0.00	29,431.24	30,000.00
407217 ACCOUNTING SOFTWARE	3,827.10	83.83	4,609.52	15,000.00
407312 WEB SITE UPDATES	2,617.06	0.00	3,840.23	7,000.00
Total 407 f. Computer/Data Processing	\$ 20,397.69	\$ 83.83	\$ 37,880.99	\$ 52,000.00
408 g. Engineering Services				
408300 GENERAL ENGINEERING SERVICES	53,639.43	1,264.40	54,437.34	70,000.00
408314 Road Engineering	34,986.78	11,098.91	73,707.97	55,000.00
Total 408 g. Engineering Services	\$ 88,626.21	\$ 12,363.31	\$ 128,145.31	\$ 125,000.00
409 h. General Govt Buildings/Plant				
409232 HIGHWAY BUILDING FUEL OIL	3,057.87	0.00	6,333.38	22,000.00
409233 POLICE BUILDING FUEL OIL	2,499.88	0.00	627.09	2,000.00
409361 TOWNSHIP BUILDING ELECTRIC	14,256.58	3,267.55	16,223.59	20,000.00
409362 HIGHWAY BUILDING ELECTRIC	4,997.87	1,480.12	5,350.28	7,000.00
409363 POLICE BUILDING ELECTRIC	6,552.56	2,486.89	7,276.70	12,000.00
409366 TOWNSHIP BUILDING WATER	3,185.15	98.04	681.04	2,000.00
409367 HIGHWAY BUILDING WATER	509.13	76.43	429.85	1,500.00
409368 POLICE BUILDING WATER	512.13	131.58	581.57	2,000.00
409371 TOWNSHIP BUILDING MAINT.	26,203.80	1,440.00	28,689.02	44,000.00
409372 HIGHWAY BUILDING MAINT.	69,593.48	1,604.00	15,580.64	40,000.00

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409373 POLICE BUILDING MAINT.	25,085.69	2,885.00	23,797.05	41,000.00
Total 409 h. General Govt Buildings/Plant	\$ 156,454.14	\$ 13,469.61	\$ 105,570.21	\$ 193,500.00
Total 40 A. General Government	\$ 1,030,326.13	\$ 96,481.13	\$ 1,038,527.80	\$ 1,361,115.00
41 B. Public Safety				
410 a. Police				
410100 Police Salaries	2,424,592.23	293,879.34	2,578,545.04	3,147,440.00
410142 CROSSING GUARD COMPENSATION	7,752.00	465.92	7,720.96	11,844.00
410181 HOLIDAY PAY	3,256.40	4,596.00	4,596.00	139,231.00
410182 LONGEVITY PAY	4,781.85	6,797.95	8,530.57	78,558.00
410183 PATROL OFFICERS OVERTIME	60,618.63	4,551.02	47,396.55	110,000.00
410184 CLERICAL OVERTIME	183.12	0.00	0.00	2,500.00
410186 REIMBURSABLE OVERTIME	36,179.25	4,356.25	40,896.77	50,000.00
410191 UNIFORM MAINTENANCE ALLOWANCE	15,401.97	1,004.98	13,331.94	18,000.00
410192 EDUCATIONAL STUDIES	0.00	0.00	4,200.00	5,000.00
410210 OFFICE SUPPLIES	3,874.67	952.69	4,909.94	6,000.00
410211 HIGHWAY SAFETY UNIT SUPPLIES	695.34	0.00	1,614.71	4,000.00
410212 DETECTIVE/JUVENILE DIV SUPPLIES	652.05	918.00	2,603.96	4,000.00
410213 TACTICAL DIVISION SUPPLIES	619.70	1,412.59	1,548.11	4,000.00
410214 PHOTO SUPPLIES	377.11	0.00	849.74	1,000.00
410215 COMMUNITY POLICING SUPPLIES	1,876.00	275.00	4,238.60	3,000.00
410231 VEHICLE FUEL - GAS & OIL	24,973.50	3,854.18	45,886.54	65,000.00
410238 CLOTHING AND UNIFORMS	16,306.42	253.62	11,778.45	29,000.00
410242 AMMUNITION/FIREARMS EXPENSE	11,084.65	5,796.31	20,838.28	20,000.00
410251 VEHICLE TIRES	6,384.23	0.00	5,049.92	7,000.00
410260 SMALL TOOLS/MINOR EQUIPMENT	3,778.31	0.00	6,245.22	7,000.00
410262 SCHEDULING SOFTWARE	0.00	0.00	0.00	2,000.00
410310 PROFESSIONAL SERVICES	15,975.50	1,220.00	15,929.61	30,000.00
410316 CIVIL SERVICE EXPENSE	3,935.00	0.00	4,015.10	3,500.00
410320 COMMUNICATIONS	19,244.22	1,568.13	21,204.68	30,000.00
410325 POSTAGE	938.58	71.63	665.02	1,800.00
410327 RADIO EQUIPMENT MAINTENANCE	0.00	0.00	775.88	4,000.00
410330 TRANSPORTATION/TRAVEL EXPENSE	420.00	0.00	1,022.52	2,500.00
410338 VEHICLE MAINTENANCE/REPAIRS	32,807.20	851.47	31,950.99	45,000.00
410340 ADVERTIZING AND PRINTING	35.00	0.00	1,133.50	4,000.00
410384 OFFICE EQUIPMENT RENTAL/MAINT	11,838.85	139.50	15,045.54	16,000.00
410386 SOFTWARE MAINTENANCE	10,575.51	12,457.76	16,757.76	21,000.00
410420 DUES/SBUSCRIPTIONS/ MEMBERSHIPS	4,305.00	585.00	2,435.00	4,500.00
410460 MEETINGS, CONFERENCES, TRAINING	6,292.32	499.00	28,304.41	16,000.00
410490 PETTY CASH	1,202.85	194.48	2,142.00	3,600.00
410520 MISCELLANEOUS	265.82	0.00	1.93	960.00
Total 410 a. Police	\$ 2,731,223.28	\$ 346,700.82	\$ 2,952,165.24	\$ 3,897,433.00
411 b. Fire				

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411220 OPERATING SUPPLIES	2,462.82	0.00	5,817.07	15,000.00
411363 HYDRANT SERVICE	32,535.00	0.00	32,799.50	33,000.00
411541 DISTRIBUTE FIRE RELIEF FUNDS	0.00	0.00	0.00	140,932.00
411542 Fire Co Donation for Services	15,000.00	0.00	0.00	30,000.00
Total 411 b. Fire	\$ 49,997.82	\$ 0.00	\$ 38,616.57	\$ 218,932.00
413 c. Code Enforcement				
413121 BUILDING INSPECTIONS	115,672.00	12,719.84	117,571.12	157,892.00
413220 OPERATING SUPPLIES	2,346.64	0.00	13.00	10,000.00
413230 STATE FEES FOR PERMITS ISSUED	277.19	0.00	2,866.50	4,800.00
413240 GIS SERVICES	15,786.40	2,241.70	19,778.70	30,000.00
413250 ELECTRICAL/ADA INSPECTION FEES	65,360.00	3,495.00	32,550.75	35,000.00
413318 ACT 108 INSPECTOR	0.00	0.00	1,700.00	2,800.00
413460 MEETINGS, CONFERENCES, TRAINING	1,053.01	0.00	232.00	5,000.00
Total 413 c. Code Enforcement	\$ 200,495.24	\$ 18,456.54	\$ 174,712.07	\$ 245,492.00
414 d. Planning/Zoning				
414300 LEGAL SERVICES	12,064.00	0.00	8,252.26	24,000.00
414310 PROFESSIONAL SERVICES	75,918.90	200.00	56,328.15	80,000.00
414316 ZONING BOARD COMPENSATION	0.00	0.00	0.00	1,400.00
414317 PLANNING COMM COMPENSATION	0.00	0.00	0.00	1,080.00
414340 ADVERTIZING AND PRINTING	5,947.55	0.00	6,451.72	5,400.00
Total 414 d. Planning/Zoning	\$ 93,930.45	\$ 200.00	\$ 71,032.13	\$ 111,880.00
415 e. Emergency Management				
415220 OPERATING SUPPLIES	0.00	0.00	0.00	350.00
415911 Emergency Declaration	0.00	0.00	2,407.60	100.00
Total 415 e. Emergency Management	\$ 0.00	\$ 0.00	\$ 2,407.60	\$ 450.00
Total 41 B. Public Safety	\$ 3,075,646.79	\$ 365,357.36	\$ 3,238,933.61	\$ 4,474,187.00
43 D. Public Works - Hwys.				
430 a. Highway Maint/Gen. Serv.				
430100 Public Works Salaries	634,369.80	61,840.43	572,478.16	805,000.00
430135 Public Works Part Time	0.00	1,487.50	13,020.00	10,000.00
430183 PUBLIC WORKS OVERTIME	17,661.52	5,162.38	42,361.65	40,000.00
430220 OPERATING SUPPLIES	8,543.42	980.68	10,240.93	10,000.00
430238 UNIFORMS	3,480.45	597.89	11,587.72	6,500.00
430260 SMALL TOOLS/MINOR EQUIPEMENT	2,188.25	370.12	1,392.95	2,500.00
430320 COMMUNICATIONS	9,436.26	114.50	7,434.79	10,000.00
430374 EQUIPMENT & VEHICLE MAINTENANCE	24,322.82	990.27	35,673.25	55,000.00
430455 CONTRACTED SERVICES - DRUG TEST	0.00	640.00	840.00	250.00
430460 MEETINGS,CONFERENCES,TRAINING	940.52	0.00	1,016.59	3,500.00
Total 430 a. Highway Maint/Gen. Serv.	\$ 700,943.04	\$ 72,183.77	\$ 696,046.04	\$ 942,750.00
432 b. Snow and Ice removal				
432000 BULK ROAD SALT PURCHASES	19,602.52	0.00	59,789.99	60,000.00
432450 CONTRACTED SERVICES	0.00	0.00	712.57	10,000.00

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Total 432 b. Snow and Ice removal	\$ 19,602.52	\$ 0.00	\$ 60,502.56	\$ 70,000.00
433 c. Traffic Signals				
433361 ELECTRICITY	9,041.01	1,795.03	9,194.21	15,000.00
433370 REPAIR & MAINTENANCE SERVICE	100,350.86	284.97	16,264.68	30,000.00
Total 433 c. Traffic Signals	\$ 109,391.87	\$ 2,080.00	\$ 25,458.89	\$ 45,000.00
434 d. Street Lighting				
434361 ELECTRICITY	54,196.92	8,745.19	44,236.28	60,000.00
434362 Street Light Maintenance	339.18	0.00	628.94	5,000.00
Total 434 d. Street Lighting	\$ 54,536.10	\$ 8,745.19	\$ 44,865.22	\$ 65,000.00
438 e. Maint/Repair Roads/Bridges				
438000 MAINT/REPAIRS ROADS/BRIDGES	21,817.35	843.82	12,463.12	35,000.00
438100 Stormwater Upgrades	40,870.77	0.00	23,638.89	50,000.00
438232 DIESEL FUEL	-1,999.95	3,671.66	12,518.33	20,000.00
Total 438 e. Maint/Repair Roads/Bridges	\$ 60,688.17	\$ 4,515.48	\$ 48,620.34	\$ 105,000.00
439 f. Highway Constuction				
439000 HIGHWAY CONSTRUCTION/REBUILDING	194,732.85	0.00	279,706.46	450,000.00
Total 439 f. Highway Constuction	\$ 194,732.85	\$ 0.00	\$ 279,706.46	\$ 450,000.00
Total 43 D. Public Works - Hwys.	\$ 1,139,894.55	\$ 87,524.44	\$ 1,155,199.51	\$ 1,677,750.00
48 F. Miscellaneous Expenditures				
480 a. Misc. Expenditures				
480000 GENERAL MISCELLANEOUS	3,681.52	14.62	7,356.78	20,000.00
480483 REAL ESTATE TAX REFUNDS	0.00	0.00	6,435.95	2,000.00
Total 480 a. Misc. Expenditures	\$ 3,681.52	\$ 14.62	\$ 13,792.73	\$ 22,000.00
486 c. Insurance				
486151 HEALTH INS ADMINSTRATION	199,617.79	20,704.91	185,828.83	231,810.00
486152 HEALTH INS HIGHWAY	191,647.57	23,840.34	209,077.59	246,187.00
486153 HEALTH INS POLICE	517,387.28	57,773.12	509,753.85	693,974.00
486155 DISABILITY/LIFE ADMINSTRATION	6,273.06	654.17	6,343.17	11,000.00
486156 DISABILITY/LIFE HIGHWAY	2,886.22	290.59	2,849.62	5,000.00
486157 DISABILITY/LIFE POLICE	12,942.62	1,576.35	12,851.01	18,000.00
486158 PAYROLL MEDICAL INS TRANSFERS	7,511.44	0.00	5,425.89	8,130.00
486161 PROPERTY INSURANCE ADMIN	3,573.00	0.00	3,195.63	5,327.00
486162 PROPERTY INSURANCE HIGHWAY	4,896.00	0.00	4,378.92	7,153.00
486163 PROPERTY INSURANCE POLICE	12,641.25	0.00	11,306.13	17,999.00
486164 PROPERTY INSURANCE PARK	5,229.00	0.00	4,676.73	7,613.00
486165 AFFORDABLE CARE ACT TAXES	414.02	0.00	449.54	400.00
486351 WORKERS COMP ADMIN	2,271.36	0.00	2,168.07	1,574.00
486352 WORKERS COMP HIGHWAY	37,495.38	0.00	35,790.06	82,123.00
486353 WORKERS COMP POLICE	83,502.51	0.00	79,704.72	138,243.00
486354 WORKERS COMP FIRE/AMBULANCE	14,974.00	0.00	14,506.65	30,329.00
486371 AUTO LIABILITY ADMIN	420.00	0.00	375.63	596.00
486372 AUTO LIABILITY HIGHWAY	2,719.50	0.00	2,432.28	4,200.00
486373 AUTO LIABILITY POLICE	11,997.00	0.00	10,729.92	15,814.00
486381 GENERAL LIABILITY ADMIN	149.25	128.68	1,291.62	206.00

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486382 GENERAL LIABILITY HIGHWAY	489.75	0.00	438.03	676.00
486383 GENERAL LIABILITY POLICE	17,798.25	0.00	15,918.48	23,406.00
486384 GENERAL LIABILITY PARK	1,398.00	0.00	1,250.34	1,929.00
486390 POLICE PROFESSIONAL LIABILITY	40,822.25	0.00	32,038.86	50,521.00
486413 PUBLIC OFFICIALS AND BONDING	26,505.00	0.00	23,705.67	37,163.00
Total 486 c. Insurance	\$ 1,205,561.50	\$ 104,968.16	\$ 1,176,487.24	\$ 1,639,373.00
487 d. Employee Benefits Expenses				
487150 DEFERRED COMPENSATION PLAN	88,687.34	5,190.15	61,820.51	120,000.00
487157 EMPLOYER MEDICARE	58,026.82	6,672.54	59,650.45	77,000.00
487161 EMPLOYER SOCIAL SECURITY	248,114.80	28,530.56	255,056.67	325,000.00
487162 UNEMPLOYMENT COMPENSATION	814.55	0.00	1,381.47	15,000.00
487166 ADDITIONAL CONTRACTUAL BENEFITS	44,299.32	1,055.48	53,777.17	60,000.00
487167 PENSION PAYMENTS	1,066,624.58	0.00	1,254,988.75	1,066,625.00
487168 ICMA RETIREMENT HEALTH PLAN	29,067.68	2,678.50	26,485.91	34,000.00
487170 GASB44 Post Ret Uniform Benefit	15,224.71	2,747.95	19,620.51	15,000.00
Total 487 d. Employee Benefits Expenses	\$ 1,550,859.80	\$ 46,875.18	\$ 1,732,781.44	\$ 1,712,625.00
Total 48 F. Miscellaneous Expenditures	\$ 2,760,102.82	\$ 151,857.96	\$ 2,923,061.41	\$ 3,373,998.00
49 G. INTERFUND TRANSFERS				
492002 Transfer to Reserve Fund	100,000.00	0.00	0.00	100,000.00
4922800 Open Space Transfer	25,000.00	0.00	0.00	25,000.00
492400 TRANSFER CAPITAL FUND	200,000.00	0.00	0.00	200,000.00
Total 49 G. INTERFUND TRANSFERS	\$ 325,000.00	\$ 0.00	\$ 0.00	\$ 325,000.00
Total Expenses	\$ 8,330,970.29	\$ 701,220.89	\$ 8,355,722.33	\$ 11,212,050.00
Net Operating Income	-\$ 372,084.38	\$ 29,134.00	\$ 281,650.32	-\$ 325,100.00
Net Income	-\$ 372,084.38	\$ 29,134.00	\$ 281,650.32	-\$ 325,100.00

