



HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP MEETING AGENDA

May 13, 2020

7:30 PM

I. CALL TO ORDER

II. ROLL CALL

- COMMISSIONER PRESIDENT ZIPFEL
- COMMISSIONER VICE PRESIDENT RODGERS
- COMMISSIONER ANDRIS
- COMMISSIONER LEES
- COMMISSIONER ZIMMERMAN

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY

*Attention: Board of Commissioner Meetings are Video Recorded
All comments made at the podium. Please state your name and address for the record.
Comments are guided by Resolution #10-10.*

VI. CONSENT ITEMS

Motion to Enter into the Record

- A. Police Report – April
- B. HTMA Meeting Minutes – March 10, 2020
- C. HTMA Monthly Budget Report – March

VII. COMMITTEE REPORTS

A. Planning and Zoning Committee – Vice President Rodgers

1. Pulte Group, Del Webb North Penn (Baum Farm)–Sewer Module Discussion

B. Public Works Committee – Commissioner Lees

1. Public Works Department Update

C. Parks and Recreation Committee – Commissioner Zimmerman

D. Public Safety Committee –President Zipfel

1. Police Department Update

E. Finance Committee – Commissioner Andris

1. PEMA Reimbursement – Costs Associated with COVID-19
Resolution #20-12
Motion for Approval

VIII. TOWNSHIP STAFF REPORTS

A. Township Manager’s Report

1. Project Updates

IX. SOLICITOR’S REPORT

X. CITIZENS’ COMMENTS

Attention: Board of Commissioner Meetings are Video Recorded
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Comments are guided by Resolution #10-10.

XI. ADJOURNMENT



Hatfield Township Police Activity Report

The timeframe for this report is 4/01/20 – 4/30/20

(1868) Incidents were handled by Officers

(17) Selective Enforcements were conducted

(3) Non -Traffic** arrests were made

(9) Traffic Citations were issued

(9) Parking Tickets were issued

(3) Traffic Courtesy/ Warnings Notices were issued

(722) Night Eyes/ Business checks/Directed Patrols were conducted

(3) Criminal* Arrests were made

(0) DUI

(0) DUI's w/Accident

(4) Thefts were reported

Addendum:

***Criminal Arrests involved the following charges:** Firearms Not To Be Carried, Harassment, Possession Of Weapon, Recklessly Endangering Another Person, Simple Assault, Terroristic Threats, Warrant Arrest.

**** Non-Criminal arrests were made for:** Public Drunkenness.

RALPH HARVEY, Chairman
DONALD ATKISS, Vice Chairman
GEORGE LANDES, Asst. Secretary
BARRY WERT, Secretary/Asst. Treasurer
CHARLES SIBEL, Treasurer

PETER R. DORNEY, Executive Director



HATFIELD TOWNSHIP MUNICIPAL AUTHORITY
PUBLIC MEETING
MARCH 10, 2020

GHD INC
Engineer

HAMBURG, RUBIN, MULLIN,
MAXWELL & LUPIN
Solicitor

I. The meeting of the Hatfield Township Municipal Authority was held on March 10, 2020 at 3200 Advance Lane, Colmar, PA.

II. The Hatfield Township Municipal Authority meeting was called to order at 7:34 p.m. The following Authority members were present: Donald Atkiss, Ralph Harvey, George Landes, and Barry Wert. Authority member absent: Charles Sibel. Also present: Peter Dorney, Executive Director, Joseph Stammers, Plant Manager, Paul Mullin, Solicitor and Stan Chilson, GHD Eng.

III. Approval of minutes for February 11, 2020 – Motion was made by George Landes to approve the minutes of February 11, 2020 as submitted, seconded by Donald Atkiss and approved by the Authority.

IV. Citizens comments – no report

V. Union – First negotiation meeting will be March 23rd.

VI. Montgomery Township – no report

VII. Executive Directors report

A. Upper interceptor – The upper interceptor is substantially complete. According to the inspector, the abandoned line had significant clear water flowing in it after it was disconnected, indicating infiltration that has now been removed from our system. We can expect a significantly expensive change order due to the unexpected concrete encasement surrounding more than half of the total length of pipe that was replaced.

B. Broad Street – Mr. Dorney met with Engineer for Wawa to discuss their connection.

C. Pine Street flow study – Flow meters have been removed and GHD is reviewing the data. Road crew has found numerous leaks within the drainage basin west of Cowpath Rd. and has been able to begin inserting spot liners.

D. Baum property – Nothing new to report and by now they most likely have sent their planning module to DEP.

E. Pickup truck – arrived.

F. Tapping fees – GHD has completed their recalculation of tapping fees. The new tapping fee charge is \$3,824.00 per EDU. Barry Wert made the motion to approve the resolution for the increase of the tapping fees, seconded by George Landes and approved by the Authority.