Hatfield Township Fire Fund Profit & Loss Budget vs. Actual January through December 2021

	TOTAL			
	Sep 21	Jan - Dec 21	Budget	% of Budget
Income				
A. Taxes				
a. Real Property				
301100 · R/E TAXES - CURRENT YEAR	0.00	565,106.63	560,000.00	100.91%
301200 · R/E TAXES- PRIOR YEAR	0.00	0.00	150.00	0.0%
301300 · R/E TAXES - LIENED	0.00	0.00	18,734.00	0.0%
301600 · R/E TAXES - INTERIMS	0.00	48.84	0.00	100.0%
Total a. Real Property	0.00	565,155.47	578,884.00	97.63%
Total A. Taxes	0.00	565,155.47	578,884.00	97.63%
E. Fund Balance				
399000 · Fund Balance Forward	0.00	7,120.00	700.00	1,017.14%
Total E. Fund Balance	0.00	7,120.00	700.00	1,017.14%
Total Income	0.00	572,275.47	579,584.00	98.74%
Expense				
A. Public Safety				
411500 · CONTRIBUTION TO FIRE COMPANIES	157,500.00	315,000.00	315,000.00	100.0%
Total A. Public Safety	157,500.00	315,000.00	315,000.00	100.0%
B. Interfund Transfers				
492300 · To Equipment Reserve Fund	0.00	0.00	264,000.00	0.0%
Total B. Interfund Transfers	0.00	0.00	264,000.00	0.0%
Total Expense	157,500.00	315,000.00	579,000.00	54.4%
Net Income	-157,500.00	257,275.47	584.00	44,054.02%

04 Fire Reserve Equipment Fund
Profit & Loss Budget vs. Actual
 January through December 2021

	TOTAL			
	Sep 21	Jan - Dec 21	Budget	% of Budget
Income				
341000 Interest Earned	0.00	0.00	0.00	0.0%
380000 Misc Income / Donations	0.00	0.00	0.00	0.0%
392030 Transfer from Fire Fund	0.00	0.00	252,000.00	0.0%
399000 Fund Balance Forward	0.00	669,495.00	620,282.67	107.93%
Total Income	0.00	669,495.00	872,282.67	76.75%
Expense				
411400 Fire Co Website Develop	0.00	0.00	0.00	0.0%
411500 Captial- Hatfield Fire	0.00	0.00	0.00	0.0%
411600 Captial Colmar Fire	0.00	0.00	0.00	0.0%
Total Expense	0.00	0.00	0.00	0.0%
Net Income	0.00	669,495.00	872,282.67	76.75%

Hatfield Township Debt Service Fund Profit & Loss Budget vs. Actual January through December 2021

	TOTAL			
	Sep 21	Jan - Dec 21	Budget	% of Budget
Income				
301.100 · RE TAXES - CURRENT	0.00	632,554.42	630,000.00	100.41%
301.200 · RE TAXES - PRIOR YEAR	0.00	0.00	100.00	0.0%
301.300 · RE TAXES - LIENED	0.00	0.00	5,000.00	0.0%
301.600 · RE TAXES - INTERIM	0.00	54.67	1,400.00	3.91%
358000 · Borough Pool Share	0.00	2,183.86	29,500.00	7.4%
399.000 · Fund Balance Forward	0.00	938,157.00	932,441.00	100.61%
Total Income	0.00	1,572,949.95	1,598,441.00	98.41%
Gross Profit	0.00	1,572,949.95	1,598,441.00	98.41%
Expense				
471.201 · Debt Principal	0.00	487,000.00	487,000.00	100.0%
472.000 · Debt Interest	5,783.44	56,573.79	73,921.44	76.53%
Total Expense	5,783.44	543,573.79	560,921.44	96.91%
Net Income	-5,783.44	1,029,376.16	1,037,519.56	99.22%

HATFIELD TOWNSHIP CAPITAL RESERVE FUND
Budget vs. Actuals: 2021 Capital Budget
 January - December 2021

	Sep 2021	Total		
	Actual	Actual	Budget	% of Budget
Income				
D. MISC. INCOME		0.00	0.00	
381010 Disposal of CapAssits -Highway		5,499.00	10,000.00	54.99%
381015 Highway Reimbursements		0.00	300.00	0.00%
381020 Disposal of Capital Assets Pol		15,322.00	5,000.00	306.44%
Total D. MISC. INCOME	\$ 0.00	\$ 20,821.00	\$ 15,300.00	136.08%
H. CASH BALANCE FORWARD		0.00	0.00	
399000 FUND BALANCE FORWARD		124,626.00	100,000.00	124.63%
Total H. CASH BALANCE FORWARD	\$ 0.00	\$ 124,626.00	\$ 100,000.00	124.63%
Total Income	\$ 0.00	\$ 145,447.00	\$ 115,300.00	126.15%
Gross Profit	\$ 0.00	\$ 145,447.00	\$ 115,300.00	126.15%
Expenses				
C. PUBLIC SAFETY		0.00	0.00	
410700 POLICE VEHICLES		98,521.95	100,000.00	98.52%
410703 Police Capital		2,906.26	10,000.00	29.06%
Total C. PUBLIC SAFETY	\$ 0.00	\$ 101,428.21	\$ 110,000.00	92.21%
Total Expenses	\$ 0.00	\$ 101,428.21	\$ 110,000.00	92.21%
Net Operating Income	\$ 0.00	\$ 44,018.79	\$ 5,300.00	830.54%
Net Income	\$ 0.00	\$ 44,018.79	\$ 5,300.00	830.54%

Hatfield Community Pool Fund
Budget vs. Actuals
 January - December 2021

	Sep 2021	Total		
	Actual	Actual	Budget	% of Budget
Income				
C. Memberships and Daily Fees		0.00	0.00	
367.141 Hatfield Twp Season Pass		92,036.00	135,000.00	68.17%
367.151 Non Resident Season Pass	0.00	120,270.00	150,000.00	80.18%
367.161 Daily Resident / Non Resident	655.00	41,502.56	100,000.00	41.50%
Total C. Memberships and Daily Fees	\$ 655.00	\$ 253,808.56	\$ 385,000.00	65.92%
D. Concessions		0.00	0.00	
367.301 Point of Sale Items		486.19	500.00	97.24%
367302 Snack Bar Concessions	1,751.57	42,624.09	50,000.00	85.25%
367303 Sales Tax received		0.00	0.00	
Total D. Concessions	\$ 1,751.57	\$ 43,110.28	\$ 50,500.00	85.37%
E. Programs and Instructions		0.00	0.00	
367210 Swimming Programs		6,609.00	15,000.00	44.06%
Total E. Programs and Instructions	\$ 0.00	\$ 6,609.00	\$ 15,000.00	44.06%
F. Special User Groups		0.00	0.00	
367402 Group Reservations		0.00	10,000.00	0.00%
Total F. Special User Groups	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00%
I. Donations and Contributions		0.00	0.00	
387000 Donations	986.47	986.47	3,000.00	32.88%
Total I. Donations and Contributions	\$ 986.47	\$ 986.47	\$ 3,000.00	32.88%
J. Interfund Transfers		0.00	0.00	
392236 Contribution Fund Trans		155,000.00	0.00	
Total J. Interfund Transfers	\$ 0.00	\$ 155,000.00	\$ 0.00	
K. Fund Balance Forward		0.00	0.00	
399.000 Balance Forward		0.00	8,627.00	0.00%
Total K. Fund Balance Forward	\$ 0.00	\$ 0.00	\$ 8,627.00	0.00%
Total Income	\$ 3,393.04	\$ 459,514.31	\$ 472,127.00	97.33%
Gross Profit	\$ 3,393.04	\$ 459,514.31	\$ 472,127.00	97.33%
Expenses				
401109 - Pool Operation		339.19	0.00	
A. Salaries		0.00	0.00	
401101 Facility Managers	3,878.05	38,867.82	35,000.00	111.05%
401102 Coaches & Instructors	0.00	0.00	1,000.00	0.00%
401103 Lifeguards & Attendants	5,886.03	111,980.64	150,000.00	74.65%
401104 Snack Bar Manager and Staff	1,503.44	29,723.50	40,000.00	74.31%
401106 Swim Team Coaches	0.00	7,108.66	10,000.00	71.09%
401107 Operations	671.33	9,358.16	20,000.00	46.79%
401110 Front Desk	4,233.39	95,647.98	100,000.00	95.65%
Total A. Salaries	\$ 16,172.24	\$ 292,686.76	\$ 356,000.00	82.22%

B. Supplies & Maintenance		0.00	0.00	
401210 Office Supplies		444.97	600.00	74.16%
401215 Pool Employees Rewards		23.97	2,000.00	1.20%
401220 Medical Supplies	28.12	649.20	1,000.00	64.92%
401221 Pool Chemicals	1,740.32	24,249.08	25,000.00	97.00%
401222 Misc. Supplies		474.55	1,200.00	39.55%
401223 Janitorial Supplies		1,220.42	1,000.00	122.04%
401224 Aquatic Equipment		1,544.40	3,000.00	51.48%
401238 Uniforms		8,223.61	10,000.00	82.24%
401250 Welcome Desk Re-sale		0.00	3,000.00	0.00%
401260 Minor Equipment		2,143.52	2,000.00	107.18%
401325 Postage		0.00	100.00	0.00%
401341 Public Relations		2,118.50	5,000.00	42.37%
401344 Membership Cards/Wristbands		1,560.00	600.00	260.00%
401384 Computer Maintenance		97.98	1,500.00	6.53%
401420 Dues, Travel		0.00	500.00	0.00%
401440 Snack Bar Equipement		3,015.83	4,000.00	75.40%
401441 Snack Bar Inventory	618.85	24,563.86	55,000.00	44.66%
401442 Sales Tax Payable		761.50	7,000.00	10.88%
401450 Program Development		0.00	400.00	0.00%
401460 Daily Operations repair/maint	179.65	4,611.26	19,000.00	24.27%
401470 Site Improvements		0.00	14,000.00	0.00%
401480 Square -MyRec Charges		5,950.95	10,000.00	59.51%
Total B. Supplies & Maintenance		\$ 2,566.94	\$ 81,653.60	\$ 165,900.00 49.22%
C. Services		0.00	0.00	
409101 Cleaning Service/Supply		8,190.84	12,000.00	68.26%
409102 Trash Removal		3,573.15	3,000.00	119.11%
409200 Pool Winterizing		4,279.16	10,000.00	42.79%
409338 Repair	770.00	9,096.00	10,000.00	90.96%
409456 Pa Inspection & Testing	200.00	1,100.00	2,000.00	55.00%
409457 Ground Maintance Service		1,280.56	500.00	256.11%
409460 Training Certification		5,125.38	2,000.00	256.27%
409461 Payroll Processing	531.18	5,788.81	6,000.00	96.48%
Total C. Services		\$ 1,501.18	\$ 38,433.90	\$ 45,500.00 84.47%
D. Utilities		0.00	0.00	
433361 Electricity	4,057.72	19,704.42	25,000.00	78.82%
433362 Telephone	7.18	2,795.82	5,500.00	50.83%
433364 Propane	551.52	7,326.07	10,000.00	73.26%
Total D. Utilities		\$ 4,616.42	\$ 29,826.31	\$ 40,500.00 73.65%
F. Benefits		0.00	0.00	
487157 Employer Medicare	56.23	563.56	400.00	140.89%
487161 Social Security	1,181.01	21,852.38	29,000.00	75.35%
487162 Unemployment Comp		0.00	100.00	0.00%
Total F. Benefits		\$ 1,237.24	\$ 22,415.94	\$ 29,500.00 75.99%
G. Interfund Transfers		0.00	0.00	
492100 Transfer to Pool Capital Fund		0.00	10,000.00	0.00%
Total G. Interfund Transfers		\$ 0.00	\$ 0.00	\$ 10,000.00 0.00%

Total Expenses	\$ 26,094.02	\$ 465,355.70	\$ 647,400.00	71.88%
Net Operating Income	-\$ 22,700.98	-\$ 5,841.39	-\$ 175,273.00	3.33%
Net Income	-\$ 22,700.98	-\$ 5,841.39	-\$ 175,273.00	3.33%

Wednesday, Sep 15, 2021 07:26:42 AM GMT-7 - Accrual Basis

Hatfield Township Pool Reserve Fund

Profit & Loss Budget vs. Actual

January through December 2021

	TOTAL			
	Sep 21	Jan - Dec 21	Budget	% of Budget
Income				
387000 Donation	0.00	0.00	0.00	0.0%
392036 Transfer from Contributi	0.00	15,000.00	0.00	100.0%
392200 Transfer Park/ Rec Fund	0.00	0.00	0.00	0.0%
399000 Fund Balance Forward	0.00	11,870.00	330.00	3,596.97%
Total Income	0.00	26,870.00	330.00	8,142.42%
Gross Profit	0.00	26,870.00	330.00	8,142.42%
Expense				
451112 Pool repair	0.00	21,015.00	0.00	100.0%
Total Expense	0.00	21,015.00	0.00	100.0%
Net Income	0.00	5,855.00	330.00	1,774.24%

Hatfield Township Park & Rec Fund
Budget vs. Actuals: 2021 Parks Rec Budget - FY21 P&L
 January - December 2021

	Sep 2021	Total		
	Actual	Actual	Budget	% of Budget
Income				
A. Taxes		0.00	0.00	
a. Real Property		0.00	0.00	
301100 R/E Taxes - Current Year		200,521.98	215,000.00	93.27%
301200 R/E Taxes - Prior Year		0.00	600.00	0.00%
301300 R/E Taxes - Delinquent/Liened		0.00	5,600.00	0.00%
301600 R/E Taxes - Interim		17.03	600.00	2.84%
Total a. Real Property	\$ 0.00	\$ 200,539.01	\$ 221,800.00	90.41%
Total A. Taxes	\$ 0.00	\$ 200,539.01	\$ 221,800.00	90.41%
C. Rents		0.00	0.00	
342500 Ballfield Billboards		1,000.00	3,400.00	29.41%
342501 Ballfield Lights - Softball		2,098.20	6,000.00	34.97%
342502 Ballfield Lights - Hardball		0.00	2,500.00	0.00%
342503 Pavilion Rental - SRP		275.00	1,000.00	27.50%
342504 Athletic Field Rental		4,210.00	6,300.00	66.83%
387650 Rent Collected		0.00	1,000.00	0.00%
Total C. Rents	\$ 0.00	\$ 7,583.20	\$ 20,200.00	37.54%
F. Program Fees		0.00	0.00	
367120 GOLF TOURNAMENT FEES		0.00	6,000.00	0.00%
367200 SUMMER RECREATION FEES	1,333.00	39,004.98	80,000.00	48.76%
367220 SPECIALTY SPORTS CAMPS		0.00	5,000.00	0.00%
367302 SEASONAL WORKSHOPS		0.00	1,800.00	0.00%
367320 PRPS TICKET SALES		0.00	10,000.00	0.00%
367800 BUS TRIP FEES		-150.00	5,000.00	-3.00%
367810 CAR SHOW FEES		0.00	500.00	0.00%
367850 MUSICFEAST FOOD SALES		0.00	2,500.00	0.00%
387880 Park Rec Programs	2,425.00	8,680.00	10,000.00	86.80%
387881 Memorial Tree Program		170.00	0.00	
Total F. Program Fees	\$ 3,758.00	\$ 47,704.98	\$ 120,800.00	39.49%
H. Contributions and donations		0.00	0.00	
387000. GOLF OUTING SPONSORSHIPS		1,750.00	15,000.00	11.67%
387300 NATURE CAMP SPONSORSHIP		0.00	1,500.00	0.00%
387400 ROCKTOBERFEST SPONSORSHIP		8,500.00	4,000.00	212.50%
387420 RACE PROCEEDS		-850.00	5,000.00	-17.00%
387500 PARK PROGRAMING DONATIONS		100.00	1,000.00	10.00%
387600 MUSIC SERIES DONATIONS		3,000.00	6,000.00	50.00%
Total H. Contributions and donations	\$ 0.00	\$ 12,500.00	\$ 32,500.00	38.46%
I. Interfund Transfers		0.00	0.00	
392200 TRANSFER TWP CONTRIBUTION FUND		0.00	20,000.00	0.00%

Total I. Interfund Transfers	\$	0.00	\$	0.00	\$	20,000.00	0.00%
J. Fund Balance				0.00		0.00	
399000 FUND BALANCE FORWARD				30,940.00		25,668.00	120.54%
Total J. Fund Balance	\$	0.00	\$	30,940.00	\$	25,668.00	120.54%
Total Income	\$	3,758.00	\$	299,267.19	\$	440,968.00	67.87%
Gross Profit	\$	3,758.00	\$	299,267.19	\$	440,968.00	67.87%
Expenses							
A. PARK/REC PAYROLL				0.00		0.00	
401102 Director/ Programers		4,760.80		83,944.64		124,000.00	67.70%
401103 Summer Seasonal Employee		308.25		29,961.97		35,000.00	85.61%
401105 Parks Rec Public Works Employee				0.00		64,000.00	0.00%
Total A. PARK/REC PAYROLL	\$	5,069.05	\$	113,906.61	\$	223,000.00	51.08%
B. Park Operations				0.00		0.00	
454220 OPERATING SUPPLIES				9,888.72		15,300.00	64.63%
454260 MINOR EQUIPMENT				3,615.99		500.00	723.20%
454310 PROFESSIONAL SERVICES				907.80		4,000.00	22.70%
454315 CITIZEN BOARD EXPENSES				0.00		960.00	0.00%
454325 POSTAGE				0.00		100.00	0.00%
454341 ADVERTIZING AND PRINTING				0.00		750.00	0.00%
454351 LICENSING				599.44		305.00	196.54%
454361 ELECTRIC				6,307.10		13,000.00	48.52%
454363 WIFI Services				0.00		1,000.00	0.00%
454366 WATER				998.59		4,000.00	24.96%
454386 RENTALS				0.00		1,000.00	0.00%
454420 DUES, MEETINGS, AND TRAINING				654.21		2,000.00	32.71%
454422 Turf Maintance				3,118.50		10,000.00	31.19%
454450 CONTRACTED SERVICES				13,833.00		15,000.00	92.22%
454451 Tree Grooming				204.32		5,000.00	4.09%
454730 Highway Dept Services				40.55		2,500.00	1.62%
Total B. Park Operations	\$	0.00	\$	40,168.22	\$	75,415.00	53.26%
C. Park Programs				0.00		0.00	
459110 GOLF TOURNAMENT				0.00		16,000.00	0.00%
459126 SUMMER REC SUPPLIES				5,174.43		10,000.00	51.74%
459128 SPECIALTY SPORT CAMP				0.00		5,000.00	0.00%
459130 NATURE CAMP				4,000.00		0.00	
459132 Dog Park Expenses				2,987.74		5,000.00	59.75%
459135 PRPS - DISCOUNT TICKET SALES				0.00		7,500.00	0.00%
459150 BUS TRIPS				0.00		5,000.00	0.00%
459190 EARTH DAY				1,100.00		300.00	366.67%
459210 ROCKTOBERFEST				0.00		6,000.00	0.00%
459220 MUSIC FEAST EXPENSES				6,257.18		10,500.00	59.59%
459300 Park Rec Programing				2,469.99		12,500.00	19.76%
459301 Memorial Tree Program				0.00		500.00	0.00%
459330 Winter Programing				0.00		5,000.00	0.00%
Total C. Park Programs	\$	0.00	\$	21,989.34	\$	83,300.00	26.40%
D. Employee Benefits/Expenses				0.00		0.00	
487157 Employee Medicare		73.50		1,645.49		2,000.00	82.27%

487161 Employee Social Security	314.28	7,036.07	8,600.00	81.81%
487162 Unemployment Comp		0.00	100.00	0.00%
487163 Employee Benefits		0.00	40,000.00	0.00%
Total D. Employee Benefits/Expenses	\$ 387.78	\$ 8,681.56	\$ 50,700.00	17.12%
Total Expenses	\$ 5,456.83	\$ 184,745.73	\$ 432,415.00	42.72%
Net Operating Income	-\$ 1,698.83	\$ 114,521.46	\$ 8,553.00	1338.96%
Net Income	-\$ 1,698.83	\$ 114,521.46	\$ 8,553.00	1338.96%

Wednesday, Sep 15, 2021 07:13:40 AM GMT-7 - Cash Basis

PARK AND REC CAPTIAL FUND
Profit & Loss Budget vs. Actual
 January through December 2021

	TOTAL			
	Sep 21	Jan - Dec 21	Budget	% of Budget
Income				
387000 Non Gov't Revenue				
387003 Developers Contributions	0.00	20,000.00	50,000.00	40.0%
387000 Non Gov't Revenue - Other	0.00	106,325.00		
Total 387000 Non Gov't Revenue	0.00	126,325.00	50,000.00	252.65%
392000 Fund Balance Transfer				
392180 Park and Rec Transfer	0.00	0.00	32,000.00	0.0%
399900 Fund Balance Forward	0.00	173,442.00	129,375.00	134.06%
Total 392000 Fund Balance Transfer	0.00	173,442.00	161,375.00	107.48%
Total Income	0.00	299,767.00	211,375.00	141.82%
Expense				
454000 Expenses				
454002 Building Cost - Bathroom	0.00	5,535.00		
454007 Park Improvements	10.04	54,130.86	20,000.00	270.65%
454008 Park Rec Maintance Equip	85.80	25,265.06	40,000.00	63.16%
454010 Ficks Trail Project	3,106.57	22,025.40	150,000.00	14.68%
Total 454000 Expenses	3,202.41	106,956.32	210,000.00	50.93%
Total Expense	3,202.41	106,956.32	210,000.00	50.93%
Net Income	-3,202.41	192,810.68	1,375.00	14,022.6%

Hatfield Township State Aid Fund Profit & Loss Budget vs. Actual January through December 2021

	TOTAL			
	Sep 21	Jan - Dec 21	Budget	% of Budget
Income				
A. Interest				
341000 · Interest Earnings	0.00	0.00	500.00	0.0%
Total A. Interest	0.00	0.00	500.00	0.0%
B. State Shared Revenue				
355020 · Liquid Fuels Tax	0.00	488,547.54	475,414.02	102.76%
355030 · Liquid Fuels Turnback Money	0.00	4,920.00	4,920.00	100.0%
Total B. State Shared Revenue	0.00	493,467.54	480,334.02	102.73%
E. Fund Balance Forward				
399.000 · Fund Balance Forward	0.00	83,287.00	80,965.87	102.87%
Total E. Fund Balance Forward	0.00	83,287.00	80,965.87	102.87%
Total Income	0.00	576,754.54	561,799.89	102.66%
Expense				
B. Major Equipment Purchases				
430740 · Major Equipment Purchases	0.00	113,996.60	114,369.95	99.67%
Total B. Major Equipment Purchases	0.00	113,996.60	114,369.95	99.67%
I. Hwy Construction/Rebuilding				
439000 · Highway Construction/Rebuiding	0.00	0.00	340,000.00	0.0%
Total I. Hwy Construction/Rebuilding	0.00	0.00	340,000.00	0.0%
Total Expense	0.00	113,996.60	454,369.95	25.09%
Net Income	0.00	462,757.94	107,429.94	430.75%

Hatfield Township Contribution Fund Budget vs. Actuals: 2021

January - December 2021

	Sep 2021	Total		
	Actual	Actual	Budget	% of Budget
Income				
A -Recycling Revenues		0.00	0.00	
387300 Recycling Rebate money		30,580.51	40,000.00	76.45%
399.000 Fund Balance Forward Recy		7,247.29	12,202.00	59.39%
Total A -Recycling Revenues	\$ 0.00	\$ 37,827.80	\$ 52,202.00	72.46%
C - Road Improvements		0.00	0.00	
387500 Road /Sidewalk Fund		0.00	500.00	0.00%
399.020 Fund Bal Fwd - Road Improvement		390,648.73	248,460.00	157.23%
Total C - Road Improvements	\$ 0.00	\$ 390,648.73	\$ 248,960.00	156.91%
D - Open Space Park Improvement		0.00	0.00	
387600 Open Space		16,000.00	0.00	
387601 Dog Park Fund Raiser		20.00	6,000.00	0.33%
399.030 Fwd Bal Forward - Open Space		360,820.00	219,096.00	164.69%
Total D - Open Space Park Improvement	\$ 0.00	\$ 376,840.00	\$ 225,096.00	167.41%
G -Police Special Funds		0.00	0.00	
310700 Police Donations		0.00	100.00	0.00%
310800 Fund Fwd - Police Special Funds		7,283.00	7,284.00	99.99%
Total G -Police Special Funds	\$ 0.00	\$ 7,283.00	\$ 7,384.00	98.63%
J - DVIT - RSF Fund		0.00	0.00	
363310 RSF Carry Forward		737,381.00	926,178.00	79.62%
386300 RSF Reimbursement		75,691.96	95,709.00	79.09%
Total J - DVIT - RSF Fund	\$ 0.00	\$ 813,072.96	\$ 1,021,887.00	79.57%
K - American Recovery Act		0.00	0.00	
386400 American Recovery Funds		934,172.72	0.00	
Total K - American Recovery Act	\$ 0.00	\$ 934,172.72	\$ 0.00	
Total Income	\$ 0.00	\$ 2,559,845.21	\$ 1,555,529.00	164.56%
Gross Profit	\$ 0.00	\$ 2,559,845.21	\$ 1,555,529.00	164.56%
Expenses				
A - Recycling Expenses		0.00	0.00	
426200 Recycling expense	80.00	8,536.98	50,000.00	17.07%
487400 RECYCLING MONIES PROJECT	140.80	55,589.95	0.00	
Total A - Recycling Expenses	\$ 220.80	\$ 64,126.93	\$ 50,000.00	128.25%
C - Road Improvement Exp		0.00	0.00	
487750 Road Improvement Exp		650.00	40,000.00	1.63%
Total C - Road Improvement Exp	\$ 0.00	\$ 650.00	\$ 40,000.00	1.63%
D - Open Space Exp		0.00	0.00	
487600 OPEN SPACE EXPENSES ADMIN		5,133.24	5,000.00	102.66%
487601 Parks Improvements		378,122.08	150,000.00	252.08%
487602 Dog Park Expenses		0.00	6,000.00	0.00%

487700 Open Space Purchases		0.00	500.00	0.00%
Total D - Open Space Exp	\$ 0.00	\$ 383,255.32	\$ 161,500.00	237.31%
G - Police Special Funds Exp		0.00	0.00	
410700 Police Expense		6,927.00	100.00	6927.00%
Total G - Police Special Funds Exp	\$ 0.00	\$ 6,927.00	\$ 100.00	6927.00%
J - DVIT - RSF Expenses		0.00	0.00	
492005 Transfer to Impact Fees		30,000.00	0.00	
492015 Transfer to Pool		155,000.00	0.00	
492016 Transfer Pool Reserve		15,000.00	0.00	
492017 Capital Expense		50,423.25	0.00	
Total J - DVIT - RSF Expenses	\$ 0.00	\$ 250,423.25	\$ 0.00	
Total Expenses	\$ 220.80	\$ 705,382.50	\$ 251,600.00	280.36%
Net Operating Income	-\$ 220.80	\$ 1,854,462.71	\$ 1,303,929.00	142.22%
Net Income	-\$ 220.80	\$ 1,854,462.71	\$ 1,303,929.00	142.22%

Wednesday, Sep 15, 2021 07:36:10 AM GMT-7 - Accrual Basis

RESOLUTION NO. 21-XX

**HATFIELD TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

A RESOLUTION ACKNOWLEDGING THE RECEIPT OF 2022 MINIMUM MUNICIPAL OBLIGATION WORKSHEETS FROM THE TOWNSHIP MANAGER AS PREPARED BY CONRAD SIEGEL ACTUARIES FOR INCLUSION OF SAID OBLIGATIONS FOR THE NON-UNIFORMED EMPLOYEES PENSION PLAN AND POLICE PENSION PLAN IN THE 2022 CALENDAR YEAR BUDGET

WHEREAS, Act 205 and 189 of the Commonwealth of Pennsylvania stipulate requirements for the inclusion of minimum obligations for employees' pension funds in the budgeting process; and

WHEREAS, the Township of Hatfield has retained Redmond Consulting, Ltd. to prepare actuarial evaluations of the Non-Uniformed Employees' Pension Plan and the Police Pension Plan including the preparation of 2022 minimum municipal obligations for the respective plans; and

WHEREAS, the minimum municipal obligation for each plan has been calculated by Conrad Siegel Actuaries based on the most current Valuation Report and estimated 2021 W-2 payroll data pursuant to the requirements of Act 189; and

WHEREAS, the Finance Director has certified such calculations have been transmitted to the Board of Commissioners on October XX, 2021.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of Hatfield Township does hereby acknowledge receipt of the minimum obligation calculations for the Hatfield Township Non-Uniformed Employees' Pension Fund and the Police Pension Fund and agrees to include such obligations for the respective plans in the 2022 calendar year General Fund Budget for the Township of Hatfield.

DULY ENACTED and adopted by the Board of Commissioners held this XXth day of October, 2021.

BOARD OF COMMISSIONERS
HATFIELD TOWNSHIP

Attest:

Thomas C Zipfel, President

Aaron Bibro, Secretary

Hatfield Township 2022 Minimum Municipal Obligation

	Police Plan	Employee's Plan DB
1. Normal Cost Percentage	14.90%	11.7%
2. Administrative Expense Percentage	1.6%	1.9%
3. Total Percentage	16.5%	13.6%
4. Estimated 2021 Total Gross W-2 Percentage	\$3,194,408	\$873,965
5. Annual Cost	\$527,077	\$118,859
6. Amortization Contribution Requirement	\$0	\$0
7. Financial Requirements	\$527,077	\$118,859
8. Member Contributions Anticipated	\$159,720	\$12,662
9. 10% of Negative Unfunded Liability	\$29,694	\$12,374
10. Minimum Municipal Obligation	\$337,663	\$93,823

Employee's Plan DC

1. Employer Contribution	6.0%
2. Estimated 2021 Total Gross W-2 Percentage	\$905,604
3. Financial Requirements	\$54,336

PROFESSIONAL SERVICES AGREEMENT

This Agreement is made September 13, 2021, between Keystone Municipal Services, Inc. (hereinafter "Keystone") whose principal business address is 801 Yale Avenue, Suite 622, Swarthmore, PA 19081 and Hatfield Township (hereinafter "Municipality") whose principal business address is 1950 School Road, Hatfield, PA 19440.

WHEREAS, the Municipality wishes to retain Keystone as a consultant to perform the services referenced herein, furthermore, Keystone shall serve as a Construction Code Official for applications submitted to the municipality in accordance with and pursuant to the Pennsylvania Uniform Construction Code for the full term of this Agreement; and;

WHEREAS, the Municipality has taken such action at a public meeting to appoint Keystone to engage in the services outlined in this Agreement and has further granted Keystone the authority to act as an agent of the Municipality; and;

NOW THEREFORE, the parties referenced above hereto agree as follows:

1. Services Provided

Keystone agrees to serve as the representative and agent of the Municipality and will provide the following services in accordance with the terms and conditions of this Agreement (hereinafter referred to as "Services").

- a. Building Code Official
- b. Building Construction Inspection Services.
- c. Building Plan Review Services.
- d. Code Enforcement Services.
- e. Electrical Plan Review and Inspection Services.
- f. Accessibility Plan Reviews/Inspections.
- g. Zoning Administration Services.
- h. Code Legislation Support (as requested)
- i. Expert Testimony (as requested)
- j. Fire Marshal Services.
- k. Fire, Life Safety Plan Review and Inspections

2. Cost of Services

The cost of Services will be charged in accordance with the rate schedule attached hereto. Keystone reserves the right to amend this rate schedule with sixty (60) days notice.

3. Service Standards

Keystone shall provide the Services outlined herein to the best of its ability and in accordance with generally accepted practices in the industry. During such time, Keystone shall perform the Services outlined herein from either an office provided by the Municipality or from its corporate offices. Keystone shall, nevertheless, be on-call twenty-four hours a day, seven days a week, to respond to emergencies on behalf of the Municipality.

4. Payment

Invoices shall be paid upon receipt. Payments shall be mailed to Keystone Municipal Services, Inc., 801 Yale Avenue, Suite 622, Swarthmore, PA 19081. An invoice shall not be considered delinquent for purposes of this Agreement until it is thirty (30) days past due.