G. Stack test February 12th and 13th - The stack test went well. Emissions that we were able to monitor during the test seem to be in compliance.

H. Proposal budget – The proposed budget has been submitted to the Township for their approval

VIII. Pretreatment report – no report

IX. Engineer report

A. Requisition submitted: Project #2019-9490 – Upper interceptor upgrade - \$ 16,715.46

X. Solicitor report – Revised EDU calculations were supplied to the Board members for review. Mr. Mullin and Mindy have been working on a collection procedure for the delinquent accounts.

XI. Treasurers report – Motion was made by Donald Atkiss to approve the bills and requisitions as submitted, seconded by Barry Wert and approved by the Authority.

XII. Old Business – Mr. Stammers reported on what security measures we are taking. They also discussed automated gates.

XIII. New Business – Mr. Landes questioned if we charged firehouses for sewer. We do charge them 1 EDU for the firehouse.

XIX. Other Business – Mr. Dorney reported that Mindy worked up new forms for sewer billing which would need a folder/insert machine. There was a discussion on paperless billing. Motion was made by George Landes to approve the new forms, seconded by Donald Atkiss and approved by the Authority.

XV. Adjournment – George Landes made the motion to adjourn the meeting at 8:01 p.m., seconded by Barry Wert and approved by the Authority.

Submitted by,


Secretary



**Hatfield Township Municipal Authority
Monthly Budget Report**

Fiscal Year April 1, 2019 through March 31, 2020

Fiscal Month #12 of 12

	March	Fiscal Year To Date	Budgeted
INCOME: Operations			
Sewer Use Fees - Residential	\$12,847.50	\$2,750,230.10	\$2,800,000
Sewer Use Fees - Commercial	\$4,467.26	\$506,008.40	\$495,000
Sewer Use Fees - Industrial	\$4,352.16	\$1,196,061.80	\$925,000
Penalties and Interest	\$3,216.04	\$55,166.01	\$59,000
Connection Fees	\$0.00	\$350.00	\$3,000
Subdivision / Plan Review	\$0.00	\$0.00	\$1,000
Certifications - Title Companies	\$325.00	\$4,005.00	\$2,200
Lateral Repair Permit Fee	\$0.00	\$1,775.00	
Montgomery Township Sewer Fees	\$220,000.00	\$996,010.09	\$885,000
Hatfield Borough Sewer Fees	\$115,000.00	\$539,047.09	\$475,000
Franconia Township Sewer Fees	\$0.00	\$181,407.60	\$181,400
Trucked Waste - Sludge	\$53,575.00	\$612,654.22	\$550,000
Trucked Waste - Septic, Holding	\$62,735.47	\$724,507.87	\$795,000
Interest on Construction Reserve	\$684.66	\$9,008.71	\$2,800
TV/Jet-Vac Services	\$0.00	\$0.00	\$1,500
Lab Fees	\$0.00	\$1,967.00	\$0
Pretreatment Fines	\$0.00	\$0.00	\$0
Miscellaneous	\$0.00	\$7,404.38	\$1,500
Total - Operations Income	\$477,203.09	\$7,585,603.27	\$7,177,400

Hatfield Township Municipal Authority
 Monthly Budget Report

Fiscal Year April 1, 2016 through March 31, 2017

Fiscal Month #12 of 12

	March	Fiscal Year To Date	Budgeted
EXPENSES: Operations			
Salaries	\$197,529.22	\$2,670,019.73	\$2,808,700.00
Benefits, incl. education and training	\$74,687.57	\$1,095,719.28	\$1,293,550.00
Utilities	\$51,296.22	\$542,584.68	\$672,000
Ash and Sludge Disposal	\$7,618.05	\$142,974.88	\$135,000.00
Grit and Screenings Disposal	\$0.00	\$18,490.33	\$27,500.00
Plant Chemicals	\$5,635.11	\$246,211.03	\$250,000.00
Lab Supplies and Analysis	\$6,098.00	\$86,635.07	\$118,000
Plant Maintenance	\$53,736.71	\$577,213.80	\$635,000
Sewer Maintenance	\$19,283.22	\$171,250.80	\$105,000
Vehicle Maintenance	\$4,387.23	\$46,479.80	\$35,000
Insurance - liability, work. comp.	\$0.00	\$178,464.80	\$245,000
Office	\$8,062.11	\$60,420.44	\$59,200
Lansdale sewer charges	\$1,030.93	\$6,566.58	\$7,500
Towamencin sewer charges	\$0.00	\$72,000.00	\$72,000
Engineer - misc. operations	\$4,755.75	\$34,957.05	\$90,000
Solicitor	\$4,695.00	\$57,130.70	\$105,000
Accountant / Auditor	\$0.00	\$14,000.00	\$17,500
Board Fees	\$750.00	\$3,000.00	\$3,000
Miscellaneous	\$1,296.00	\$11,053.16	\$10,000
Total - Operations Expenses	\$440,861.12	\$6,035,172.13	\$6,688,950