5. Termination

Either party may terminate this Agreement by providing the other with sixty (60) days written notice of their intent to terminate this Agreement. This Agreement shall terminate and be of no force and effect on the sixtieth (60th) day from which the Notice of Termination was delivered to the other party.

6. Notices

Any notices required to be given under this Agreement shall be mailed by First Class Mail, Return Receipt Requested, or by overnight courier to the following address:

As to Keystone:

Keystone Municipal Services, Inc.
801 Yale Avenue, Suite 622
Swarthmore, PA 19081

As to Municipality:

Hatfield Township
1959 School Road
Hatfield, PA 19440

7. Dispute Resolution

In the event there is a perceived breach of this Agreement or there is a dispute or other controversy arising out of or relating to the provision of Services in accordance with this Agreement, the parties hereto agree to exercise their best efforts to resolve the dispute or controversy as soon as possible. If the dispute or controversy can not be resolved to the satisfaction of both parties, either party may terminate the agreement in accordance with Section 5 of this Agreement.

8. Agency

The Municipality shall take such action, as is necessary, at a public meeting of the governing body, to appoint Keystone as the Municipalities Representative for the services indicated within this Agreement. Upon appointment of Keystone by the Municipality, Keystone shall become an agent of the Municipality and shall be entitled to perform its Services as outlined in this Agreement with the full authority of the Municipality and may act on behalf of and bind the Municipality to any decisions made during the performance of the Services outlined herein. In particular, Keystone shall be authorized to issue any and all determinations, permits, certifications, or other documents required or necessary to carry out its duties or appointment. Keystone agrees to perform the Services in accordance with all applicable provisions of the Municipalities Planning Code and any other State or Federal Law applicable to the Municipality.

9. Indemnification

- (a) Keystone shall defend, indemnify and hold harmless the Municipality, its officers, agents and employees from any and all claims and costs of any nature whether for personal injury, property damage or any other liability arising out of or in any way connected with the Code Inspector's negligent acts or omissions under this Agreement.
- (b) The Municipality agrees to defend, indemnify and hold harmless Keystone, its officers, agents and employees from any and all claims and costs of any nature whether for personal injury, property damage or any other liability arising out of or in any way connected with the Municipality's negligent acts or omissions under this Agreement
- (c) The Municipality agrees to indemnify and hold Keystone, its principals, its officers, employees, agents, affiliates, subcontractors and representatives harmless from and against any liability incurred in connection with any proceeding in which Keystone may be involved as a party arising out of services rendered under this Agreement, including, without limitation, liabilities resulting from any actual or alleged breach of neglect of duty, error, negligence, or misstatement, except to the extent covered by insurance or paid by other indemnity, and except:
 1. Where such indemnification is expressly prohibited by applicable law;
 2. Where the liability arises from conduct of Keystone which has been finally determined by a court of law to constitute willful misconduct or recklessness;
 3. Where the liability is based upon or attributable to the receipt by Keystone of a personal benefit to which it is not legally entitled.

For purposes of this paragraph, liability means any damage, (exclusive of punitive damages), judgment, fine, penalty, cost, expense of any nature, and without limitation, attorney fees.

- (d) Keystone shall not be responsible for any plan review, permit issuance or field inspection relating to any permit that was approved, issued and/or performed by other parties.

- (e) The Municipality shall further defend, indemnify and hold Keystone harmless from any claims or causes of action which may arise as a result from the plan approval, permit issuance, and/or field inspection performed by other parties.

The parties hereto agree and acknowledge that nothing contained herein shall be construed as or constitute a waiver of any immunity afforded the Municipality or Keystone under the Pennsylvania Tort Claims Act, 42 Pa.C.S. § 8501, et seq., its successor statute or any other Federal or State Law.

10. Employee Retention

Keystone and Municipality recognize and agree on the importance of employee retention and recognize that Keystone has invested monies in the certification, training and retention of its employees. Due to this undisputable fact, the Municipality shall not make an offer for employment to any employee of Keystone, or anyone who has been an employee of Keystone within 120 days, within one (1) year of the date that this Agreement is terminated. If the Municipality wishes to make an offer of employment to any employee of Keystone, or anyone who has been an employee of Keystone within 120 days, within one (1) year of the date that this Agreement is terminated the Municipality shall pay Keystone a Referral/Finder's Fee in the amount of five thousand dollars (\$5000.00) payable on the first day of employment of the individual.

11. Entire Agreement

This Agreement contains the entire Agreement of the parties and there are no other promises or conditions in any other Agreement, whether oral or written. This Agreement supercedes any prior written or oral Agreements between the parties.

12. Amendment

This Agreement may be modified, amended or extended if the amendments are made in writing is signed by both parties, unless otherwise provided in this Agreement.

13. Severability

If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If the Court finds that any provision of this Agreement is invalid or unenforceable, but that by limited such provisions it would become valid and enforceable, then such provisions shall be deemed to be written, construed and enforced as so limited.

14. Effective Date

This Agreement shall be effective the date upon which the Municipality, at a regularly scheduled public meeting, adopts the terms and provisions of this Agreement and appoints Keystone to act on its behalf in the capacity indicated.

15. Wavier of Contractual Right

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that parties right to subsequently enforce or compel strict compliance with every provision of this Agreement.

16. Applicable Law

The laws of the Commonwealth of Pennsylvania shall govern this Agreement and their relationship between the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year indicated below.

Richard T. O'Brien
Keystone Municipal Services, Inc.

Date _____

Hatfield Township

Date _____

Cost of Services

2021 Rate Schedule

<u>Zoning Administration</u>	\$85.00 per hour
<u>UCC Building Inspection/Plan Review</u>	
Commercial and Residential Building Construction Inspection	\$75.00 per hour
Commercial and Residential Plan Review Services	\$75.00 per hour
<u>Code Department Administrative Support</u>	\$60.00 per hour
<u>Code Enforcement Services</u> (Miscellaneous Ordinance Enforcement)	\$75.00 per hour
<u>Fire Marshal Services</u>	
Fire Marshal Administration	\$75.00 per hour
Fire Inspections	\$75.00 per hour
<u>Property Maintenance/Apartment Inspections</u>	\$75.00 per hour
<u>Code Legislation Support Services</u>	\$100.00 per hour
<u>Court Time/Expert Testimony</u>	\$110.00 per hour
(Other than Zoning Hearing Board where Keystone Municipal Services, Inc. is the appointed Zoning Officer/Administrator)	

UCC Electrical Inspection/Plan Review

Residential Electrical Inspections and Plan Review

Service Only Inspections

Single Meter 30 thru 200 Amps	\$75.00
Single Meter over 200 thru 400 Amps	\$90.00
Single Meter over 400 thru 600 Amps	\$100.00
Single Meter over 600 thru 1200 Amps	\$200.00
Single Meter over 1200 Amps	\$275.00
Services exceeding one meter (per meter in addition to above)	\$15.00

Swimming Pools

In-Ground Swimming Pools (Includes 2 Bonding and 1 Equipment wiring inspections)	\$275.00
Above Ground Pools/Hot Tub (Includes 2 Bonding and 1 Equipment wiring inspections)	\$175.00
Pennsylvania Pool Certification	\$270.00

Temporary Services

30 thru 200 Amps	\$60.00
Over 200 thru 400 Amps	\$90.00
Over 400 Amps	\$150.00

Residential (Entire Dwelling Unit – Service, Rough & Final included)

Single Family Dwelling 200 Amps and under	\$200.00
Single Family Dwelling 200 Amps thru 400 Amps	\$225.00
Single Family Dwelling over 400 Amps	\$250.00
<u>Residential Addition (Rough and Final)</u>	\$175.00

<u>HVAC Wiring</u>	\$55.00
<u>Miscellaneous Inspections</u>	\$55.00
<u>Modular and Mobile Homes</u>	
Modular homes; service and connections, 200 Amps and under	\$200.00
Mobile homes; service, feeder, disconnect and receptacles	\$225.00
<u>Residential Signaling Systems, Fire Alarms, Security Systems</u>	
System inspection including 25 devices	\$100.00
Each additional 25 devices or portion thereof	\$25.00
<u>Electrical Vehicle Charging Station</u>	\$100.00 each station

Residential Notes:

1. The Prices referenced above typically include plan review and rough and final inspections.
2. One re-inspection is included in above prices.

Miscellaneous Non-Residential Inspections

<u>Cell Sites – Services and Equipment</u>	\$200.00
<u>Electric Signs</u>	
Single Unit	\$50.00
Each additional unit	\$20.00
<u>Parking Lot Poles</u>	
First five fixtures	\$150.00
Each additional fixture	\$7.00
<u>Non-Residential Signaling Systems, Fire Alarms, Security Systems</u>	
System inspection including 25 devices	\$200.00
Each additional 25 devices or portion thereof	\$20.00
<u>Electrical Vehicle Charging Station</u>	\$100.00 each station
<u>Multi Family Structures or Motel/Hotel Facilities</u>	\$65.00 per unit

Commercial, Industrial and Institutional Electrical Inspections 2% of Construction Cost, \$250.00 Min. Based on the total cost of the electrical portion of the construction project including tele/data and security wiring.

**U.S. DEPARTMENT OF JUSTICE FEDERAL FISCAL YEAR 2020
EMERGENCY FEDERAL LAW ENFORCEMENT ASSISTANCE GRANT
PROGRAM AGREEMENT**

This U.S. Department of Justice (“DOJ”) Bureau of Justice Assistance (“BJA”) Emergency Federal Law Enforcement Assistance (“EFLEA”) Grant Program Agreement (“Agreement”) is entered by and between the Commonwealth of Pennsylvania (“Commonwealth”), acting through the Pennsylvania Emergency Management Agency (“PEMA”), and Hatfield Township (“Subrecipient”).

WHEREAS, on May 30, 2020, Governor Wolf issued a Proclamation of Disaster Emergency in response to civil disturbance and unrest throughout the Commonwealth of Pennsylvania, published at 50 Pa.B. 2834 (June 6, 2020), authorizing PEMA to use all available resources and personnel as deemed necessary to cope with the magnitude and severity of the emergency events;

WHEREAS, the Commonwealth, through the Pennsylvania Commission on Crime and Delinquency (“PCCD”), has applied for and received funding from the DOJ/BJA under the EFLEA Program to mitigate the emergency costs incurred by the law enforcement response to civil disturbance and unrest;

WHEREAS, PCCD was awarded EFLEA Program funding in the amount of \$3,546,047.00;

WHEREAS, PCCD entered into a Notice of Subgrant with PEMA, in recognition of PEMA’s prior experience and successes in the provision of federal grant programs to subrecipients following disaster emergencies;

WHEREAS, PEMA surveyed law enforcement departments across the state to determine the extent of resource costs due to the impact of civil disturbances within each of their jurisdictions and 17 out of 67 counties indicated law enforcement overtime expenses to be \$20.9 million, leaving an extraordinary financial strain on already exhausted agency resources; and

WHEREAS, PEMA has established an equitable distribution funding plan to impacted law enforcement agencies which will assist with the ongoing continuity of services and the safety or neighborhood citizens in the Commonwealth;

WHEREAS, PEMA intends to subgrant EFLEA Program funding to local municipalities for equitable distribution to identified law enforcement agencies to help offset the costs associated with law enforcement overtime in response to civil disturbances;

WHEREAS, the Subrecipient submitted an EFLEA application to PEMA, and PEMA has determined that the Subrecipient’s EFLEA application meets the eligibility criteria for funding under the EFLEA Grant Program; and

WHEREAS, the purpose of this Agreement is to set forth the responsibilities between PEMA and the Subrecipient in consideration of these federal funds.

NOW, THEREFORE, the parties, intending to be legally bound, agree as follows:

AWARD AMOUNT

1. PEMA shall award \$14,392.00 in federal funds to the Subrecipient.

PERIOD OF PERFORMANCE

2. The term of this Agreement is **May 25, 2020 to December 30, 2021**.
3. The performance period for this grant is **May 25, 2020 to November 30, 2021**. PEMA shall provide reimbursement to the Subrecipient only for costs that are incurred within the period of performance.
4. The term of this Agreement and the performance period for this grant shall be deemed extended upon written notice to the Subrecipient by PEMA without the need to amend this Agreement.
5. All funds must be obligated by the end of the performance period and expended within 30 days from that date.

METHOD OF FINANCING

6. This grant to the Subrecipient is 100% federal funding that is provided through cost reimbursement.
7. The amount in Paragraph 1 is subject to the obligation of federal funds to the Commonwealth and may be increased or decreased through written notice to the Subrecipient from PEMA without the need to amend this Agreement.

TERMS AND CONDITIONS

8. The Subrecipient shall comply with the Standard Terms and Conditions, attached as **Attachment A** and incorporated herein.
9. All expenditures or obligation of funds shall be used only for the purposes of emergency overtime costs incurred by the law enforcement response to the aforementioned civil disturbance and unrest contemplated by the Governor's Proclamation of Disaster Emergency published at 50 Pa.B. 2834 (June 6, 2020), and as set out more fully in the Subrecipient's Final Progress and Reconciliation Report.
10. The Subrecipient shall comply with any award terms or conditions issued by DOJ/BJA.
11. The Subrecipient shall comply with the Federal Funding Accountability and Transparency Act, attached as **Attachment B**. This form shall be completed by the Subrecipient prior to execution of this Agreement and is incorporated as part of this Agreement.
12. The Subrecipient shall not use any federal funds for lobbying and will disclose the use of non-federal funds for lobbying by filing any documentation or forms that are required by either the federal government or the Commonwealth.

13. The duties of the Subrecipient imposed by the state and DOJ/BJA upon acceptance of this funding continue in force and effect past the end of the term and performance period of this grant.
14. If any provision of this Agreement is held to be unenforceable by an authority with proper jurisdiction in the matter, that provision shall be severed, and the remainder of this Agreement shall remain binding upon the parties.
15. PEMA, or the Commonwealth's failure to enforce any provision or exercise any right or remedy provided in this Agreement shall not be construed to be a waiver by PEMA or the Commonwealth of that provision, right, or remedy.
16. The Agreement shall not be modified, amended, altered, or changed except by written amendment executed by the parties hereto unless otherwise agreed to herein.

GOVERNING LEGAL REQUIREMENTS

17. The Subrecipient and all activities will comply with applicable federal, state, and local laws, regulations, policies, or directives including, but not limited to, PEMA grants policies, the DOJ/BJA award terms and conditions, the EFLEA Fiscal Year 2020 Guidance for Invited Application, Title 44 of the Code of Federal Regulations ("CFR"), Title 2 CFR Part 170 and Part 200. All applicable provisions specified by applicable statutes, rules, regulations, directives and policies are an integral part of this Agreement and incorporated herein. It is the affirmative, non-delegable duty of the Subrecipient and any employees, contractors, or other agents to maintain competency in and abide by all statutory, regulatory, and policy obligations imposed by the acceptance and expenditure of these federal grants.

FUNDS MANAGEMENT

18. PEMA shall not reimburse activities or expenditures that do not comply with, or are not eligible under, the regulations, policies, guidelines, and requirements applicable to this grant funding.
19. The Subrecipient shall retain a copy of all cost supporting records and documentation for a period of seven (7) years from the date that the federal awarding agency officially closes the grant.
20. The Subrecipient shall submit itemized invoices, timesheets for hours worked by employees and the portion of the Project completed by the Subrecipient during those hours, reports, records, documents, proof of payment, or other such sources of information that may be required by PEMA or DOJ/BJA as proof of expenditures (hereinafter "proper documentation").
21. Reimbursements shall be made to the Subrecipient subsequent to PEMA's verification of the proper documentation. Reimbursement requests for payment shall be in accordance with the APP.
22. Any expenditure charged to this grant by the Subrecipient shall not be included as a cost to any other federal award.

REPORTING REQUIREMENTS

23. The Subrecipient shall submit a Final Progress and Reconciliation Report no later than thirty days after the end of the period of performance and shall account for final expenditure of all funds by submitting:
- a. Copies of all proper documentation not previously submitted for reimbursement;
 - b. Any and all other documents requested by PEMA and related to the expenditures of the grant.

REQUIREMENTS FOR USE OF FEDERAL FUNDS

24. Use of Federal Funds:
- a. Grant funds shall not be used to support inherently religious activities, such as worship, religious instruction, or proselytization.
 - b. Grant funds shall not be used to purchase religious materials or pay for the supervisory, administrative, labor, or other costs of construction, maintenance, or repair of buildings that are used primarily as houses of worship or primarily for inherently religious activities.
 - c. Subrecipient's officers, employees, and volunteers shall not pressure or coerce any beneficiary of or participant in the funded program to attend or participate in any inherently religious activities.
 - d. If the Subrecipient offers or engages in inherently religious activities, the activities must occur separately in time or location from the funded program, must be voluntary, and must occur in a manner that protects beneficiaries of and participants in the funded program from any pressure or coercion to take part in the activity.
 - e. The Subrecipient shall keep the grant funds separate from any funds used to support inherently religious activities, and shall maintain separate financial records for the account that contains the grant funds.
 - f. In identifying or admitting beneficiaries of or participants in the funded program, and in rendering assistance to beneficiaries of and participants in the funded program, the Subrecipient must not discriminate against or among beneficiaries or participants based on religion, a religious belief, a refusal to express or hold a religious belief, or a refusal to attend or participate in an inherently religious activity.

TERMINATION

25. PEMA may terminate the Agreement in whole, or in part, at any time prior to the completion of the period of performance of this grant:

- a. Whenever it is determined in PEMA's discretion that the terms and conditions of this Agreement have not been met. Notification in writing of the termination, with effective date, will be made by PEMA. Payment or recoveries by PEMA shall be in accordance with the legal rights and obligations of the parties; or
 - b. In the event that anticipated federal funds are not obtained or continued at a sufficient level; or
 - c. At the discretion of PEMA upon written notification to the Subrecipient with effective termination date. Payments or recoveries by PEMA shall be in accordance with the legal rights and obligations of the parties.
26. At any time, PEMA reserves the right to offset, withhold, deobligate, or recoup grant funds or payments for grant expenditures if PEMA determines that there has been a violation of this Agreement by the Subrecipient or if PEMA determines that the Subrecipient expenditures are or were not eligible, proper, or allowable.

AUDIT

27. The Subrecipient shall give federal and state agencies access to, and the right to examine, all records and documents that are related to the grant. The Subrecipient shall permit access to facilities, personnel, and other individuals and information that the federal or state agency may determine is necessary. The Subrecipient shall comply with any compliance review conducted by DOJ/BJA, PCCD or PEMA.
28. The Subrecipient shall comply with the Single Audit Act requirements attached as **Attachment C** and incorporated herein.
29. The Subrecipient shall establish internal personnel safeguards that will prohibit employees, contractors, agents, member, or representatives from using their positions for a purpose that creates, or gives the appearance of creating, a desire for private gain for themselves or for others, particularly those persons who have a family, business, or other ties to the employee, contractor, agent, member, or representative.

AUTHORITY TO EXECUTE AGREEMENT

30. Each individual executing this Agreement on behalf of the Subrecipient represents and warrants that he or she is duly authorized to execute this Agreement on behalf of the Subrecipient. This Agreement may be executed in counterparts.
31. The Parties agree that an electronically scanned signed copy of this Agreement transmitted by one Party to the other Party by electronic transmission shall be binding upon the sending Party to the same extent as if it had delivered a signed original of this Agreement.

EFFECTIVE DATE

32. The term of this Agreement shall not commence until it is fully executed by all parties. Until that date, this Agreement is not binding upon the parties in any way.

[SIGNATURE PAGE IMMEDIATELY FOLLOWS]

IN WITNESS WHEREOF, the parties have signed this Agreement below and the Agreement shall become effective on the date of the last required Commonwealth signature:

**COMMONWEALTH OF PENNSYLVANIA LAW ENFORCEMENT AGENCY
PENNSYLVANIA EMERGENCY
MANAGEMENT AGENCY**

David R. Padfield Date
Director

Signature Date

Name

Approved as to form and legality:

Title

PEMA Office of Chief Counsel Date

Signature Date

30-FA-13.0

Name

Office of General Counsel

30-FA-13.0

Title

Office of Attorney General

Vendor No: 138684

I hereby certify that funds in the amount below
are available under Appropriation Symbol:

Signature Date

Name

\$ Amount	Appropriation Symbol
\$14,392.00	8289400000 2021 3135001000 6600300 T20094000000

Title

Office of Comptroller Operations Date

Funds Commitment
CFDA# 16.824

ATTACHMENT A
STANDARD TERMS AND CONDITIONS
GRANT AGREEMENTS

Pennsylvania Emergency Management Agency
Commonwealth of Pennsylvania

I. EXTENSION OF TERM

The Commonwealth reserves the right, upon notice to the Subgrantee, to extend the term of the Grant Agreement for up to three (3) months upon the same terms and conditions to prevent a lapse in Grant Agreement coverage and only for the time necessary, up to three (3) months, to enter into a new Agreement.

II. INDEPENDENT CONTRACTOR

Notwithstanding anything contained herein to the contrary, the rights and duties hereby granted to and assumed by the Subgrantee are those of an independent contractor only. Nothing contained herein shall be so construed as to create an employment, agency or partnership relationship between the Commonwealth and the Subgrantee.

III. COMPLIANCE WITH LAW

The Subgrantee shall comply with all applicable federal, state, and local laws, regulations or ordinances in the performance of the Grant Agreement.

IV. INFORMATION TECHNOLOGY

The Subgrantee agrees that any Information Technology (IT) systems or equipment purchased which has the potential to interface with any Commonwealth IT system must meet the Commonwealth's IT standards as published by the Commonwealth.

V. ENVIRONMENTAL PROVISIONS

The Subgrantee and its subcontractors agree that in the performance of their obligations under this Grant Agreement they shall minimize pollution and shall strictly comply with all applicable environmental laws and regulations.

VI. PAYMENT

- A. The Subgrantee agrees that the Commonwealth may set off the amount of any state tax liability or other obligation of the Subgrantee or its subsidiaries to the Commonwealth against any payments due the Subgrantee under any contract with the Commonwealth.
- B. The Commonwealth may make payments to the recipient through the Automated Clearing House (ACH). Within ten (10) days of the grant award, the recipient must submit or must have already submitted its ACH and electronic addenda information, if desired, to the Commonwealth's Payable Service Center, Vendor Data Management Unit at 717-214-0140 (FAX) or by mail to the Office of Comptroller Operations, Bureau of Payable Services, Payable Service Center, Vendor Data Management Unit, 555 Walnut Street, 9th Floor, Harrisburg, PA 17101.

- C. The recipient must submit a unique invoice number with each invoice submitted. The unique invoice number will be listed on the Commonwealth of Pennsylvania's ACH remittance advice to enable the recipient to properly apply the state agency's payment to the respective invoice or program.
- D. It is the responsibility of the recipient to ensure that the ACH information contained in the Commonwealth's Central Vendor Master File is accurate and complete. Failure to maintain accurate and complete information may result in delays in payments.

VII. PATENT, COPYRIGHT, AND TRADEMARK INDEMNITY

The Subgrantee warrants that it is the sole owner or author of, or has entered into a suitable legal agreement concerning either:

- A. The design of any product or process provided or used in the performance of the Grant Agreement which is covered by a patent, copyright, or trademark registration or other right duly authorized by state or federal law; or
- B. Any copyrighted matter in any report document or other material provided to the Commonwealth under the Grant Agreement.

The Subgrantee shall defend any suit or proceeding brought against the Commonwealth on account of any alleged patent, copyright or trademark infringement in the United States of any of the products provided or used in the performance of the Grant Agreement. This is upon condition that the Commonwealth shall provide prompt notification in writing of such suit or proceeding; full right, authorization and opportunity to conduct the defense thereof; and full information and all reasonable cooperation for the defense of same. As principles of governmental or public law are involved, the Commonwealth may participate in or choose to conduct, in its sole discretion, the defense of any such action. If information and assistance are furnished by the Commonwealth at the Subgrantee's written request, it shall be at the Subgrantee's expense, but the responsibility for such expense shall be only that within the Subgrantee's written authorization. The Subgrantee shall indemnify and hold the Commonwealth harmless from all damages, costs, and expenses, including attorney's fees that the Subgrantee or the Commonwealth may pay or incur by reason of any infringement or violation of the rights occurring to any holder of copyright, trademark, or patent interests and rights in any products provided or used in the performance of the Contract. If any of the products provided by the Subgrantee in such suit or proceeding are held to constitute infringement and the use is enjoined, the Subgrantee shall, at its own expense and at its option, either procure the right to continue use of such infringement products, replace them with non-infringement equal performance products or modify them so that they are no longer infringing. If the Subgrantee is unable to do any of the preceding, the Subgrantee agrees to remove all the equipment or software which are obtained contemporaneously with the infringing product, or, at the option of the Commonwealth, only those items of equipment or software which are held to be infringing, and to pay the Commonwealth:

- A. Any amounts paid by the Commonwealth towards the purchase of the product, less straight-line depreciation;
- B. Any license fee paid by the Commonwealth for the use of any software, less an amount for the period of usage; and
- C. The pro rata portion of any maintenance fee representing the time remaining in any period of maintenance paid for. The obligations of the Subgrantee under this paragraph continue without time limit.

VIII. OWNERSHIP RIGHTS

The Commonwealth shall have unrestricted authority to reproduce, distribute, and use any submitted report, data, or material, and any software or modifications and any associated documentation that is designed or developed and delivered to the Commonwealth as part of the performance of the Grant Agreement.

IX. ASSIGNMENT OF ANTITRUST CLAIMS

The Subgrantee and the Commonwealth recognize that in actual economic practice, overcharges by the Subgrantee's suppliers resulting from violations of state or federal antitrust laws are in fact borne by the Commonwealth. As part of the consideration for the award of the Contract, and intending to be legally bound, the Subgrantee assigns to the Commonwealth all right, title and interest in and to any claims the Subgrantee now has, or may acquire, under state or federal antitrust laws relating to the products and services which are the subject of this Grant Agreement.

X. HOLD HARMLESS PROVISION

The Subgrantee shall hold the Commonwealth harmless from and indemnify the Commonwealth, its officers, agents and employees, against any and all claims, demands and actions based or arising out of any activities performed by the Subgrantee and its officers, employees and agents under this Grant Agreement and shall, at the request of the Commonwealth, defend any and all actions brought against the Commonwealth based upon any such claims or demands. It is understood and agreed that the Subgrantee's standard liability insurance policies shall protect, or shall be endorsed to protect, the Commonwealth from claims of bodily injury and/or property damage arising out of any activities performed by the Subgrantee or its officers, employees and agents under this Grant Agreement, including business and non-business invitees, and their property and all other property sustaining damage as a direct or indirect result of the execution of this project when validly present on Subgrantee's premises whether or not actually engaged in the project at the time the claim inures. Such policies shall not include any provision limiting then existing sovereign immunity of the Commonwealth or of its agents or employees. Upon request, the Subgrantee shall furnish proof of insurance as required by this paragraph.

XI. FISCAL AND PROGRAM RECORDS AND AUDIT PROVISIONS

The Subgrantee agrees to maintain program and fiscal records as required by the Commonwealth and any and all applicable Federal requirements. For purposes of this Grant Agreement, "fiscal and program records" shall include, but not be limited to, books, records, documents, sub-grants,

sub-contracts, invoices and receipts and other evidence pertaining to the costs and expenses of this Agreement, records relating to services being provided, statistical information collected in the course of performing services, policies and procedures, information relating to staff and job descriptions, and all information necessary for the Subgrantee to perform the work required under the Grant Agreement.

The Subgrantee agrees to maintain fiscal records to the extent and in such detail as will properly reflect all net costs, direct and indirect, of labor, materials, equipment, supplies and services and other costs and expenses of whatever nature for which expenses or reimbursement is claimed under the provisions of this Grant.

The Subgrantee agrees to make available, at reasonable times and at a site designated by the Commonwealth, during the term of this Grant Agreement and the period set forth in the Paragraph below entitled “Record Retention Requirements,” any of the records for inspection, audit or reproduction by any authorized representative of the Commonwealth, including the Auditor General and the Inspector General, and by Federal auditors.

XII. RECORD RETENTION REQUIREMENTS

All records kept pursuant to Commonwealth and Federal requirements shall be preserved and made available for a period of seven years from the date of final payment under this Grant Agreement, unless applicable requirements dictate a longer retention period.

Records which relate to litigation or the settlement of claims arising out of the performance of this Grant Agreement, or costs and expenses of this Grant Agreement as to which exception has been taken by the auditors, shall be retained by the Subgrantee until such litigation, claims or exceptions have been disposed of.

XIII. SENSITIVE DOCUMENTS AND INFORMATION

The Subgrantee shall not release any sensitive documents or information without the prior written approval of the Commonwealth. The term “sensitive documents or information” shall mean a document or information that contains the description, design, operational plan, or other vital information about a critical facility or infrastructure, or contains information about the operational protocols or emergency response capabilities of state and local agency personnel, the content of which could be used by a terrorist or enemy of the United States to plan an attack upon a critical facility located in Pennsylvania and bordering states or engage in other activities that could cause death or injury to fire, police, medical, military or other emergency response personnel, public officials, or the general public.

XIV. INSPECTION AND ACCEPTANCE

Final inspection and acceptance of all work as required under this Grant Agreement will be performed by the PEMA Project Officer.

XV. DEFAULT

- A. The Commonwealth may, subject to the provisions of Paragraph 16, Force Majeure, and in addition to its other rights under the Grant Agreement, declare the Subgrantee in default by written notice thereof to the Subgrantee, and terminate (as provided in Paragraph 17, Termination Provisions) the whole or any part of this Grant Agreement for any of the following reasons:
1. Failure to perform work within the time specified herein or any extension thereof;
 2. Failure to perform the work with sufficient labor, equipment, or material to ensure the completion of the specified work in accordance with the Grant Agreement terms;
 3. Failure to perform any provision of the Grant Agreement, or failure to make progress so as to endanger its terms, and in either of these circumstances failure to cure within a period of ten (10) days (or such longer period as the Commonwealth may authorize in writing) after receipt of notice from the Commonwealth specifying such failure;
 4. Unsatisfactory performance of the work;
 5. Failure to deliver the awarded item(s) as specified;
 6. Improper delivery;
 7. Failure to provide an item(s) which is in conformance with the specifications referenced in the Grant Agreement;
 8. Delivery of a defective item;
 9. Failure or refusal to remove material, or remove and replace any work rejected as defective or unsatisfactory;
 10. Discontinuance of work without approval;
 11. Failure to resume work, which has been discontinued, within a reasonable time after notice to do so;
 12. Insolvency or bankruptcy;
 13. Assignment made for the benefit of creditors;
 14. Failure or refusal within ten (10) days after written notice, to make payment or show cause why payment should not be made, of any amounts due for materials furnished, labor supplied or performed, for equipment rentals, or for utility services rendered;

15. Failure to protect, to repair, or to make good any damage or injury to property; or
 16. Breach of any provision of the Grant Agreement.
- B. In the event that the Commonwealth terminates this Grant Agreement in whole or in part as provided in Subparagraph A. above, the Commonwealth may procure, upon such terms and in such manner as it determines, items or services similar or identical to those so terminated, and the Subgrantee shall be liable to the Commonwealth for any reasonable excess costs for such similar or identical items or services included within the terminated part of the Grant Agreement.
 - C. If the Grant Agreement is terminated as provided in Subparagraph A. above, the Commonwealth, in addition to any other rights provided in this paragraph, may require the Subgrantee to transfer title and deliver immediately to the Commonwealth in the manner and to the extent directed by the Agency, such partially completed items, including, where applicable, reports, working papers and other documentation, as the Subgrantee has specifically produced or specifically acquired for the performance of such part of the Grant Agreement as has been terminated. The Commonwealth may withhold from amounts otherwise due the Subgrantee for such completed or partially completed works, such sum as the Commonwealth determines to be necessary to protect the Commonwealth against loss or to avoid noncompliance with Federal laws, regulations, or guidelines.
 - D. The rights and remedies of the Commonwealth provided in this paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Grant Agreement.
 - E. The Commonwealth's failure to exercise any rights or remedies provided in this paragraph shall not be construed to be a waiver by the Commonwealth of its rights and remedies in regard to the event of default or any succeeding event of default.
 - F. Following exhaustion of the Subgrantee's administrative remedies as set forth in Paragraph 18, the Subgrantee's exclusive remedy shall be to seek damages in the Board of Claims.

XVI. FORCE MAJEURE

The Subgrantee shall notify the Commonwealth orally within five (5) days and in writing within ten (10) days of the date on which the Subgrantee becomes aware, or should have reasonably become aware, that causes beyond its control and without the fault of negligence of either party will prevent or delay its performance under this Grant Agreement. Causes beyond a party's control may include, but aren't limited to, acts of God or war, severe weather conditions, civil disorders, natural disasters, fire, epidemics and quarantines.