**Hatfield Township Municipal Authority
Monthly Budget Report**

Fiscal Year April 1, 2019 through March 31, 2020

Fiscal Month #12 of 12

	March	Fiscal Year To Date	Budgeted
INCOME: Capital			
Tapping Fees	\$0.00	\$130,848.00	\$45,000.00
Front Foot Assessment	\$0.00	\$0.00	\$0.00
Hatfield Borough Interceptor Share	\$60,312.05	\$60,312.05	\$0.00
Montgomery Twp. Capital	\$0.00	\$77,694.01	\$70,000.00
Montgomery Twp. Debt Service	\$0.00	\$0.00	\$0.00
Total - Capital Income	\$60,312.05	\$268,854.06	\$115,000.00

	March	Fiscal Year To Date	Total Paid To Date
EXPENSES: Capital			
2019 I/I Mitigation Plan	\$0.00	\$59,202.31	\$63,615.49
Plant Paving	\$0.00	\$0.00	\$0.00
Centrifuge Control System Upgrade	\$0.00	\$0.00	\$0.00
Orvilla Road Pump Installation	\$0.00	\$0.00	\$0.00
Centrifuge #2 Overhaul	\$0.00	\$72,574.00	\$72,574.00
Stack Testing	\$0.00	\$0.00	\$0.00
Lenhart Road	\$0.00	\$12,330.75	\$1,149,512.60
2019-2020 Lining Contract	\$0.00	\$0.00	\$2,803.25
Upper Interceptor Upgrade	\$17,292.96	\$252,758.64	\$315,248.81
Incinerator Roof	\$0.00	\$57,133.14	\$238,152.80
Incinerator Shell Liner	\$0.00	\$0.00	\$0.00
Admin Building HVAC	\$0.00	\$0.00	\$0.00
Afterburner Rehab	\$0.00	\$0.00	\$0.00
New Polymer Feed System	\$0.00	\$0.00	\$0.00
New Schwing Pump	\$0.00	\$101,143.33	\$126,063.33
Schrelber Diffusers/Assemblies	\$0.00	\$101,522.00	\$101,522.00
Primary Tank Demolition Completion	\$0.00	\$53,735.02	\$54,271.44
Road Crew Truck	\$0.00	\$33,267.00	\$33,267.00
Total - Capital Expenses	\$17,292.96	\$743,666.19	\$2,157,030.72

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE (SUPERVISORS) (COMMISSIONERS) (COUNCILMEN) of Hatfield
(TOWNSHIP) (BOROUGH) (CITY), Montgomery COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Pulte Group, Inc. has proposed the development of a parcel of land identified as
land developer

Del Webb North Penn, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify) _____

WHEREAS, Hatfield Township finds that the subdivision described in the attached
municipality

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (Commissioners) (Councilmen) of the (Township) (Borough) (City) of Hatfield hereby adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

| _____, Secretary,
(Signature)

Township Board of Supervisors (Borough Council) (City Councilmen), hereby certify that the foregoing is a true copy of the Township (Borough) (City) Resolution # _____, adopted, _____, 20____.

Municipal Address:

Hatfield Township

1950 School Road

Hatfield, PA 19440

Telephone (215) 855-0900

*Seal of
Governing Body*

PEMA-DAP -1

DESIGNATION OF AGENT RESOLUTION

FOR: DR 4506 - COVID-19
(Enter Name of Disaster or Number)

BE IT RESOLVED BY Board Of Commisioners **OF** Hatfield Township
(Governing Body) (Public Entity)

THAT David Bernhauser, Finance Director
(Name of Applicant Agent) (Title)

IS HEREBY AUTHORIZED TO EXECUTE FOR AND IN BEHALF OF
Hatfield Township, Montgomery County,
(Public Entity) (County)

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 13 day of May, 2020.

Tom Zipfel President
(Name) (Title) (Signature)

Bob Rodgers Vice President
(Name) (Title) (Signature)

Gerald Andris Commissioner
(Name) (Title) (Signature)

Greg Lees Commissioner
(Name) (Title) (Signature)

Deborah Zimmerman Commissioner
(Name) (Title) (Signature)

CERTIFICATION

I, Aaron Bibiro, duly appointed and Township Manager
(Name) (Title)

of Hatfield Township, do hereby certify that the above is a true and correct copy of
(Public Entity)

a resolution passed and approved by the Board Of Commisioners
(Governing Body)

of Hatfield Township on the 13 day of May 2020.
(Public Entity)

(Signature) (Official Position) (Date)