The Subgrantee's notification to the Commonwealth shall (i) describe fully such cause(s) and its effect on performance, (ii) state whether performance under the Grant Agreement is prevented or

delayed and (iii) if performance is delayed, state a reasonable estimate of the duration of the delay. The Subgrantee shall have the burden of proving that such cause(s) delayed or prevented its performance despite its diligent efforts to perform and shall produce such supporting documentation as the Commonwealth may reasonably request. After receipt of such notification, the Commonwealth may elect to cancel the Grant Agreement and recoup the total amount of grant funding or, if possible under federal requirements, to extend the time for performance as reasonably necessary to compensate for the Subgrantee's delay. In no event shall the Subgrantee be entitled to recover any loss from the Commonwealth due to its loss of grant funds.

In the event of a declared emergency by competent governmental authorities, the Commonwealth by notice to the Subgrantee, may suspend all or a portion of the Grant Agreement.

XVII. TERMINATION PROVISIONS

The Commonwealth has the right to terminate this Grant Agreement for any of the following reasons. Termination shall be effective upon written notice to the Subgrantee.

- A. **TERMINATION FOR CONVENIENCE:** The Commonwealth shall have the right to terminate the Grant Agreement for its convenience if the Commonwealth determines termination to be in its best interest. In no event shall the Subgrantee be entitled to recover any loss from the Commonwealth due to its loss of grant funds.
- B. **NON-APPROPRIATION:** The Commonwealth's obligation to make payments during any Commonwealth fiscal year succeeding the current fiscal year shall be subject to availability or appropriation of funds. When funds (state and/or federal) are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal year period, the Commonwealth shall have the right to terminate the Grant Agreement. In no event shall the Subgrantee be entitled to recover any loss from the Commonwealth due to its loss of grant funds.
- C. **TERMINATION FOR CAUSE:** The Commonwealth shall have the right to terminate the Grant Agreement for Subgrantee default under Paragraph 15, Default, upon written notice to the Subgrantee. The Commonwealth shall also have the right, upon written notice to the Subgrantee, to terminate the Grant Agreement for other cause as specified in the Agreement or by law. If it is later determined that the Commonwealth erred in terminating the Grant Agreement for cause, then, at the Commonwealth's discretion, the Grant Agreement shall be deemed to have been terminated for convenience under Subparagraph 17.A. In no event shall the Subgrantee be entitled to recover any loss from the Commonwealth due to its loss of grant funds.

XVIII. CONTRACT CONTROVERSIES

- A. In the event of a controversy or claim arising from the Grant Agreement, the Subgrantee must, within six months after the cause of action accrues, file a written claim with the Agency's contracting officer for a determination. The claim shall

state all grounds upon which the Subgrantee asserts a controversy exists. If the Subgrantee fails to file a claim or files an untimely claim, the Subgrantee is deemed to have waived its right to assert a claim in any forum. At the time the claim is filed, or within sixty (60) days thereafter, either party may request mediation through the Commonwealth Office of General Counsel Dispute Resolution Program.

- B. If the Subgrantee or the contracting officer requests mediation and the other party agrees, the contracting officer shall promptly make arrangements for mediation. Mediation shall be scheduled so as to not delay the issuance of the final determination beyond the required 120 days after receipt of the claim if mediation is unsuccessful. If mediation is not agreed to or if resolution is not reached through mediation, the contracting officer shall review timely-filed claims and issue a final determination, in writing, regarding the claim. The final determination shall be issued within 120 days of the receipt of the claim, unless extended by consent of the contracting officer and the Subgrantee. The contracting officer shall send his/her written determination to the Subgrantee. If the contracting officer fails to issue a final determination within the 120 days (unless extended by consent of the parties), the claim shall be deemed denied. The contracting officer's determination shall be the final order of the agency.
- C. Within fifteen (15) days of the mailing date of the determination denying a claim or within 135 days of filing a claim if, no extension is agreed to by the parties, whichever occurs first, the Subgrantee may file a statement of claim with the Commonwealth Board of Claims. Pending a final judicial resolution of a controversy or claim, the Subgrantee shall proceed diligently with the performance of the Grant Agreement in a manner consistent with the determination of the contracting officer.

XIX. ASSIGNABILITY AND SUBCONTRACTING

Subject to the terms and conditions of this Paragraph 19, this Grant Agreement shall be binding upon the parties and their respective principals, agents, successors and assigns.

- A. The Subgrantee shall not subcontract with any person or entity to perform all or any part of the work to be performed under this Grant Agreement without the prior written consent of the Commonwealth, which consent maybe withheld at the sole and absolute discretion of the Commonwealth.
- B. The Subgrantee may not assign, in whole or in part, this Grant Agreement or its rights, duties, obligations, or responsibilities hereunder without the prior written consent of the Commonwealth, which consent may be withheld at the sole and absolute discretion of the Commonwealth.
- C. For the purposes of this Grant Agreement, the term “assign” shall include, but shall not be limited to, the sale, gift, assignment, pledge, or other transfer of any

ownership interest in the Subgrantee provided, however, that the term shall not apply to the sale or other transfer of stock of a publicly traded company.

- D. Any assignment consented to by the Commonwealth shall be evidenced by a written assignment agreement executed by the Subgrantee and its assignee in which the assignee agrees to be legally bound by all of the terms and conditions of the Grant Agreement and to assume the duties, obligations, and responsibilities being assigned.
- E. A change of name by the Subgrantee, following which the Subgrantee's federal identification number remains unchanged, shall not be considered to be an assignment hereunder. The Subgrantee shall give the Commonwealth written notice of any such change of name.

XX. OTHER SUBGRANTEES OR CONTRACTORS

The Commonwealth may undertake or award other Grants or Contracts for additional or related work, and the Subgrantee shall fully cooperate with other Subgrantees or Contractors and Commonwealth employees to ensure Subgrantee's work is coordinated with and does not hinder the additional or related work. The Subgrantee shall not commit or permit any act which will interfere with the performance of work by any other Subgrantee or Contractor or by Commonwealth employees. The Agency may recoup all grant funds provided under this Grant Agreement if any act committed by the Subgrantee, in the discretion of the agency, interferes with the performance of work by any other Subgrantee, Contractor, or federal or Commonwealth employee.

XXI. NONDISCRIMINATION/SEXUAL HARASSMENT CLAUSE

The Grantee agrees:

- A. In the hiring of any employee(s) for the manufacture of supplies, performance of work, or any other activity required under the grant agreement or any subgrant agreement, contract, or subcontract, the Grantee, a subgrantee, a contractor, a subcontractor, or any person acting on behalf of the Grantee shall not discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the *Pennsylvania Human Relations Act* (PHRA) and applicable federal laws, against any citizen of this Commonwealth who is qualified and available to perform the work to which the employment relates.
- B. The Grantee, any subgrantee, contractor or any subcontractor or any person on their behalf shall not in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against or intimidate any of its employees.
- C. Neither the Grantee nor any subgrantee nor any contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in

violation of the PHRA and applicable federal laws, in the provision of services under the grant agreement, subgrant agreement, contract or subcontract.

- D. Neither the Grantee nor any subgrantee nor any contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate against employees by reason of participation in or decision to refrain from participating in labor activities protected under the *Public Employee Relations Act*, *Pennsylvania Labor Relations Act* or *National Labor Relations Act*, as applicable and to the extent determined by entities charged with such Acts' enforcement, and shall comply with any provision of law establishing organizations as employees' exclusive representatives.
- E. The Grantee, any subgrantee, contractor or any subcontractor shall establish and maintain a written nondiscrimination and sexual harassment policy and shall inform their employees in writing of the policy. The policy must contain a provision that sexual harassment will not be tolerated and employees who practice it will be disciplined. Posting this Nondiscrimination/Sexual Harassment Clause conspicuously in easily-accessible and well-lighted places customarily frequented by employees and at or near where the grant services are performed shall satisfy this requirement for employees with an established work site.
- F. The Grantee, any subgrantee, contractor or any subcontractor shall not discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against any subgrantee, contractor, subcontractor or supplier who is qualified to perform the work to which the grant relates.
- G. The Grantee and each subgrantee, contractor and subcontractor represents that it is presently in compliance with and will maintain compliance with all applicable federal, state, and local laws and regulations relating to nondiscrimination and sexual harassment. The Grantee and each subgrantee, contractor and subcontractor further represents that it has filed a Standard Form 100 Employer Information Report ("EEO-1") with the U.S. Equal Employment Opportunity Commission ("EEOC") and shall file an annual EEO-1 report with the EEOC as required for employers' subject to *Title VII of the Civil Rights Act of 1964*, as amended, that have 100 or more employees and employers that have federal government contracts or first-tier subcontracts and have 50 or more employees. The Grantee, any subgrantee, any contractor or any subcontractor shall, upon request and within the time periods requested by the Commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to their books, records, and accounts by the granting agency and the Bureau of Diversity, Inclusion and Small Business Opportunities for the purpose of ascertaining compliance with the provisions of this Nondiscrimination/Sexual Harassment Clause.

- H. The Grantee, any subgrantee, contractor or any subcontractor shall include the provisions of this Nondiscrimination/Sexual Harassment Clause in every subgrant agreement, contract or subcontract so that those provisions applicable to subgrantees, contractors or subcontractors will be binding upon each subgrantee, contractor or subcontractor.
- I. The Grantee's and each subgrantee's, contractor's and subcontractor's obligations pursuant to these provisions are ongoing from and after the effective date of the grant agreement through the termination date thereof. Accordingly, the Grantee and each subgrantee, contractor and subcontractor shall have an obligation to inform the Commonwealth if, at any time during the term of the grant agreement, it becomes aware of any actions or occurrences that would result in violation of these provisions.
- J. The Commonwealth may cancel or terminate the grant agreement and all money due or to become due under the grant agreement may be forfeited for a violation of the terms and conditions of this Nondiscrimination/Sexual Harassment Clause. In addition, the granting agency may proceed with debarment or suspension and may place the Grantee, subgrantee, contractor, or subcontractor in the Contractor Responsibility File.

XXII. CONTRACTOR INTEGRITY PROVISIONS

It is essential that those who seek to contract with the Commonwealth of Pennsylvania ("Commonwealth") observe high standards of honesty and integrity. They must conduct themselves in a manner that fosters public confidence in the integrity of the Commonwealth contracting and procurement process.

- A. **DEFINITIONS.** For purposes of these Contractor Integrity Provisions, the following terms shall have the meanings found in this Section:
 - 1. "Affiliate" means two or more entities where (a) a parent entity owns more than fifty percent of the voting stock of each of the entities; or (b) a common shareholder or group of shareholders owns more than fifty percent of the voting stock of each of the entities; or (c) the entities have a common proprietor or general partner.
 - 2. "Consent" means written permission signed by a duly authorized officer or employee of the Commonwealth, provided that where the material facts have been disclosed, in writing, by prequalification, bid, proposal, or contractual terms, the Commonwealth shall be deemed to have consented by virtue of the execution of this contract.
 - 3. "Contractor" means the individual or entity, that has entered into this contract with the Commonwealth.

4. “Contractor Related Parties” means any affiliates of the Contractor and the Contractor’s executive officers, Pennsylvania officers and directors, or owners of 5 percent or more interest in the Contractor.
5. “Financial Interest” means either:
 - a. Ownership of more than a five percent interest in any business; or
 - b. Holding a position as an officer, director, trustee, partner, employee, or holding any position of management.
6. “Gratuity” means tendering, giving, or providing anything of more than nominal monetary value including, but not limited to, cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind. The exceptions set forth in the Governor’s Code of Conduct, Executive Order 1980-18, the 4 Pa. Code §7.153(b), shall apply.
7. “Non-bid Basis” means a contract awarded or executed by the Commonwealth with Contractor without seeking bids or proposals from any other potential bidder or offeror.

B. In furtherance of this policy, Contractor agrees to the following:

1. Contractor shall maintain the highest standards of honesty and integrity during the performance of this contract and shall take no action in violation of state or federal laws or regulations or any other applicable laws or regulations, or other requirements applicable to Contractor or that govern contracting or procurement with the Commonwealth.
2. Contractor shall establish and implement a written business integrity policy, which includes, at a minimum, the requirements of these provisions as they relate to the Contractor activity with the Commonwealth and Commonwealth employees and which is made known to all Contractor employees. Posting these Contractor Integrity Provisions conspicuously in easily-accessible and well-lighted places customarily frequented by employees and at or near where the contract services are performed shall satisfy this requirement.
3. Contractor, its affiliates, agents, employees and anyone in privity with Contractor shall not accept, agree to give, offer, confer, or agree to confer or promise to confer, directly or indirectly, any gratuity or pecuniary benefit to any person, or to influence or attempt to influence any person in violation of any federal or state law, regulation, executive order of the Governor of Pennsylvania, statement of policy, management directive or any other published standard of the Commonwealth in connection with performance of work under this contract, except as provided in this contract.

4. Contractor shall not have a financial interest in any other contractor, subcontractor, or supplier providing services, labor, or material under this contract, unless the financial interest is disclosed to the Commonwealth in writing and the Commonwealth consents to Contractor's financial interest prior to Commonwealth execution of the contract. Contractor shall disclose the financial interest to the Commonwealth at the time of bid or proposal submission, or if no bids or proposals are solicited, no later than Contractor's submission of the contract signed by Contractor.
5. Contractor certifies to the best of its knowledge and belief that within the last five (5) years Contractor or Contractor Related Parties have not:
 - a. been indicted or convicted of a crime involving moral turpitude or business honesty or integrity in any jurisdiction;
 - b. been suspended, debarred or otherwise disqualified from entering into any contract with any governmental agency;
 - c. had any business license or professional license suspended or revoked;
 - d. had any sanction or finding of fact imposed as a result of a judicial or administrative proceeding related to fraud, extortion, bribery, bid rigging, embezzlement, misrepresentation or anti-trust; and
 - e. been, and is not currently, the subject of a criminal investigation by any federal, state or local prosecuting or investigative agency and/or civil anti-trust investigation by any federal, state or local prosecuting or investigative agency.

If Contractor cannot so certify to the above, then it must submit along with its bid, proposal or contract a written explanation of why such certification cannot be made and the Commonwealth will determine whether a contract may be entered into with the Contractor. The Contractor's obligation pursuant to this certification is ongoing from and after the effective date of the contract through the termination date thereof. Accordingly, the Contractor shall have an obligation to immediately notify the Commonwealth in writing if at any time during the term of the contract it becomes aware of any event which would cause the Contractor's certification or explanation to change. Contractor acknowledges that the Commonwealth may, in its sole discretion, terminate the contract for cause if it learns that any of the certifications made herein are currently false due to intervening factual circumstances or were false or should have been known to be false when entering into the contract.

6. Contractor shall comply with the requirements of the Lobbying Disclosure Act (65 Pa.C.S. §13A01 et seq.) regardless of the method of award. If this contract was awarded on a Non-bid Basis, Contractor must also comply with the requirements of the Section 1641 of the Pennsylvania Election Code (25 P.S. §3260a).

7. When Contractor has reason to believe that any breach of ethical standards as set forth in law, the Governor's Code of Conduct, or these Contractor Integrity Provisions has occurred or may occur, including but not limited to contact by a Commonwealth officer or employee which, if acted upon, would violate such ethical standards, Contractor shall immediately notify the Commonwealth contracting officer or the Office of the State Inspector General in writing.
8. Contractor, by submission of its bid or proposal and/or execution of this contract and by the submission of any bills, invoices or requests for payment pursuant to the contract, certifies and represents that it has not violated any of these Contractor Integrity Provisions in connection with the submission of the bid or proposal, during any contract negotiations or during the term of the contract, to include any extensions thereof. Contractor shall immediately notify the Commonwealth in writing of any actions for occurrences that would result in a violation of these Contractor Integrity Provisions. Contractor agrees to reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of the State Inspector General for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the Commonwealth that results in the suspension or debarment of the Contractor. Contractor shall not be responsible for investigative costs for investigations that do not result in the Contractor's suspension or debarment.
9. Contractor shall cooperate with the Office of the State Inspector General in its investigation of any alleged Commonwealth agency or employee breach of ethical standards and any alleged Contractor non-compliance with these Contractor Integrity Provisions. Contractor agrees to make identified Contractor employees available for interviews at reasonable times and places. Contractor, upon the inquiry or request of an Inspector General, shall provide, or if appropriate, make promptly available for inspection or copying, any information of any type or form deemed relevant by the Office of the State Inspector General to Contractor's integrity and compliance with these provisions. Such information may include, but shall not be limited to, Contractor's business or financial records, documents or files of any type or form that refer to or concern this contract. Contractor shall incorporate this paragraph in any agreement, contract or subcontract it enters into in the course of the performance of this contract/agreement solely for the purpose of obtaining subcontractor compliance with this provision. The incorporation of this provision in a subcontract shall not create privity of contract between the Commonwealth and any such subcontractor, and no third-party beneficiaries shall be created thereby.

10. For violation of any of these Contractor Integrity Provisions, the Commonwealth may terminate this and any other contract with Contractor, claim liquidated damages in an amount equal to the value of anything received in breach of these Provisions, claim damages for all additional costs and expenses incurred in obtaining another contractor to complete performance under this contract, and debar and suspend Contractor from doing business with the Commonwealth. These rights and remedies are cumulative, and the use or non-use of any one shall not preclude the use of all or any other. These rights and remedies are in addition to those the Commonwealth may have under law, statute, regulation, or otherwise.

XXIII. CONTRACTOR RESPONSIBILITY PROVISIONS

For the purpose of these provisions, the term Contractor is defined as any person, including, but not limited to, a bidder, offeror, loan recipient, grantee or lessor, who has furnished or performed or seeks to furnish or perform, goods, supplies, services, leased space, construction or other activity, under a contract, grant, lease, purchase order or reimbursement agreement with the Commonwealth of Pennsylvania (Commonwealth). The term Contractor includes a permittee, licensee, or any agency, political subdivision, instrumentality, public authority, or other public entity in the Commonwealth.

- A. The Contractor certifies, in writing, for itself and its subcontractors required to be disclosed or approved by the Commonwealth, that as of the date of its execution of this Bid/Contract, that neither the Contractor, nor any such subcontractors, are under suspension or debarment by the Commonwealth or any governmental entity, instrumentality, or authority and, if the Contractor cannot so certify, then it agrees to submit, along with its Bid/Contract, a written explanation of why such certification cannot be made.
- B. The Contractor also certifies, in writing, that as of the date of its execution of this Bid/Contract it has no tax liabilities or other Commonwealth obligations, or has filed a timely administrative or judicial appeal if such liabilities or obligations exist, or is subject to a duly approved deferred payment plan if such liabilities exist.
- C. The Contractor's obligations pursuant to these provisions are ongoing from and after the effective date of the Contract through the termination date thereof. Accordingly, the Contractor shall have an obligation to inform the Commonwealth if, at any time during the term of the Contract, it becomes delinquent in the payment of taxes, or other Commonwealth obligations, or if it or, to the best knowledge of the Contractor, any of its subcontractors are suspended or debarred by the Commonwealth, the federal government, or any other state or governmental entity. Such notification shall be made within 15 days of the date of suspension or debarment.

- D. The failure of the Contractor to notify the Commonwealth of its suspension or debarment by the Commonwealth, any other state, or the federal government shall constitute an event of default of the Contract with the Commonwealth.
- E. The Contractor agrees to reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of State Inspector General for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the Commonwealth that results in the suspension or debarment of the contractor. Such costs shall include, but shall not be limited to, salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor shall not be responsible for investigative costs for investigations that do not result in the Contractor's suspension or debarment.
- F. The Contractor may search the current list of suspended and debarred Commonwealth contractors by visiting the eMarketplace website at <http://www.emarketplace.state.pa.us> and clicking the Debarment List tab.

XXIV. AMERICANS WITH DISABILITIES ACT

- A. Pursuant to federal regulations promulgated under the authority of The Americans With Disabilities Act, 28 C.F.R. § 35.101 et seq., the Subgrantee understands and agrees that it shall not cause any individual with a disability to be excluded from participation in this Grant Agreement or from activities provided for under this Grant Agreement on the basis of the disability. As a condition of accepting this contract, the Subgrantee agrees to comply with the “General Prohibitions Against Discrimination,” 28 C.F.R. § 35.130, and all other regulations promulgated under Title II of The Americans With Disabilities Act which are applicable to all benefits, services, programs, and activities provided by the Commonwealth of Pennsylvania through contracts with outside contractors and Subgrantees.
- B. The Subgrantee shall be responsible for and agrees to indemnify and hold harmless the Commonwealth of Pennsylvania from all losses, damages, expenses, claims, demands, suits, and actions brought by any party against the Commonwealth of Pennsylvania as a result of the Subgrantee’s failure to comply with the provisions of subparagraph a above.

XXV. HAZARDOUS SUBSTANCES

The Subgrantee shall provide information to the Commonwealth about the identity and hazards of hazardous substances supplied or used by the Subgrantee in the performance of the Grant Agreement. The Subgrantee must comply with Act 159 of October 5, 1984, known as the “Worker and Community Right to Know Act” (the “Act”) and the regulations promulgated pursuant thereto at 4 Pa. Code Section 301.1 et seq.

- A. Labeling. The Subgrantee shall insure that each individual product (as well as the carton, container or package in which the product is shipped) of any of the following substances (as defined by the Act and the regulations) supplied by the Subgrantee is clearly labeled, tagged or marked with the information listed in Paragraph (1) through (4):
1. Hazardous substances:
 - a. The chemical name or common name,
 - b. A hazard warning, and
 - c. The name, address, and telephone number of the manufacturer.
 2. Hazardous mixtures:
 - a. The common name, but if none exists, then the trade name,
 - b. The chemical or common name of special hazardous substances comprising .01% or more of the mixture,
 - c. The chemical or common name of hazardous substances consisting 1.0% or more of the mixture,
 - d. A hazard warning, and
 - e. The name, address, and telephone number of the manufacturer.
 3. Single chemicals:
 - a. The chemical name or the common name,
 - b. A hazard warning, if appropriate, and
 - c. The name, address, and telephone number of the manufacturer.
 4. Chemical Mixtures:
 - a. The common name, but if none exists, then the trade name,
 - b. A hazard warning, if appropriate,
 - c. The name, address, and telephone number of the manufacturer, and
 - d. The chemical name or common name of either the top five substances by volume or those substances consisting of 5.0% or more of the mixture.

A common name or trade name may be used only if the use of the name more easily or readily identifies the true nature of the hazardous substance, hazardous mixture, single chemical, or mixture involved.

Container labels shall provide a warning as to the specific nature of the hazard arising from the substance in the container.

The hazard warning shall be given in conformity with one of the nationally recognized and accepted systems of providing warnings, and hazard warnings shall be consistent with one or more of the recognized systems throughout the workplace. Examples are:

- NFPA 704, Identification of the Fire Hazards of Materials.
- National Paint and Coatings Association: Hazardous Materials Identification System.
- American Society for Testing and Materials, Safety Alert Pictorial Chart.
- American National Standard Institute, Inc., for the Precautionary Labeling of Hazardous Industrial Chemicals.

Labels must be legible and prominently affixed to and displayed on the product and the carton, container, or package so that employees can easily identify the substance or mixture present therein.

- B. Material Safety Data Sheet. The Subgrantee shall provide Material Safety Data Sheets (MSDS) with the information required by the Act and the regulations for each hazardous substance or hazardous mixture. The Commonwealth must be provided an appropriate MSDS with the initial shipment and with the first shipment after an MSDS is updated or product changed. For any other chemical, the Subgrantee shall provide an appropriate MSDS, if the manufacturer, importer, or supplier produces or possesses the MSDS. The Subgrantee shall also notify the Commonwealth when a substance or mixture is subject to the provisions of the Act. Material Safety Data Sheets may be attached to the carton, container, or package mailed to the Commonwealth at the time of shipment.

XXVI. COVENANT AGAINST CONTINGENT FEES

The Subgrantee warrants that no person or selling agency has been employed or retained to solicit or secure this Grant Agreement or associated grant funding upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by the Subgrantee for the purpose of securing business. For breach or violation of this warranty, the Commonwealth shall have the right to terminate the Grant Agreement without liability or in its discretion to recover the full amount of such commission, percentage, brokerage, or contingent fee from the Subgrantee.

XXVII. APPLICABLE LAW

This Grant Agreement shall be governed by and interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania (without regard to any conflict of laws provisions) and the decisions of the Pennsylvania courts. The Subgrantee consents to the jurisdiction of any court of the Commonwealth of Pennsylvania and any federal courts in Pennsylvania, waiving any claim or defense that such forum is not convenient or proper. The Subgrantee agrees that any such

court shall have in personam jurisdiction over it, and consents to service of process in any manner authorized by Pennsylvania law.

XXVIII. INTEGRATION

The Grant Agreement, including all referenced documents and attachments, constitutes the entire agreement between the parties. No agent, representative, employee or officer of either the Commonwealth or the Subgrantee has authority to make, or has made, any statement, agreement or representation, oral or written, in connection with the Grant Agreement, which in any way can be deemed to modify, add to or detract from, or otherwise change or alter its terms and conditions unless otherwise explicitly stated within the agreement. No negotiations between the parties, nor any custom or usage, shall be permitted to modify or contradict any of the terms and conditions of the Grant Agreement. No modifications, alterations, changes, or waiver to the Grant Agreement or any of its terms shall be valid or binding unless accomplished by a written amendment signed by both parties. All such amendments will be made pursuant to the terms of the Grant Agreement or using the appropriate Commonwealth form.

XXIX. CHANGES

The Commonwealth reserves the right to make changes at any time during the term of the Grant Agreement or any renewals or extensions thereof: 1) to increase or decrease the quantities resulting from variations between any estimated quantities in the Grant Agreement and actual quantities; 2) to make changes to the services within the scope of the Grant Agreement; 3) to notify the Subgrantee that the Commonwealth is exercising any Grant Agreement renewal or extension option; or 4) to modify the time of performance that does not alter the scope of the Grant Agreement to extend the completion date beyond the Expiration Date of the Grant Agreement or any renewals or extensions thereof. Any such change shall be made by the Commonwealth by notifying the Subgrantee in writing. The change shall be effective as of the date of the change, unless the notification of change specifies a later effective date. Such increases, decreases, changes, or modifications will not invalidate the Grant Agreement, nor, if performance security is being furnished in conjunction with the Grant Agreement, release the security obligation. The Subgrantee agrees to provide the service in accordance with the change order. Any dispute by the Subgrantee in regard to the performance required by any notification of change shall be handled through Paragraph 18, "Contract Controversies".

XXX. CONTROLLING TERMS AND CONDITIONS

The terms and conditions of this Grant Agreement shall be the exclusive terms of agreement between the Subgrantee and the Commonwealth. Other terms and conditions or additional terms and conditions included or referenced in the Subgrantee's invoices, business forms, or other documentation shall not become part of the parties' agreement and shall be disregarded by the parties, unenforceable by the Subgrantee and not binding on the Commonwealth.

XXXI. RIGHT TO KNOW LAW

- A. The Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101-3104, (“RTKL”) applies to this Grant Agreement. For the purpose of these provisions, the term “the Commonwealth” shall refer to the contracting Commonwealth agency.
- B. If the Commonwealth needs the Subgrantee’s assistance in any matter arising out of the RTKL related to this Grant Agreement, it shall notify the Subgrantee using the legal contact information provided in this Grant Agreement. The Subgrantee, at any time, may designate a different contact for such purpose upon reasonable prior written notice to the Commonwealth.
- C. Upon written notification from the Commonwealth that it requires the Subgrantee’s assistance in responding to a request under the RTKL for information related to this Grant Agreement that may be in the Subgrantee’s possession, constituting, or alleged to constitute, a public record in accordance with the RTKL (“Requested Information”), the Subgrantee shall:
 - D. Provide the Commonwealth, within ten (10) calendar days after receipt of written notification, access to, and copies of, any document or information in the Subgrantee’s possession arising out of this Grant Agreement that the Commonwealth reasonably believes is Requested Information and may be a public record under the RTKL; and
 - E. Provide such other assistance as the Commonwealth may reasonably request, in order to comply with the RTKL with respect to this Grant Agreement.
- F. If the Subgrantee considers the Requested Information to include a request for a Trade Secret or Confidential Proprietary Information, as those terms are defined by the RTKL, or other information that the Subgrantee considers exempt from production under the RTKL, the Subgrantee must notify the Commonwealth and provide, within seven (7) calendar days of receiving the written notification, a written statement signed by a representative of the Subgrantee explaining why the requested material is exempt from public disclosure under the RTKL.
- G. The Commonwealth will rely upon the written statement from the Subgrantee in denying a RTKL request for the Requested Information unless the Commonwealth determines that the Requested Information is clearly not protected from disclosure under the RTKL. Should the Commonwealth determine that the Requested Information is clearly not exempt from disclosure, the Subgrantee shall provide the Requested Information within five (5) business days of receipt of written notification of the Commonwealth’s determination.
- H. If the Subgrantee fails to provide the Requested Information within the time period required by these provisions, the Subgrantee shall indemnify and hold the Commonwealth harmless for any damages, penalties, costs, detriment or harm that the Commonwealth may incur as a result of the Subgrantee’s failure, including any statutory damages assessed against the Commonwealth.

- I. The Commonwealth will reimburse the Subgrantee for any costs associated with complying with these provisions only to the extent allowed under the fee schedule established by the Office of Open Records or as otherwise provided by the RTKL if the fee schedule is inapplicable.
- J. The Subgrantee may file a legal challenge to any Commonwealth decision to release a record to the public with the Office of Open Records, or in the Pennsylvania Courts, however, the Subgrantee shall indemnify the Commonwealth for any legal expenses incurred by the Commonwealth as a result of such a challenge and shall hold the Commonwealth harmless for any damages, penalties, costs, detriment or harm that the Commonwealth may incur as a result of the Subgrantee's failure, including any statutory damages assessed against the Commonwealth, regardless of the outcome of such legal challenge. As between the parties, the Subgrantee agrees to waive all rights or remedies that may be available to it as a result of the Commonwealth's disclosure of Requested Information pursuant to the RTKL.
- K. The Subgrantee's duties relating to the RTKL are continuing duties that survive the expiration of this Grant Agreement and shall continue as long as the Subgrantee has Requested Information in its possession.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

ATTACHMENT B
FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

Federal Funding Accountability and Transparency Act Sub-recipient Data Sheet

Grantee must provide information along with Grantee's return of the signed grant agreement. The Commonwealth will not process the grant until such time that Grantee provides such information.

DUNS NUMBER

DUNS Number:

DUNS Number + 4 (if applicable):

[INSTRUCTIONS: Grantee must provide its assigned DUNS number, and DUNS + 4 number if applicable. Grantee must maintain current registration in the Central Contractor Registration (www.ccr.gov) at all times during which they have active federal awards funded Dun and Bradstreet Data Universal Numbering System (DUNS) Number (www.dnb.com) is one he requirements for registration in the Central Contractor Registration.]

PRIMARY LOCATION

City:

State:

Zip+4:

[INSTRUCTIONS: Grantee must provide to the Commonwealth the primary location of performance under the award, including the city, State, and zip code including 4-digit extension. If performance is to occur in multiple locations, then Grantee must list the location where the most amount of the grant award is to be expended pursuant to the grant agreement.]

Compensation of Officers

Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:

By marking the following box
Grantee affirms they do not meet
the conditions for reporting highly
compensated officials

[INSTRUCTIONS: Grantee must provide to the Commonwealth the names and total compensation of the five most highly compensated officers of the entity if--

(i) the entity in the preceding fiscal year received—

- (I) 80 percent or more of its annual gross revenues in Federal awards; and
- (II) \$25,000,000 or more in annual gross revenues from Federal awards; and

(ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986.

If the Grantee does not meet the conditions listed above, then it must specifically affirm to the Commonwealth that the requirements of this clause are inapplicable to the Grantee.

ATTACHMENT C SUBRECIPIENT SINGLE AUDIT CLAUSE

The SUBRECIPIENT must comply with all applicable federal and state grant requirements including *The Single Audit Act Amendments of 1996*; *2 CFR Part 200 as amended*; and any other applicable law or regulation, and any amendment to such other applicable law or regulation that may be enacted or promulgated by the federal government.

If the SUBRECIPIENT is a local government or non-profit organization that expends \$750,000 or more in federal awards during its fiscal year, the SUBRECIPIENT is required to provide the appropriate single or program specific audit in accordance with the provisions outlined in *2 CFR Part 200.501*.

If the SUBRECIPIENT expends total federal awards of less than the threshold established by *2 CFR 200.501*, it is exempt from federal audit requirements for that year, but records must be available for review or audit by appropriate officials (or designees) of the federal agency, pass-through entity, and Government Accountability Office (GAO).

If the SUBRECIPIENT is a for-profit entity, it is not subject to the auditing and reporting requirements of *2 CFR Part 200, Subpart F – Audit Requirements (Subpart F)*. However, the pass-through commonwealth agency is responsible for establishing requirements, as necessary, to ensure compliance by for-profit Subrecipients. The contract with the for-profit Subrecipient should describe applicable compliance requirements and the for-profit Subrecipient's compliance responsibility. Methods to ensure compliance for federal awards made to for-profit Subrecipients may include pre- award audits, monitoring during the contract and post-award audits. The post-award audits may be in the form of a financial audit in accordance with [Government Auditing Standards](#), a single audit report or program-specific audit report in accordance with *Subpart F*. However, these post-award audits must be submitted directly to the affected commonwealth agency that provided the funding. Only single audit reports for local governmental and non-profit Subrecipients are electronically submitted to the Federal Audit Clearinghouse.

ADDITIONAL POTENTIAL COMPONENTS OF THE SINGLE AUDIT REPORTING PACKAGE

In instances where a federal program-specific audit guide is available, the audit report package for a program-specific audit may be different and should be prepared in accordance with the appropriate audit guide, *Government Auditing Standards*, and *Subpart F*.

In addition to the requirements of *Subpart F*, commonwealth agencies may require that the single audit reporting packages include additional components in the SEFA, or supplemental schedules, as identified through the respective grant agreement.

SUBMISSION OF THE AUDIT REPORT

The SUBRECIPIENT must submit an electronic copy of the audit report package to the Federal Audit Clearinghouse, which shall include the elements outlined in *Subpart F*.

SUBMISSION OF THE FEDERAL AUDIT CLEARINGHOUSE CONFIRMATION

The Subrecipients must send a copy of the confirmation from the Federal Audit Clearinghouse to the resource account RA-BOASingleAudit@pa.gov.

AUDIT OVERSIGHT PROVISIONS.

The SUBRECIPIENT is responsible for obtaining the necessary audit and securing the services of a certified public accountant or independent governmental auditor.

The commonwealth reserves the right for federal and state agencies or their authorized representatives to perform additional audits of a financial or performance nature, if deemed necessary by commonwealth or federal agencies. Any such additional audit work will rely on work already performed by the SUBRECIPIENT's auditor and the costs for any additional work performed by the federal or state agencies will be borne by those agencies at no additional expense to the SUBRECIPIENT.

Audit documentation and audit reports must be retained by the SUBRECIPIENT's auditor for a minimum of five years from the date of issuance of the audit report, unless the SUBRECIPIENT's auditor is notified in writing by the commonwealth, the cognizant federal agency for audit, or the oversight federal agency for audit to extend the retention period. Audit documentation will be made available upon request to authorized representatives of the commonwealth, the cognizant federal agency for audit, the oversight federal agency for audit, the federal funding agency, or the GAO.

MEMORANDUM

TO: Hatfield Township Board of Commissioners
FROM: John J. Iannozzi, Esquire, Township Solicitor's Office
DATE: September 20, 2021
RE: **North Penn School District v. Montgomery BOAA; Docket No. 2019-26322**
3015 Advance Lane
Metabiomed Inc. ("Taxpayer")
Assessment Appeal Settlement Stipulation Summary
FILE#: 27105-228

The following is a summary of the settlement stipulation for the assessment appeal involving the property located at 3015 Advance Lane, Hatfield Township:

1. In 2019 North Penn School District ("School District") filed an assessment appeal challenging the assessment of Tax Parcel No. **35-00-00011-00-8**. See Board of Assessment photograph, attached as "**Exhibit A**."
2. Taxpayer and the School District have agreed to settle the appeal. The terms of the Settlement Stipulation attached hereto as "**Exhibit B**" will affect the Township as follows:
 - Effective January 1, 2020, the assessment shall increase from **624,500** to **1,444,580**, resulting in an amount due to Township of **\$4,281.64**.
 - Effective January 1, 2021, the assessment shall increase from **624,500** to **1,444,580**, resulting in an amount due to the Township of **\$4,281.64**.
 - The Property's assessment shall remain at \$1,444,580 for each subsequent tax year after 2021, and tax bills will be issued in accordance with this assessment, until a change as otherwise permitted by Pennsylvania law has been made.
 - The Township retains all rights to appeal any interim notices or change in assessments from the Board of Assessments or file any future appeals involving the Property.
3. The Solicitor's Office is recommending approval of the attached Settlement Stipulation. Accordingly, the Solicitor's office respectfully requests that the aforementioned Settlement Stipulation be placed on the next available Board Agenda with the action item being as follows:
 - **A motion to authorize the Solicitor to sign the Settlement Stipulation for Tax Parcel 35-00-00011-00-8.**

EXHIBIT “A”

Board of Assessment Appeals Photograph

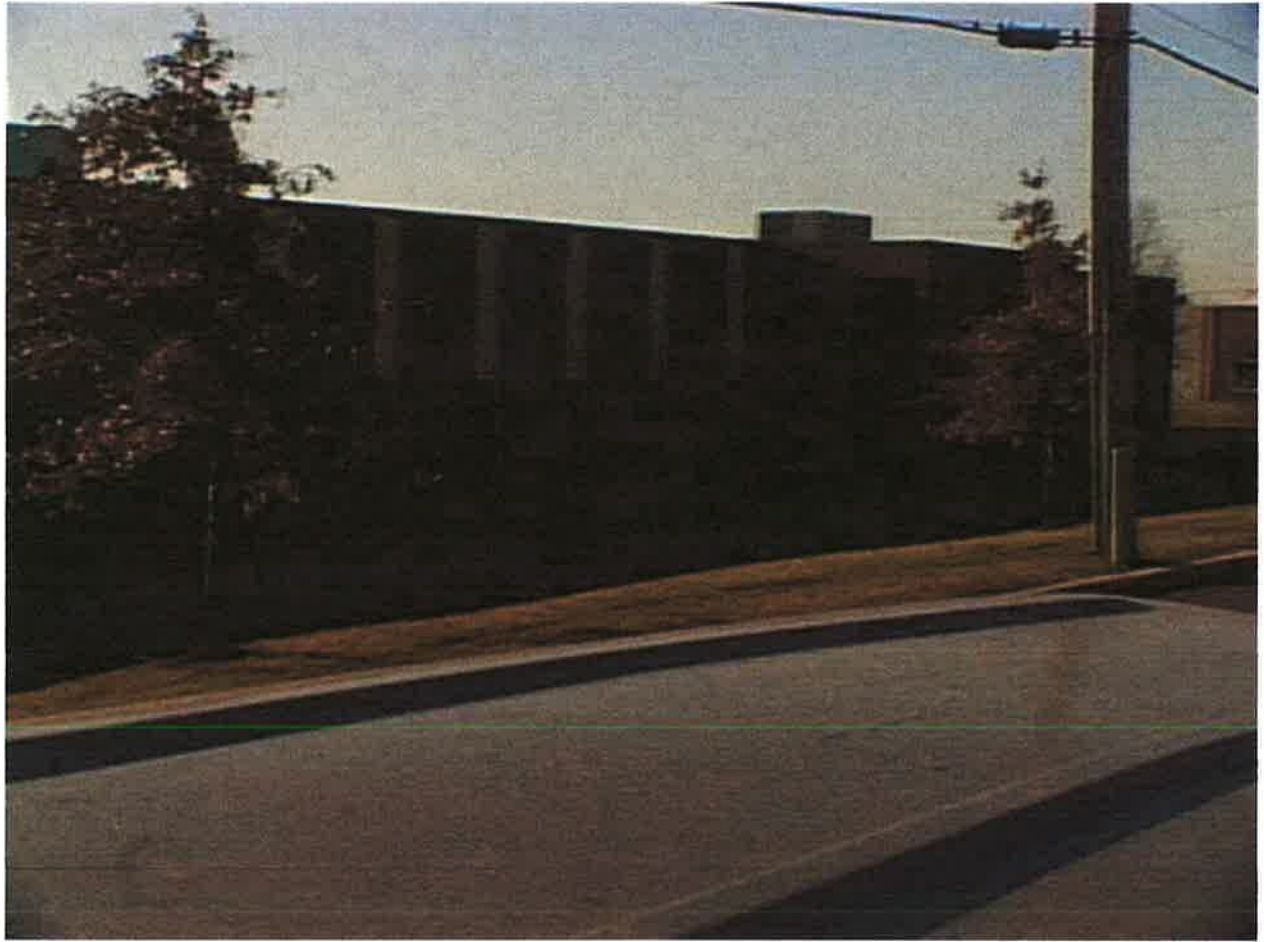


EXHIBIT “B”

Settlement Stipulation

MONTGOMERY COUNTY COURT OF COMMON PLEAS

NORTH PENN SCHOOL DISTRICT

vs.

MONTGOMERY COUNTY BOARD OF
ASSESSMENT APPEALS, et al.

:
:
:
:
:
:
:
:
:

Docket No. 2019-26322

Assessment Appeal

Property Location: 3015 Advance Lane

Tax Parcel No.: 35-00-00011-00-8

ORDER

AND NOW, this _____ day of _____ 2021, it is hereby ORDERED and DECREED that the terms and conditions of the attached Stipulation to Settle are accepted, adopted and incorporated herein, as terms and conditions of a binding Court Order.

IT IS FURTHER Ordered and Decreed that the Montgomery County Board of Assessment Appeals shall make the appropriate increases in assessments as agreed to in the attached Stipulation to Settle, that the taxing authorities shall send out any tax bills as a result of the increase in assessments, and that the Prothonotary shall mark the above-captioned action “Settled, Discontinued and Ended.”

BY THE COURT:

J.

Copies of the above Order mailed on _____ to:
Alexander M. Glassman, Esquire
Samantha A. Magee, Esquire
Brian O. Phillips, Esquire
Christen G. Pionzio, Esquire
Court Administration – Civil

Judicial Secretary

RUDOLPH CLARKE, LLC

By: Michael L. Barbiero, Esquire

Attorney I.D. #82933

By: Alexander M. Glassman, Esquire

Attorney I.D. #314530

7 Neshaminy Interplex, Suite 200

Treose PA, 19053

215-633-1890

NORTH PENN SCHOOL DISTRICT

: NO. 2019-26322

: REAL ESTATE

: ASSESSMENT APPEAL

v.

MONTGOMERY COUNTY BOARD OF
ASSESSMENT APPEALS

: PARCEL NO. 35-00-00011-00-8

SETTLEMENT STIPULATION

Parties

1. Appellant is the North Penn School District.
2. Appellee is the Montgomery County Board of Assessment Appeals.
3. The Property Owner, Metabiomed Inc., has not intervened in this appeal and the Court has directed the Board of Assessment and School District to resolve this matter.
4. Intervenors are Montgomery County, and Hatfield Township.

Property

5. The Property, which consists of approximately 2.25 acres is located at 3015 Advance Lane, within the Township of Hatfield, and is further identified as Tax Parcel No. 35-00-00011-00-8 ("Property").
6. The Property's current assessment is 624,500.

Appeal

7. In 2018, the District filed an assessment appeal with the Board of Assessment Appeals challenging the Property's amount of 624,500 for the taxable year beginning January 1, 2020.

8. On October 10, 2019, after conducting a hearing on the Appeal, the Board issued a “Notice of No Change in Assessment” determination.
9. On November 8, 2019, the District appealed to this Court from the Board’s “Notice of No Change in Assessment” determination.

Settlement Terms

10. Based upon the risks and costs of litigation, the parties have decided it is in their best interests to settle this matter based upon the terms and conditions set forth in this Stipulation.
11. Accordingly, the parties, intending to be legally bound, and to bind their respective clients, agree to the following settlement terms:

2020 Assessment: Effective January 1, 2020 for County and Township tax years and July 1, 2020 for the School District tax year, the assessment on the Property shall be increased from its assessment of 624,500 to 1,444,580. Applying the County’s 2020 common level ratio of .493 this assessment results in an indicated market value of \$2,930,182.

2021 Assessment: Effective January 1, 2021 for County and Township tax years and July 1, 2021 for the School District tax year, the assessment on the Property shall be increased from its assessment of 624,500 to 1,444,580. Applying the County’s 2021 common level ratio of .469 this assessment results in an indicated market value of \$3,080,127.

2022 Assessment: Effective January 1, 2022 for County and Township tax years and July 1, 2022 for the School District tax year, the assessment on the Property shall be increased from its assessment of 624,500 to 1,444,580. Applying the County’s 2021 common level ratio of .447 this assessment results in an indicated market value of \$3,231,722.

12. The Property’s assessment shall remain at 1,444,580 for each subsequent tax year after 2022, and tax bills will be issued in accordance with this assessment, until a change as otherwise permitted by Pennsylvania law has been made.
13. The parties acknowledge that this agreement does not limit the Montgomery County Board of Assessment Appeals’ statutory authority to revise the assessment of the subject parcel as the result of a countywide reassessment, change in the subject property resulting in the issuance of an interim assessment, or otherwise provided by applicable law. If there is any such change in the assessment of the subject property, all parties shall have the right to appeal from that change as provided by law.
14. Based upon the increased assessments established by this Stipulation, all counsel agree that additional amounts are owing to the taxing authorities as follows:

NORTH PENN SCHOOL DISTRICT

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owning
2020	624,500	1,444,580	820,080	.0267742	21,956.99
2021	624,500	1,444,580	820,080	.0275369	22,582.46
				Total	\$44,539.45

MONTGOMERY COUNTY

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owning
2020	624,500	1,444,580	820,080	.003459	2,836.66
2021	624,500	1,444,580	820,080	.003632	2,978.53
				Total	\$5,815.19

MONTGOMERY COUNTY COMMUNITY COLLEGE (MCCC)

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owning
2020	624,500	1,444,580	820,080	.00039	319.83
2021	624,500	1,444,580	820,080	.00039	319.83
				Total	\$639.66

HATFIELD TOWNSHIP

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owning
2020	624,500	1,444,580	820,080	.005221	4,281.64
2021	624,500	1,444,580	820,080	.005221	4,281.64
				Total	\$8,563.28

15. These calculations are subject to verification by the tax collector and/or treasurers of each taxing authority and their determinations are final.
16. The parties agree that the Property Owner will remit all underpayments set forth in Paragraph 13, as verified by the tax collector and/or business manager of each taxing authority in accord with Paragraph 14, directly to the taxing authorities within 30 days of

receipt of bills from the applicable taxing authorities; the Property Owner shall forward these payments directly to the taxing authorities at the following addresses:

District Payment:

North Penn School District
Attn: Stephen B. Skrocki
Director of Business Administration
401 E. Hancock Street
Lansdale, PA 19446

County and MCCC Payments (separate checks):

Montgomery County
Attn: William Caldwell
1 Montgomery Plaza, 6th Floor
PO Box 311
Norristown, PA 19404

Municipality Payment:

Hatfield Township
Attn: Aaron Bibro
Township Manager
1950 School Road
Hatfield, PA 19440

17. That based on the increase in assessments established by this Stipulation and Order of Settlement, all counsel agree that the Taxing Authorities are entitled to receive underpayments from the Taxpayer.
18. If taxpayer paid its taxes within the discount period for any of the taxes years at issue in this appeal, then two percent shall be deducted from the amount of the calculated underpayment for that tax year. Conversely, if Taxpayer paid its taxes within the penalty period for any of the tax years at issue in this appeal, then ten percent shall be added to the amount of the calculated underpayment for that tax year.
19. That upon Court approval of this Stipulation and Order of Settlement, the Taxing Authorities shall forward bills to the Taxpayer for the amount of underpayments as set forth in this Stipulation.
20. This Stipulation contains the statement of each and every term and provision agreed to by all parties. No other promises, representations or other inducements, oral or written, have been made to any of the other parties in exchange for this Stipulation.
21. The attorneys entering into this Stipulation represent that they and their clients have full authority to enter into this Stipulation and they have been authorized by their clients to enter into this Stipulation.

22. This Stipulation may be executed in one or more counterparts and by facsimile or electronic mail, each of which shall be deemed an original and all of which when taken together shall constitute a single agreement.
23. Each party shall bear its own costs as incurred.
24. This Stipulation shall be binding upon, and inures to the benefit of the undersigned, their clients, successors, grantees, heirs and assigns.

[Signatures on Next Page]

MARTINA STOLL
President of the North Penn School District

SAMANTHA MAGEE, ESQUIRE
Attorney for Montgomery County
Board of Assessment Appeals

JOHN IANNOZZI, ESQUIRE
Attorney for Hatfield Township

BRIAN O. PHILLIPS, ESQUIRE
Attorney for Montgomery County